

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP MEETING
APRIL 15, 2013 - 1:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor David Brenner, Commrs. Jack Duncan, Terry Gans, Lynn Larson, Phill Younger, Pat Zunz

Also Present: Town Manager Dave Bullock, Assistant Town Attorney Maggie Mooney-Portale, Town Clerk Trish Granger

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brown called the Regular Workshop Meeting to order at 1:00 p.m. in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Duncan led the Pledge of Allegiance.

PUBLIC TO BE HEARD: NO ITEMS WERE PRESENTED.

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

2. Citation Presented by Mayor and Fire Chief to Jason Schmidt, Public Works

Mayor Brown read and presented the Citizen Commendation to Mr. Jason Schmidt, Public Works, for his actions to alert residents in a recent structure fire at 733 Lands End Drive.

Fire Chief Paul Dezzi noted the importance of citizens involvement to call 9-1-1 when they observe a fire event.

Mr. Schmidt, Public Works Utility Service Worker 2, thanked the Commission and Fire Department for the recognition.

COMMITTEE REPORTS AND COMMUNICATIONS

3. Manatee County Special Liaison Report

A. Finance

Vice Mayor Brenner noted attendance at a presentation relating to Municipal Bonds at New College of Sarasota and commented on the opportunity to engage in funding to provide a financing benefit during the current economic climate.

B. Organizations

Vice Mayor Brenner noted that the Manatee County Tourist Development Council met this date, advised that he would report back on items discussed, and commented on the increase in tourism and the impact on the increased collection of the Tourist Development tax.

Commr. Duncan inquired and Vice Mayor Brenner commented on the choice of individuals utilizing Tampa International Airport (TIA) over the Sarasota-Bradenton International Airport (SRQ), the constraints to obtain direct service destinations from Sarasota, and the impact of having an appointed board. Individual comments followed on the airline service available and fluctuating ticket costs during high-season use.

3. Manatee County Special Liaison Report - Continued

C. Public Works/Transit

Mayor Brown noted that he and Town Manager Dave Bullock had met with each of the Manatee County Commissioners relating to the Trolley/Transit service, advised that Longboat Key is the only municipality to be billed for Trolley/Transit services, and noted that the advertising proceeds received by the City of Anna Maria were retained by the municipality and not returned to the County.

4. Sarasota County Special Liaison Report - No items were presented.

5. Other Reports - No items were presented.

CONSENT AGENDA

6. Proposed Resolution 2013-13, Providing for Emergency Authorization for Town Manager

Hurricane season occurs during a time when many of our residents, including Commissioners, are away. Proposed Resolution 2013-13 provides methods to obtain a quorum or gives the Town Manager authority to expend funds and take emergency action in the event a quorum of the Commission is not available. Recommended Action: Approval of the Consent Agenda will forward Resolution 2013-13 to the May 6, 2013 Regular Meeting for formal action.

There was consensus to approve the Consent Agenda in accordance with Staff's report and recommendation, as submitted.

DISCUSSION ITEMS

7. Sarasota County Proposal to Provide Consolidated Dispatch Services for Police and Fire Services

Sarasota County Administrator Randall Reid proposed the County provide consolidated dispatch services for municipalities located within Sarasota County. The Town Manager will discuss issues and opportunities related to consolidated dispatch services and seek Commission direction regarding the Town's interest. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock presented an overview of Sarasota County's proposal to provide consolidated dispatch services for 9-1-1 calls. Discussions were held on the following topics/issues:

- proposed communication system/transfer of calls to Longboat Key
- Sarasota County versus municipal responsibilities
- advantage/disadvantages that may be realized
- liabilities associated with emergency services
- timeframe of offer period/due diligence
- anticipated level of service to be provided to Longboat Key residents
- determination of possible recognized improvements to cellular service
- thorough cost analysis to be performed

7. Sarasota County Proposal to Provide Consolidated Dispatch Services for Police and Fire Services - Continued

- assurance that level of service will be permanently maintained/development of enforceable interlocal agreement
- expectations of other municipalities to maintain high level of service.

Following comments, there was consensus to authorize the Town Manager to proceed to the due diligence process on the proposal.

8. Authorization for Mayor to Execute Sovereignty Submerged Lands Easement between Board of Trustees of the Internal Improvement Trust Fund of the State of Florida and Town

As a permit condition for the Town's 10-year Joint Coastal Permit, the Florida Department of Environmental Protection (FDEP) has requested the Mayor sign the proposed easement for use of six offshore borrow areas. Recommended Action: Pending discussion, forward to the April 15, 2013 Special Meeting for formal action.

Town Manager Dave Bullock noted the requirement for the execution of a Sovereignty Submerged Lands Easement. Upon inquiry, Public Works Director Juan Florensa noted the document requires execution by the Mayor. Discussions were held with Town Manager Bullock, Mr. Florensa, and Assistant Town Attorney Maggie Mooney-Portale on the following topics/issues:

- compliance with Port Dolphin agreement
- reimbursements received from Port Dolphin to date
- timeframe for future reimbursements from Port Dolphin upon issuance of permits
- extensions granted to Port Dolphin by FDEP
- confirmation that language included in the easement is standard FDEP contract language
- process for reimbursement following sand extraction from borrow sites.

Following comments, there was consensus to forward the easement to the April 15, 2013, Special Meeting for formal action.

9. Proposed Resolution 2013-14, Commission Policy Regarding Electronic Meeting Attendance and Participation

At the April 1, 2013 Regular Meeting staff was asked to investigate options for Commissioners to participate in meetings when they were unable to attend in person. The Town Attorney recommended the Commission adopt a policy for meeting attendance and participation via electronic means. Proposed Resolution 2013-14 is placed on the April 15, 2013 Regular Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, forward Resolution 2013-14 to the April 15, 2013 Special Meeting for formal action.

Town Manager Dave Bullock presented an overview of proposed Resolution 2013-14 establishing an interactive electronic media technology policy for the Commission. Discussions were held with Town Manager Bullock and Assistant Town Attorney Maggie Mooney-Portale on the following topics/issues:

9. Proposed Resolution 2013-14, Commission Policy Regarding Electronic Meeting Attendance and Participation - Continued

- meeting not impacted if remote user loses connection
- option to utilize Skype in addition to other forms of telecommunication
- anticipated viewing of more than one participant at a time
- request for Information Technology (IT) Department to provide instructions on the use of telecommunication options
- concern of utilization during executive session/shade meetings and exposure of liability to lose the exemption from disclosure.

Following comments by Town Manager Bullock, Assistant Town Attorney Maggie Mooney-Portale advised that language would be drafted to exclude participation in meetings governed by Florida Statutes Chapter 447 and the exemptions granted therein.

Following comments, there was consensus to forward Resolution 2013-14, as amended, to the April 15, 2013, Special Meeting for formal action.

PUBLIC TO BE HEARD

10. Opportunity for Public to Address Town Commission - No items were presented.

TOWN COMMISSION COMMENTS - No items were presented.

TOWN ATTORNEY COMMENTS

A. Litigation

Assistant Town Attorney Maggie Mooney-Portale commented on correspondence received from Motley Rice, Attorneys at Law, relating to the BP Oil Spill litigation and the time frame to file a lawsuit.

Commr. Duncan inquired, and Attorney Moody-Portale and Town Manager Dave Bullock reviewed the existing status of the claim against BP Oil for the Deepwater Horizon Oil Spill. Town Manager Bullock advised that Motley-Rice works on contingency basis and no funds would be expended unless an award is received.

Subsequent to comments, there was consensus to forward the correspondence to the April 15, 2013, Special Meeting for formal action.

TOWN MANAGER COMMENTS

A. Town Manager

Town Manager Dave Bullock reported on the following items:

- joint meeting between Manatee and Sarasota County Commissions on April 16, 2013
- bid opening for Beach Renourishment Project on April 16, 2013
- distribution of draft on issues to be addressed at a Special Workshop Meeting on April 24, 2013, regarding the Colony property (items/issues to be included in the Workshop discussion)
- introduced and welcomed Police Captain Frank Rubino.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown advised that the Special Meeting would convene at 2:30 p.m. and adjourned the April 15, 2013, Regular Workshop Meeting at 2:18 p.m.

Trish Granger

Trish Granger, Town Clerk

James L. Brown

James L. Brown, Mayor

Minutes Approved: 05/06/2013