

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL MEETING
NOVEMBER 18, 2013 - 4:15 P.M.**

Present: Mayor Jim Brown, Vice Mayor David Brenner, Commrs. Jack Duncan, Terry Gans, Lynn Larson, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney David Persson,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Brown called the Special Meeting to order at 4:15 p.m. in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida/

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

RESOLUTIONS

2. Resolution 2013-38, Establishing the ULI Implementation Advisory Committee and Providing for a Mission Statement

At the November 4, 2013 Regular Meeting the Town Commission discussed the need for a Committee to assist with projects related to implementation. The Manager was directed to develop a mission statement for the ULI Implementation Advisory Committee for consideration at the November 18, 2013 Special Meeting. Resolution 2013-38, provides for establishment of the committee and provides for a mission statement. Recommended Action: Pending discussion, pass Resolution 2013-38.

Town Clerk Trish Granger placed Resolution 2013-38 on record by title only.

Mayor Brown noted the necessity to establish the number of members, reporting requirements, and the Scope of Work. Discussions were held on the following topics/issues:

- proposed number of members
- proposed composition of the Advisory Committee
- objective/duties to be assigned to the Committee
- the proposed Mission for the Committee to be developed
- recommendations from the ULI Panel to be addressed by the Committee

Mr. Tom Freiwald, Spanish Drive North, commented on the Mission of the original ULI Subcommittee, the expertise of the applicants, and the timeframe for consideration of the issues.

Following comments by Town Manager Dave Bullock, discussions were held on the following topics/issues:

- items outlined on the Scope of Work

2. Resolution 2013-38, Establishing the ULI Implementation Advisory Committee and Providing for a Mission Statement - Continued

- determination by the Commission on establishing priorities
- development of a plan to accomplish Mission.

Mr. Freiwald displayed a recommended timeline and discussed the steps to assign items to the Advisory Committee and development of a Mission Statement.

Following comments, Commr. Younger moved to retain composition of original committee. The motion was seconded by Commr. Duncan.

Commr. Duncan suggested that the established Committee hold an additional meeting to develop a Mission Statement and quantifiable objectives.

Discussion ensued on the proposed composition of the Advisory Committee and number of members. The following individuals commented on the proposed composition of the Advisory Committee:

Mr. Gene Jaleski, Cedar Street
Mr. David Novak, Harbour Links Drive
Mr. Jered Whitehead, Gunwale Lane
Ms. B.J. Bishop, Buttonwood Drive

Discussion ensued on the proposed composition of the Board.

The motion to retain the previous members of the ULI subcommittee failed by a 5-2 roll call vote, as follows: Younger, aye; Duncan, no; Zunz, aye; Larson, no; Gans, no; Brown, no; Brenner, no.

Vice Mayor Brenner moved to appoint seven members to the Implementation subcommittee, inclusive of the Mayor, the Chair of the Planning and Zoning Board, and five additional citizens. The motion was seconded by Commr. Gans.

Following discussion on the eligibility of previous subcommittee members, Commr. Larson moved to amend the motion to provide the Mayor with authority to designate another member of the Commission to serve in his capacity. Following comments, Commr. Zunz seconded the motion.

Subsequent to comments, the motion to amend the main motion carried by a 4-3 roll call vote, as follows: Larson, aye; Zunz, no; Gans, aye; Younger, no; Brenner, no; Brown, aye; Duncan, aye.

The main motion, as amended, carried by a 7-0 roll call vote, as follows: Brenner, aye; Gans, aye; Duncan, aye; Younger, aye; Zunz, aye; Larson, aye; Brown, aye.

Mr. Freiwald noted the efforts of the original subcommittee, the input received from the public, and the proposed composition of the Advisory Committee.

NEW BUSINESS

3. Appointment of Members to ULI Implementation Advisory Committee

At the November 4, 2013 Regular Meeting the Town Commission requested staff and media to advise residents of the opportunity to be considered for membership on the ULI Implementation Advisory Committee. The Town Commission will consider appointments to the ULI Implementation Advisory Committee at the November 18, 2013 Special Meeting following a Special Workshop Meeting – Meet & Greet for applicants. Recommended Action: Pending discussion, appoint members to ULI Implementation Advisory Committee.

Mayor Brown moved to continue the membership of Mr. Tom Freiwald and Mr. Larry Grossman on the ULI Implementation Advisory Committee. The motion, seconded by Commr. Younger, carried by a 7-0 roll call vote, as follows: Brown, aye; Younger, aye; Larson, aye; Brenner, aye; Duncan, aye; Zunz, aye; Gans, aye.

Town Clerk Granger proceeded with a poll of the Commission for the remaining three seats, with votes cast as follows:

**Commr. Gans cast votes for Mr. Novak, Ms. Roth, and Mr. Whitehead.
Commr. Zunz cast votes for Mr. White, Mr. Novak, and Mr. Leibin.
Commr. Duncan cast votes for Mr. Linhart, Mr. Novak, and Mr. Sclafani.
Mayor Brown cast votes for Mr. Sclafani, Mr. Leibin, and Mr. Whitehead.
Vice Mayor Brenner cast votes for Ms. Arsenault, Mr. Leibin, and Mr. Novak.
Commr. Larson cast votes for Ms. Eisenstat, Mr. Novak, and Mr. Whitehead.
Commr. Younger cast votes for Mr. Linhart, Mr. Leibin, and Mr. Novak.**

Town Clerk Granger noted that Mr. Leibin and Mr. Novak received the required four votes to be appointed to the Committee.

Following comments on the remaining seats, Town Clerk Granger proceeded with a poll of the Commission for the remaining seat, with votes cast as follows:

**Commr. Zunz cast a vote for Mr. White.
Commr. Duncan cast a vote for Mr. Linhart.
Mayor Brown cast a vote for Mr. Whitehead.
Vice Mayor Brenner cast a vote for Mr. White.
Commr. Larson cast a vote for Mr. Whitehead.
Commr. Younger cast a vote for Mr. Linhart.
Commr. Gans cast a vote for Mr. Whitehead.**

Following clarification on the number of votes required to be seated and a review of the voting districts of the applicants, Town Clerk Granger proceeded with a poll of the Commission for the remaining seat, with votes cast as follows:

**Commr. Duncan cast a vote for Mr. Linhart.
Mayor Brown cast a vote for Mr. Whitehead.
Vice Mayor Brenner cast a vote for Mr. White.
Commr. Larson cast a vote for Mr. Whitehead.
Commr. Younger cast a vote for Mr. Linhart.
Commr. Gans cast a vote for Mr. Whitehead.
Commr. Zunz cast a vote for Mr. White.**

3. Appointment of Members to ULI Implementation Advisory Committee - Continued

Town Clerk Granger proceeded with a poll of the Commission for the remaining seat, with votes cast as follows:

Mayor Brown cast a vote for Mr. Whitehead.

Vice Mayor Brenner cast a vote for Mr. Whitehead.

Commr. Larson cast a vote for Mr. Whitehead.

Commr. Younger cast a vote for Mr. Linhart.

Commr. Gans cast a vote for Mr. Whitehead.

Town Clerk Granger advised that Mr. Whitehead received four votes and would fill the final seat.

Mayor Brown requested that all members clear their calendars as Planning, Zoning, and Building Department Interim Director Alaina Ray will be contacting them to schedule the first meeting.

Following comments by Commr. Younger, Ms. B.J. Bishop, Buttonwood Drive, thanked Commr. Younger for his comments and suggested that Ms. Ray seek availability from members in attendance.

Following comments by Town Manager Bullock, Mr. Larry Grossman, St. Judes Drive North, requested that all members be briefed on the Sunshine Law at their first meeting.

Town Manager Bullock confirmed that members would be provided information at the first meeting and Town Attorney David Persson noted that no two members could converse on any issues that may come before the Committee in any manner (written or verbal) outside of an established, advertised meeting.

ADJOURNMENT

Mayor Brown adjourned the November 18, 2013, Special Meeting at 5:59 p.m.

Minutes Approved: 01-06-2014