

**MINUTES
LONGBOAT KEY TOWN COMMISSION
BUDGET WORKSHOP
MAY 5, 2010 - 2:00 P.M.**

Present: Mayor George Spoll, Vice Mayor Jim Brown, Commrs. David Brenner, Gene Jaleski, Lynn Larson, Hal Lenobel, Robert Siekmann

Also Present: Town Manager Bruce St. Denis, Town Clerk Trish Granger

CALL TO ORDER

Mayor Spoll called the Budget Workshop to order at 2:01 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

Commr. Siekmann led the Pledge of Allegiance.

2. Other Business

Town Manager Bruce St. Denis requested the addition of an item to the published agenda relating to the North end beach project and a meeting held earlier this date with representatives of West Coast Inland Navigational District (WCIND), Coastal Planning and Engineering (CP&E), Inc., Manatee County, and Town Staff.

There was consensus to add the discussion items to the agenda.

Town Manager St. Denis presented a status report on the North end beach project and noted the action required to transfer funds for the project to proceed. Discussions were held on the following topics/issues:

- inclusion of funds not expended for the groin construction
- anticipated length of time that sand will be in place
- Inlet Management Plan proposal
- options for erosion control devices
- request for Staff contact with vendors on erosion control devices (armoring)
- impact on current JCP (Joint Coastal Permit) process
- time frame and impact on current permits in progress
- costs of current process
- State requirements for restoration.

Town Manager St. Denis inquired as to the Commission preference relating to the current permitting process versus exploration of optional erosion control devices. Discussion ensued on the process to proceed with the North end project.

Following comments, there was consensus to continue with the current JCP process.

Following comments by Town Manager St. Denis on alternative options, there was consensus to approve the recommended funding of the projects.

2. Other Business - Continued

Upon inquiry, Town Manager St. Denis advised that the State Fish and Wildlife department performs the Biological Impact Statement.

Town Manager St. Denis noted the discussions held this morning relating to the dredging of the Longboat Pass Channel, sand purchase options, proposed channel dredging, and the dredging plan laid out by the discussions earlier this date.

Town Manager St. Denis advised that it was a beneficial agreement for the Town and Manatee County and requested Town Commission support of the proposed resolution of the dredging issues. Discussion ensued on erosion issues on Manatee County beaches, sand distribution from dredging projects, and alternative dredging options.

There was consensus to support the dredging process as presented by the Town Manager.

1. Budget Discussion

The Town Manager and Finance Director will provide an update of the FY 2009-10 revenues and expenditures as well as provide preliminary FY 2010-11 budget preparation forecasts. The Town Manager will also be seeking Commission direction for preparing the FY 2010-11 Preliminary Budget. Recommended Action: Pending discussion, provide direction to Manager.

Discussions were held with Town Manager Bruce St. Denis, Finance Director Thomas Kelley, and Planning, Zoning, and Building Department Director Monica Simpson on the following topics/issues included in the preliminary budget and the Town Manager's memorandum:

- mechanism in place to ensure the reductions made by Department Heads will be secured
- inclusion of funding for Red Tide clean-up and effect on anticipated fund balance
- expenses anticipated for the remainder of the fiscal year for the Tennis Center and Recreation (Rec) Center
- offset of Rec Center costs from rental fees from the sculpture organization
- request for report to have revenues and expenditures on the same page
- charges for Attorney services and Staff hours for the Longboat Key Club and Zoning Code Amendments
- recording options for tracking related expenses for the Key Club hearings
- arbitrage study requirement/attorney recommendation
- anticipated pension contributions/State Insurance Tax Premium
- charges from Florida League of Cities to conduct Telecommunications Study
- insurance renewal cost increases
- Utility Rate Study completed/built into budget
- status of Building Department Fee Study
- potential expenditure reductions/personnel associated expenses
- options to outsource services (Building Department/Utility Department/Road and Bridge)

1. Budget Discussion - Continued

- insurance renewal costs (liability) and health insurance costs
- multiplier for General Employees' Pension and employee contributions
- actual versus projected for current year
- anticipated budget shortfall
- reporting date deadline from Manatee and Sarasota Counties
- proposed millage rates
- 70% non ad valorem value is non-homesteaded property.

RECESS: 3:23 p.m. - 3:37 p.m.

Discussions were held with Town Manager St. Denis, Mr. Kelley, and Interim Fire Chief Paul Dezzi on the requirements/options for a Fire Marshall on staff and duties assigned to the position.

Discussions were held on the following topics/issues:

- options to review Fire Marshall's position and remaining in compliance with statutory requirements for life safety issues
- review of other communities actions/staffing
- internal versus external reviews
- intent and direction of Commission on a proposed budget
- anticipated millage rate for Manatee and Sarasota Counties
- property tax increase for various millage rates
- review of total personnel costs
- costs of consultants
- Commission direction on presenting a preliminary budget
- tax increase option to fund past omissions (unfunded liabilities).

Police Chief Al Hogle presented an overview of the services of the Police Department. Discussions were held on crime statistics for Longboat Key, proposed addition of a Captain for the day shift and an additional officer, and the services provided by the Detective, Captain, and Marine Patrol Officer.

Mayor Spoll noted consensus for the addition of two officers for the Police Department.

ADJOURNMENT

Mayor Spoll adjourned the May 5, 2010, Special Budget Workshop at 5:10 p.m.

s/s/ Trish Granger
Trish Granger, Town Clerk

/s/ George Spoll
George Spoll, Mayor

Minutes Approved: 09/13/2010