

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP
MAY 20, 2010 - 1:00 P.M.**

Present: Mayor George Spoll, Vice Mayor Jim Brown, Comms. David Brenner, Gene Jaleski, Lynn Larson, Hal Lenobel, Robert Siekmann

Also Present: Town Manager Bruce St. Denis, Town Attorney David Persson,
Town Clerk Trish Granger

CALL TO ORDER

The Regular Workshop of the Longboat Key Town Commission was called to order at 1:01 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

PLEDGE OF ALLEGIANCE

Mayor Spoll requested and Commr. Brenner led the Pledge of Allegiance.

COMMITTEE REPORTS AND COMMUNICATIONS

1. Manatee County Special Liaison Report

A. Town Commission

Commr. Siekmann inquired as to attendance of Commissioners and suggested that roll be taken of those present.

Mayor Spoll noted Commr. Lenobel had advised he would be arriving late and requested that Commr. Larson be contacted regarding her attendance.

B. Public Works/State Agencies

Commr. Siekmann noted concerns of citizens about the extensive plantings on Gulf of Mexico Drive relating to the expenditure of funds for the trees and suggested that information be provided to the citizens to advise them of the funding sources.

C. Franchises

Commr. Siekmann commented on the continuance of power outages on the North end of Longboat Key, advised that outages have been occurring for some time, and suggested that Florida Power and Light (FPL) Company be made aware that the outages affect approximately 700 customers, not the 12 homes that FPL had reported.

Mayor Spoll suggested that FPL be invited to attend a Commission meeting to discuss the issues.

2. Sarasota County Special Liaison Report - No items were presented.

3. Other Reports

A. Organizations

Commr. Brenner noted attendance at the Tourist and Economic Development Board (TEDB) Advisory Board meeting, reviewed the items discussed, and advised that the Governor has legislation for signature to add seats to the Tourist Development Corporation (TDC) with one seat being designated for Longboat Key representation.

B. Public Information

Town Manager Bruce St. Denis noted that the Town's website had been modified to provide current information on the status of Longboat Key's beaches as it pertains to impacts from the Gulf oil spill.

C. Organizations

Town Manager Bruce St. Denis advised that the West Coast Inland Navigation District (WCIND) met to discuss the Longboat Pass Channel Dredging and reported on the results of the meeting to include a sand source for Longboat Key and Manatee County from the authorized Pass and the location of the dredging for the Pass.

Mayor Spoll commended Town Manager St. Denis for his proactive response to the issues.

4. Proclamation – Mote Marine Laboratory Week – June 13 through 19, 2010

Mayor Spoll presented the Proclamation for Mote Marine Laboratory Week to Mr. Ron Johnson, representing Mote Marine.

PUBLIC TO BE HEARD

5. Opportunity for Public to Address Town Commission -No items were presented.

CONSENT AGENDA - ITEMS 6 THROUGH 17

6. Manatee County School Facilities Planning Interlocal Agreement (ILA)

The Manatee County local governments and School Board adopted the State required Interlocal Agreement for School Facilities Planning in 2008. Since its adoption, several amendments to the existing Interlocal Agreement have been suggested and agreed upon by the staff representing the various local governments and the School Board of Manatee County. Recommended Action: Approval of the Consent Agenda will forward the Interlocal Agreement to the June 7, 2010 Regular Meeting Consent Agenda for formal action.

7. Proposed Resolution 2010-24, Providing for Emergency Authorization for Town Manager

Hurricane season occurs during a time when many of our residents, including Commissioners, are away. Resolution 2010-24 provides methods to obtain a quorum or gives the Town Manager authority to expend funds and take emergency action in the event a quorum of the Commission is not available. Recommended Action: Approval of the Consent Agenda will forward Resolution 2010-24 to the June 7, 2010 Regular Meeting for formal action.

CONSENT AGENDA - ITEMS 6 THROUGH 17- Continued

8. Commission Pre-Authorization for Expenditures for Storm and/or Environmental Cleanup

Each year the Town Commission sets aside funding from Town Commission Contingency to be used for cleanup in the event the Town experiences a red tide or storm event. This year the Town Manager recommends modifying the authorization to provide for environmental cleanup as a result of the potential for oil spill impacts that could affect Longboat Key. Recommended Action: Approval of the Consent Agenda will forward this item to the June 7, 2010 Regular Meeting Consent Agenda for formal action.

9. Cancellation of July and August Workshop Meetings and August Regular Meeting

As provided for in Article II, Section 13 of the Town Charter, the Town Commission will consider the possible cancellation of the July and August Workshops and the August Regular Meeting. Recommended Action: Approval of the Consent Agenda will forward this item to the June 7, 2010 Regular Meeting Consent Agenda for formal action.

10. Redistricting Commission District Boundaries

In accordance with the Town Charter, Article II, Section 1, Commission Districts, an update and audit of the Town's registered voters has been completed to determine whether the number of registered voters in any Commission district exceeds the number of registered voters in any other district by 20%. The audit reveals that redistricting is not required for the current year. Recommended Action: None, informational only.

11. Request for Authorization to Execute Fleet Maintenance Agreement with Sarasota County

Interim Fire Chief Dezzi has been working with Sarasota County to develop and negotiate a fleet maintenance agreement for the Longboat Key Fire/Rescue Department vehicles. Recommended Action: Approval of the Consent Agenda will forward this item to the June 7, 2010 Regular Meeting Consent Agenda for formal action.

12. Proposed Ordinance 2010-21, Change of Start Time for Regular Workshop Meetings from 2:00 PM to 1:00 PM

At the May 3, 2010 Regular Meeting the Commission directed staff to prepare Ordinance 2010-21 to formalize changing all Regular Workshop Meeting times from 2:00 PM to 1:00 PM. Proposed Ordinance 2010-21 has been placed on the May 20, 2010 Regular Workshop Consent Agenda for consideration. Recommended Action: Approval of the Consent Agenda will forward proposed Ordinance 2010-21 to the June 7, 2010 Regular Meeting for first reading.

13. Proposed Resolution 2010-25, Budget Transfer in the Amount of \$150,000 from Commission Contingency to Town Attorney; Transfer of Funds Within the Town Attorney Budget in the Amount of \$15,000 from Professional Services – Other to Contractual Services

At the May 5, 2010 Special Workshop, the Finance Director discussed the Town Attorney Budget and recommended a transfer of \$150,000 from Commission Contingency to amend the budget to cover the overage. Proposed Resolution 2010-25 transfers \$150,000 from Commission Contingency and reallocates budgeted funds in the amount of \$15,000 from Town Attorney, Professional Services Other, to Town Attorney, Contractual Services.

CONSENT AGENDA - ITEMS 6 THROUGH 17 - Continued

13. Proposed Resolution 2010-25, Budget Transfer in the Amount of \$150,000 from Commission Contingency to Town Attorney; Transfer of Funds Within the Town Attorney Budget in the Amount of \$15,000 from Professional Services – Other to Contractual Services - Continued
Recommended Action: Approval of the Consent Agenda will forward Resolution 2010-25 to the May 20, 2010 Special Meeting for formal action. (Note: Proposed Resolution 2010-26 to be forwarded to the June 7, 2010 Regular Meeting for Public Hearing.)

14. Proposed Resolution 2010-26, Reallocation of Phase II Infrastructure Surtax Funds from Utility to Beach Functional Area

At the May 5, 2010 Special Workshop Meeting the Town Manager updated the Commission on the Town's effort to obtain a Joint Coastal Permit (JCP) to address erosion impacts on the North end of Longboat Key. As part of that discussion, the need to reallocate funding to beach related accounts was identified and there was consensus to forward a series of budget transfers to facilitate funding of the beach projects to the May 20, 2010 Regular Workshop Meeting. Recommended Action: Approval of the Consent Agenda will forward Resolution 2010-26 to the May 20, 2010 Special Meeting for formal action.

15. Proposed Resolution 2010-27, Reallocation of Funds – Beach Projects in the Amount of \$2,700,000

At the May 5, 2010 Special Workshop Meeting the Town Manager updated the Commission on the Town's effort to obtain a Joint Coastal Permit (JCP) to address erosion impacts on the North end of Longboat Key. As part of that discussion, the need to reallocate funding to beach related accounts was identified and there was consensus to forward a series of budget transfers to facilitate funding of the beach projects to the May 20, 2010 Regular Workshop Meeting. Recommended Action: Approval of the Consent Agenda will forward Resolution 2010-27 to the May 20, 2010 Special Meeting for formal action.

16. Proposed Ordinance 2010-24, Budget Transfer in the Amount of \$800,000 from Phase II Infrastructure Surtax Funds to Beach Capital Projects Fund

At the May 5, 2010 Special Workshop Meeting the Town Manager updated the Commission on the Town's effort to obtain a Joint Coastal Permit (JCP) to address erosion impacts on the North end of Longboat Key. As part of that discussion, the need to reallocate funding to beach related accounts was identified and there was consensus to forward a series of budget transfers to facilitate funding of the beach projects to the May 20, 2010 Regular Workshop Meeting. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2010-24 to the May 20, 2010 Special Meeting for first reading.

17. Proposed Ordinance 2010-25, Budget Transfer in the Amount of \$1,500,000 from Unbudgeted Unallocated Funds in the Beach Capital Projects Fund to the North End JCP Interim Beach Nourishment Project Account

At the May 5, 2010 Special Workshop Meeting the Town Manager updated the Commission on the Town's effort to obtain a Joint Coastal Permit (JCP) to address erosion impacts on the North end of Longboat Key. As part of that discussion, the need to reallocate funding to beach related accounts was identified and there was consensus

CONSENT AGENDA - ITEMS 6 THROUGH 17 - Continued

17. Proposed Ordinance 2010-25, Budget Transfer in the Amount of \$1,500,000 from Unbudgeted Unallocated Funds in the Beach Capital Projects Fund to the North End JCP Interim Beach Nourishment Project Account - Continued

to forward a series of budget transfers to facilitate funding of the beach projects to the May 20, 2010 Regular Workshop Meeting. Recommended Action: Approval of the Consent Agenda will forward Ordinance 2010-25 to the May 20, 2010 Special Meeting for first reading.

Commr. Siekmann inquired on consideration of Items 14 through 17 prior to consideration of Item 18.

Subsequent to comments, there was consensus to approve the Consent Agenda Items 6 through 17 in accordance with Staff report and recommendations.

DISCUSSION ITEMS FOR CONSIDERATION OF THE TOWN COMMISSION

18. Interim Sand Search Results and Implications for Island Wide Beach Nourishment

Tom Campbell, Beau Suthard, and Doug Mann of Coastal Planning & Engineering, Inc. (CP&E) will discuss interim results of their sand search efforts for the upcoming beach nourishment project and seek Commission direction regarding sand options. Recommended Action: Pending discussion, provide direction to Manager.

Following comments, Mayor Spoll noted Item 18 would be considered following discussion of Item 19.

19. Development of a Local Response Plan for Oil Contamination

On Tuesday, April 20, 2010 an offshore oil drilling platform, Deepwater Horizon, exploded in the Gulf of Mexico near Louisiana. In order to be prepared for a potential oil contamination situation, Coastal Planning & Engineering, Inc. (CPE) is being asked to develop a local response plan that will be presented for consideration of this item. Recommended Action: Pending discussion, provide direction to Manager.

Public Works Director Juan Florensa outlined the development of the Town's local response plan if oil contamination impacts the Town's shoreline and noted the request for authorization to proceed with a plan. Discussion was held with Coastal Planning and Engineering (CP&E), Inc. Representative Tom Campbell, P.E., and Town Manager Bruce St. Denis on the proposed plan development.

Subsequent to comments, there was consensus to authorize the development of a Local Response Plan pertaining to the Deepwater Horizon oil spill.

18. Interim Sand Search Results and Implications for Island Wide Beach Nourishment - Continued

Tom Campbell, Beau Suthard, and Doug Mann of Coastal Planning & Engineering, Inc. (CP&E) will discuss interim results of their sand search efforts for the upcoming beach nourishment project and seek Commission direction regarding sand options. Recommended Action: Pending discussion, provide direction to Manager.

18. Interim Sand Search Results and Implications for Island Wide Beach Nourishment - Continued

Town Manager Bruce St. Denis commented on the selection of the sand type for the next Beach Nourishment Project.

Mr. Beau Suthard, with CP&E, presented an overview of the types of sand available for the Beach Nourishment Project and reviewed available quantities from the sand source areas. Discussions were held on the following topics/issues:

- change in Option 3 and modifying Options 1, 5, and 6
- Option 7
- recommended Options of 2, 4, or 7, with Option 7 recommended by CP&E
- location of sand to be utilized
- anticipated reimbursement
- utilization of "Port Dolphin" sand
- Option 2 mixture
- anticipated costs for beach nourishment project
- construction costs
- cost to homeowners
- stability of various sand types.

Mr. Michael Welly, 442 Gulf of Mexico Drive, commented on the costs for funding the Beach Nourishment Project and annual versus total project costs.

23. Other Business - Organizations

Mayor Spoll noted receipt of correspondence from Mr. Rusty Chinnis, Sarasota Bay Watch, requesting support for a grant application for the organization.

Following comments, there was consensus to authorize correspondence in support of the grant application for Sarasota Bay Watch.

18. Interim Sand Search Results and Implications for Island Wide Beach Nourishment - Continued

Subsequent to additional discussion on the estimated costs, Mayor Spoll called a recess to provide time for costs estimates to be prepared.

RECESS: 2:05 p.m. - 2:15 p.m.

18. Interim Sand Search Results and Implications for Island Wide Beach Nourishment - Continued

Town Manager St. Denis commented on the estimated borrowing, advising of unknown future rates for bonding and additional unknown factors that could impact the total cost, noted additional costs up to \$50 million might be incurred, advised that State reimbursement is not guaranteed. Upon inquiry, Town Manager St. Denis noted the percentage of costs per Beach District.

18. Interim Sand Search Results and Implications for Island Wide Beach Nourishment - Continued

Discussions were held with Town Manager St. Denis and Mr. Campbell on the following topics/issues:

- current cost estimates
- 0.18mm (Munsell 8) sand grain costs (approximately triple)
- slightly less white sand grain (Munsell 7) costs (estimated 15% less)
- lack of anticipated funding from State
- additional costs for fine white sand.

Mr. Jim Brown, 97 Twin Shores Boulevard, commented on the type of sand and costs to be incurred and the commitment of the Town and the residents for on-going beach nourishment. Upon inquiry, Mr. Brown noted his preference for a whiter sand color.

Town Manager St. Denis commented on the estimated cost range (\$40 to \$50 million) and uncertainty of financing costs.

Mr. Jack McMahan, 942 Harbourside Drive, commented on the expectation of residents for beach nourishment.

Discussion ensued on the difference in costs to citizens based on their property values.

Subsequent to comments, there was majority consensus for pure white sand.

Following comments, there was consensus to schedule the issue for formal action at the June 7, 2010, Regular Meeting.

Ms. Beverly Shapiro, 4700 Gulf of Mexico Drive, commented on the anticipated costs requesting that the citizens be notified of the estimated costs.

Subsequent to discussion on estimated costs, there was consensus for Staff to prepare a press release directing citizens to the Town's website to view the proposed sand type and estimated cost range.

20. Vision Plan Implementation and Discussion Regarding Comprehensive Plan

At the April 8, 2010 Town Commission Goals & Objectives Workshop Meeting there was consensus to place discussion regarding implementation of the Vision Plan on the May 20, 2010 Regular Workshop Meeting for Commission review and consideration. In an e-mail dated May 7, 2010 Commissioner Brenner asked that the discussion be expanded to include the Comprehensive Plan. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Bruce St. Denis, Commr. Brenner commented on consideration of the Vision Plan and Comprehensive Plan.

20. Vision Plan Implementation and Discussion Regarding Comprehensive Plan - Continued
Discussion ensued on the process for consideration and evaluation of the Vision and Comprehensive Plans.

Mr. Michael Welly, 442 Gulf of Mexico Drive, commented on the previous consideration of the Vision Plan and noted the input from citizens and the anticipation that the Town Commission would move forward on the implementation of the Vision Plan.

Discussion ensued on options for review of the Vision Plan.

Following comments, there was consensus to appoint a working group to review the Vision Plan and to select seven members for a working group, with two Commissioners, two Planning and Zoning (P&Z) Board members, and future determination of remaining members based on the geographic location of the four members.

Subsequent to discussion, there was consensus to request a representative from the Chamber of Commerce, with the requirement that the representative live on Longboat Key.

There was consensus to select the two Commission representatives at the June 7, 2010 Regular Meeting.

Ms. Beverly Shapiro, 4700 Gulf of Mexico Drive, commented on the previous consideration of the Vision Plan by PIC (Public Interest Committee).

21. Discussion Regarding Economic Development Opportunities on Longboat Key

At the Town Commission Goals & Objectives Workshop Meeting the Commission requested that a discussion item regarding economic development opportunities on Longboat Key be added to a future workshop meeting. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Town Manager Bruce St. Denis, Commr. Brenner commented on economic development opportunities for and within the Town.

Mr. Jeremy Whatmough, 6171 Gulf of Mexico Drive, commented on the issue, noting the need to have local residents patronize the business offerings on Longboat Key.

Subsequent to individual comments, there was consensus to support the recommendation to explore economic development options on Longboat Key.

22. FY 2010-2011 Preliminary Budget Discussion

The Town Manager and Finance Director will present preliminary information regarding the FY 2010-2011 Budget for Commission consideration. A summary of organizational changes and cost saving measures undertaken over the past few years will be reviewed. Recommended Action: Pending discussion, provide direction to Manager.

22. FY 2010-2011 Preliminary Budget Discussion - Continued

Following comments from Town Manager Bruce St. Denis, Finance Director Thomas Kelley reviewed his memorandum dated May 14, 2010, a summary of the financial and operational changes implemented by the Town.

Discussions were held with Town Manager St. Denis, Finance Director Kelley, and Town Attorney David Persson on the following topics/issues:

- grant funding requested from West Coast Inland Navigation District (WCIND)
- consideration to maintain legal budget in support of Town actions
- current expenditures for the Breakwater Project
- reduced hourly wages with an offset of increased commission on Tennis Pro's salary
- Cost of Living Adjustment (COLA) cost to Town
- requests for cost per employee including benefits (random sampling)
- overview of budget process by Commr. Brenner
- Contingency Account balance
- Commission travel budget
- options to adjust fee schedule for Tennis Center for resident/non-resident
- Reserve Fund Balance
- request for report on balances of various funds (Land Acquisition, Utility)
- impact of union negotiations on modifying contributions to 401 accounts
- organizational review / blue-ribbon review committee
- intent / goal of establishing a Committee / Mission Statement
- Sunshine requirements for Committee meeting / meeting between one Commissioner and Town Manager
- review of budget by existing Commission.

Ms. Beverly Shapiro, 4700 Gulf of Mexico Drive, commented on the suggestion for independent review of programs by professionals in the field.

Subsequent to discussion, there was consensus to establish a Committee of three Commissioners to draft a Mission Statement.

Following comments, there was consensus to appoint Commrs. Brenner, Jaleski, and Larson to the Committee.

TOWN COMMISSION COMMENTS - No items were presented.

TOWN ATTORNEY COMMENTS -No items were presented.

TOWN MANAGER COMMENTS

A. Code Enforcement

Town Manager Bruce St. Denis requested that Commissioners visit Gulfside Drive South relating to chairs left on the beach.

TOWN MANAGER COMMENTS - Continued

A. Code Enforcement - Continued

Following inquiry, Town Manager St. Denis suggested that the Commissioners visit the site as soon as possible to view the area.

B. Town Commission Schedule

Town Manager Bruce St. Denis noted the difficulty in scheduling an additional date for a Budget Workshop.

Following comments, there was consensus to poll the Commission for available dates to schedule an additional Budget Workshop.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Spoll adjourned the May 20, 2010, Regular Workshop Meeting at 4:50 p.m.

s/s/ Trish Granger
Trish Granger, Town Clerk

/s/ George Spoll
George Spoll, Mayor

Minutes Approved: 09/13/2010