

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP MEETING
OCTOBER 20, 2011 - 1:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor David Brenner, Commrs. Jack Duncan, Lynn Larson, Hal Lenobel, Phillip Younger, Pat Zunz

Also Present: Acting Town Manager Susan Phillips, Town Attorney David Persson,
Town Clerk Trish Granger

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brown called the meeting to order at 1:00 p.m. and Commr. Larson led the Pledge of Allegiance.

COMMITTEE REPORTS AND COMMUNICATIONS

1. Manatee County Special Liaison Report

A. Town Commission

Commr. Zunz noted the Commission's participation in a Joint Meeting with the Manatee Board of County Commissioners and commented on items discussed.

2. Sarasota County Special Liaison Report

A. Organizations/Manasota League of Cities

Commr. Duncan noted the Manasota League of Cities have developed their Legislative Priorities list, provided a copy for Commission review, and advised that he has requested additional copies for public distribution.

3. Other Reports

A. Town Commission

Commr. Zunz noted attendance at the Institute for Elected Municipal Officials (IEMO) Conference and will distribute notes taken.

B. Organizations

Vice Mayor Brenner noted attendance and reviewed the items discussed at the following meetings: Sarasota Council of Governments (COG), Sarasota Economic Development Corporation (EDC), Sarasota Chamber of Commerce, and the Manatee County Tourist Development Council (TDC).

4. Employee Service Award, Mr. Joe Samblanet, Public Works

Mayor Brown and Public Works Director Juan Florensa presented a Five Year Service Award to Public Works Utility Service Worker Joe Samblanet.

5. Presentation of United States Environmental Protection Agency (EPA) Region 4, 2010 Consumer Confidence Report Excellence Award in the Medium Surface Water Systems Category

Mayor Brown presented the EPA award to Public Works Director Juan Florensa. Mr. Florensa noted the efforts of Ms. Donna Spencer, Public Works Office Manager, in preparing and distributing the report.

16. Other Business

Commr. Duncan distributed a copy of the Vision Subcommittee report and requested consideration to add the item to the Meeting Agenda for discussion.

There was consensus to add the item for consideration. (See item later this meeting.)

PUBLIC TO BE HEARD

6. Opportunity for Public to Address Town Commission

(See item later this meeting.)

A. Board/Committee Appointments

Mr. Larry Linhart noted that he had submitted an application for appointment to the General Employees Retirement System Board of Trustees and provided information about his qualifications to serve on the Board. Mayor Brown thanked Mr. Linhart for attending and his interest to serve on the Board.

B. Board/Committee Appointments

Mr. Dorian Irizarry noted that he had submitted an application for appointment to the Police Officers' Retirement System Board of Trustees and provided information about his qualifications to serve on the Board. Mayor Brown thanked Mr. Irizarry for attending and his interest to serve on the Board.

CONSENT AGENDA ITEMS

7. Proposed Ordinance 2011-33, Providing for Codification of Ordinances Upon Adoption

At the October 3, 2011 Regular Meeting the Town Attorney advised that an ordinance would be developed to provide for codification of ordinances upon adoption rather than the current practice of codification through supplements. Codification upon adoption would provide a timelier update to the on-line version of the Town Code. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2011-33 to the November 7, 2011 Regular Meeting for first reading.

8. Proposed Resolution 2011-30, Providing for Temporary Closure and Reopening of the North Shore Road Beach Access and Adjoining Parking Areas

Shoreline Foundation, Inc., the Town's contractor for the maintenance and construction of a new seawall extension at the western terminus of North Shore Road, has provided a construction plan that encumbers all of the adjacent parking and beach access for this project. Draft Resolution 2001-30 provides for the temporary closure and reopening of the North Shore Road beach access and adjoining parking area. Recommended Action: Approval of the Consent Agenda will forward Resolution 2011-30 to the November 7, 2011 Regular Meeting for formal action.

9. Proposed 2012 Town Commission Meeting Calendar

The proposed Town Commission Meeting Calendar for 2012 is being forwarded for consideration. Recommended Action: Approval of the Consent Agenda will forward this item to the November 7, 2011 Regular Meeting Consent Agenda for formal action.

CONSENT AGENDA ITEMS - Continued

10. 2011 Longboat Key Gourmet Food Fest (F/K/A St. Jude's Gourmet Luncheon)

Over the past two years the Longboat Key St. Jude's Gourmet Luncheon has evolved into an event that may require reconsideration of the Town's active and financial participation. A brief report is presented regarding the current level of Town staffing and participation. Recommended Action: Approval of Consent Agenda will forward approval of continuing support of this event to the November 7, 2011 Regular Meeting Consent Agenda.

11. Organizational Review Status Report

At the January 20, 2011 Regular Workshop Meeting the Town Commission considered the final report of the Organizational Review Subcommittee. Follow-up discussion was held at subsequent meetings regarding Commission policy direction, in addition to the status of initiatives to address most recommendations. This item is placed on the October 20, 2011 Regular Workshop Consent Agenda to provide a status report to the Town Commission. Recommended Action: Approval of the Consent Agenda will formalize concurrence with Manager's recommendation to sunset future organizational review reporting requirements.

Vice Mayor Brenner noted Item 11 was the final report from the Organizational Review Subcommittee.

There was consensus to approve the Consent Agenda in accordance with Staff's reports and recommendations.

DISCUSSION ITEMS

12. Discussion Regarding Request to Allow Dogs on the Beach

On July 12, 2011, Vice Mayor Brenner received a citizen request for consideration of allowing dog owners to walk their dogs on the beach. This item is placed on the October 20, 2011, Regular Workshop Meeting based on a request by Vice Mayor Brenner. Recommended Action: Pending discussion, provide direction to Manager.

Mayor Brown noted the intent to discuss the request to allow dogs on the beaches of Longboat Key. The following individuals commented on the proposal:

- Ms. Laurin Goldner, Winslow Place
- Mr. Sanford Mackman, Gulf of Mexico Drive
- Mr. Bill Tow, Twin Shores Boulevard
- Ms. Brie Ochoa, representing the Florida Fish and Wildlife Commission
- Ms. Jackie Salvino, Gulf of Mexico Drive
- Ms. Gail Jordan, Gulf of Mexico Drive
- Ms. Lillian Sands, Gulf of Mexico Drive
- Mr. John Wild, Winding Oaks Drive
- Mr. Chuck Nechem, Gulf of Mexico Drive
- Ms. Sarah Hirsch, representing Mote Marine Laboratory
- Mr. Larry Grossman, St. Judes Drive North
- Ms. Shannon Gault, Ranger Lane
- Mr. Peter Simonson, Lighthouse Point Drive
- Mr. Tom Dinapoli, Lighthouse Point Drive.

12. Discussion Regarding Request to Allow Dogs on the Beach - Continued

Discussion ensued on the following topics/issues:

- options to designate a small area as a test site
- impacts to turtle and shore bird nesting sites
- concerns related to owners who are not responsible and do not clean up after their pets
- a designated area versus entire length of beach
- issues to be considered/private citizens committee to develop a plan
- establishment of guidelines and a six-month trial period
- options to consider in establishing a citizens committee
- inclusion of staff in committee meetings
- Code requirements for dog and cats to be licensed on Longboat Key.

There was consensus for Commr. Larson and Commr. Zunz to establish a Committee to develop a proposal for consideration by the Town Commission.

RECESS: 2:14 p.m. - 2:25 p.m.

13. Proposed Ordinance 2012-01, Pass-Through of Manatee County Wholesale Water and Wastewater Rate Increases

On October 25, 2011, Manatee County Board of County Commissioners will vote on increasing wholesale water and wastewater rates effective November 1, 2011. Previous Commission policy direction has been to pass-through Manatee County rate changes to the Town's utility ratepayers as provided for in Town Code Chapter 51, Sections 11 and 21. Recommended Action: Pending discussion, provide direction to Manager.

Public Works Director Juan Florensa noted that the Manatee Board of County Commissioners would be considering an increase in the water and wastewater rates, advised of the required public notice and Commission process to adopt the new rates, and supported forwarding the proposed Ordinance for public hearing. Upon inquiry, Mr. Florensa noted past rate decreases in 2009 and a slight increase in 2010.

There was consensus to forward Ordinance 2012-01 to the December 5, 2011, Regular Meeting for first reading and public hearing.

14. Discussion Regarding Proposal for Four At-Large and Three District Commission Seats

At the September 12, 2011, Special Workshop Meeting Commissioner Younger introduced a concept of having four At-large and three District Commission seats. This item was forwarded to the October 20, 2011, Regular Workshop Meeting for further consideration. Recommended Action: Pending discussion, provide direction to Manager.

Commr. Younger noted distribution of his previous proposal for Commission districts at the September 12, 2011, meeting and advised that it would require a voter referendum to implement. Discussion ensued on the following topics/issues:

- ability for a large number of Commissioners to be from one neighborhood

14. Proposal for Four At-Large and Three District Commission Seats

- option to establish a Charter Review Committee to consider redistricting
- unintended consequences of establishing four at-large districts in weighting the Commission for a particular area.

Mr. George Spoll, Harbourside Drive, commented on the proposal.

Discussion ensued on the following topics/issues:

- balance of representation for both Counties
- Federal voter's regulations
- forwarding issue to a Charter Review Committee.

There was consensus to move the issue forward to a future Charter Review Committee for discussion.

15. Discussion Regarding Charter Review Committee

At the September 12, 2011 Special Workshop Meeting the Commission requested that discussion of a Charter Review Committee be placed on the October 20, 2011 Regular Workshop Meeting. Town Charter, Article II, Section 20(b), provides for appointment of a Charter Review Committee. Recommended Action: Pending discussion, provide direction to Manager.

Acting Town Manager Susan Phillips commented on Charter requirements for establishment of a Charter Review Committee. Discussion ensued on the time frame for consideration of items and placement on a ballot for consideration.

Subsequent to comments, there was consensus to consider the establishment of a Charter Review Committee in the Spring of 2012.

16. Other Business - Continued

Commr. Duncan noted distribution of the Vision Subcommittee report for consideration by the Town Commission, discussed the issues reviewed and included, and the intent to incorporate the Vision and Mission Statements and the Core Values in the Comprehensive (Comp) Plan.

Subsequent to comments, Mayor Brown inquired and Town Attorney David Persson advised on the process that would need to be followed if the items are incorporated in the Comp Plan. Discussion ensued on inclusion of the Vision Plan in the Comp Plan.

Following discussion, there was consensus to forward the item to the November 7, 2011, Regular Meeting for formal action.

TOWN COMMISSION COMMENTS

A. Board/Committee Appointments

Commr. Zunz inquired as to the process for meeting applicants who have applied for appointments to the Town's Boards and Committees. Individual comments followed on the process to meet applicants for appointment.

6. Opportunity for Public to Address Town Commission - Continued

C. Organizations

Mr. George Spoll, Harbourside Drive, advised that recently appointed Interim Town Manager David Bullock would be attending the Federation of Condominiums meeting on Saturday, October 22, 2011, and invited the Commissioners to attend.

TOWN ATTORNEY COMMENTS

A. Legislation

Town Attorney David Persson commented on legislation passed by the Florida Legislature relating to referendum processes and requested that the Commission authorize correspondence to the Legislative Delegation to support grandfathering of Town's existing referendum process.

There was consensus to draft correspondence for the Mayor's signature supporting the Town's existing referendum process and to forward to the Legislature.

TOWN MANAGER COMMENTS

A. Public Works

Following comments by Acting Town Manager Susan Phillips, Public Works Director Juan Florensa noted the status of the Bayfront Park Recreation Center bid review process, advised that the consultant had been selected, and noted he would provide a status report in January 2012.

B. Public Works

Public Works Director Juan Florensa noted the status of the Beach Renourishment permit from the State and issues relating to the Federal permitting process.

C. Public Works

Public Works Director Juan Florensa noted outbreaks of red tide in southern Sarasota County, opined that Longboat Key may be impacted by dead fish on the beach, and advised that Staff was monitoring the issue.

D. Information Technology

Acting Town Manager Susan Phillips noted that the iPads have arrived and that they will be available for use by the Town Commission for the agenda material in the upcoming months.

TOWN MANAGER COMMENTS

D. Information Technology - Continued

Discussion ensued on the development of a Policy Statement for use of the iPads. Subsequent to comments, Town Attorney David Persson noted that a Resolution would be drafted for consideration at the November 7, 2011, Regular Meeting, and opined that the discussion held this date would constitute the workshopping of the Policy Statement.

Mayor Brown requested that the iPads be delivered sooner than the time frame for the November 7, 2011, Agenda material to allow time for Commissioners to become familiar with the functions of the iPads.

Information Technology Director Kathi Pletzke commented on the set-up process, the time frame for delivery of the equipment, and anticipated programs to be utilized.

Commr. Duncan requested that his assigned iPad be available by October 21, 2011, as he would be traveling out of state.

E. Public Works/Transit

Acting Town Manager Susan Phillips commented on discussions held at the Joint Meeting with Manatee County and suggested consideration to have the Town's vendor, Studio 26 Productions, prepare some promotional segments of Longboat Key and Transit Route 18 to be broadcast during Commission Meeting recess periods.

F. Police Department/Town Attorney

Upon inquiry, Acting Town Manager Susan Phillips advised that the correspondence received from Mr. Bruce Krone, dated October 11, 2011, had been provided to Police Chief Al Hogle and Town Attorney David Persson for review and comments.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the October 20, 2011, Regular Workshop Meeting at 3:26 p.m.

Trish Granger

Trish Granger, Town Clerk

James L. Brown

James L. Brown, Mayor

Minutes Approved: 01/09/2012