

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
JUNE 30, 2014 - 10:00 A.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Assistant Town Attorney Kelly Fernandez,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Brown called the June 30, 2014, Special Workshop Meeting to order at 10:00 a.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Commr. Pastor led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

A. Planning, Zoning, and Building/Public Works

Dr. Doreen Dupont, Ranger Lane, commented on canal view preservation and nuisance animals and requested consideration to have the Town's regulations amended to preserve canal views.

Mayor Brown noted current Code compliance and advised that the Commission will refer the regulations to the Planning and Zoning Board for review and consideration. Following individual comments and upon inquiry, Town Manager Dave Bullock advised that animal control/nuisance animals are under the jurisdiction of the Counties.

DISCUSSION ITEMS

2. Fiscal Year (FY) 2014-2015 Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds

The Town Manager and Finance Director will provide and discuss a summary of the Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds as well as a recommended budget for each fund. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock gave an overview and PowerPoint presentation on the proposed FY 2014-2015 Capital, Enterprise, Beach, Special Revenue, and Debt Service Funds. Discussions were held on the following topics/issues:

- amount of funds received from the Aria development
- limited flexibility of County to reallocate/distribution of Tourist Development Tax (TDT) funds/statutory restrictions
- determination of population by the Bureau of Economic and Business Research (BEBR) organization
- anticipated receipt of funds for the reconstruction of the Hilton Hotel
- Parks and Recreation Fund/Land Acquisition Fund

2. FY 2014-2015 Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds- Continued

- fund balances
 - wastewater subaqueous force main replacement project
 - wastewater pipe replacement/removal
 - utility rate review/pass-through rates from Manatee County
 - request for slip lining and lift station project updates at a future workshop
 - inclusion of an additional full-time administrative position in Building Fund
 - \$50,000 Contingency in Building Fund to provide for contract workers, if necessary
 - transfers relating to the Infrastructure Surtax Fund
 - reduction in the anticipated revenue fund in the TDT Fund
- Commission direction for staff to provide factual accounting of revenue funds received.**
- distribution of funds on the collection of the TDT revenues
 - Tennis Center Fund
 - reduction in anticipated revenue for sales at the Tennis Center
 - opportunity to seek grants for the Tennis Center
 - opportunity to seek private donations in return for naming of facility after donor/development of process to utilize.

RECESS: 11:28 a.m. - 11:34 a.m.

2. FY 2014-2015 Capital Funds, Enterprise Funds, Beach Fund, Special Revenue Fund, and Debt Service Funds- Continued

Discussions continued on the following topics/issues:

- large beach area indicated on South end of Longboat (due to groin at Key Club)
- options for funding from the U.S. Army Corps of Engineers if any portion of beach is designated as a Federal beach area
- Florida Department of Environmental Protection (FDEP) grant funds
- anticipated reimbursement funds from FEMA (Federal Emergency Management Agency)
- Erosion Control Line (ECL) public hearing scheduled for 6:00 PM, July 8, 2014, in Town Hall Commission Chamber
- utilization of existing sand for distribution on mid-Key/other areas on Longboat/permitting requirements/accretion of sand.

Town Manager Bullock noted Staff's recommendation to proceed with borrowing the voter authorized \$16,000,000.00 in FY 2014-2015 and to assess the appropriate millage to fund the borrowing.

Commr. Younger requested that Staff provide the exact parameters of the shoreline changes that are reflected on page 21 of the PowerPoint presentation. Subsequent to additional comments, Mayor Brown requested that Commr. Younger meet with Staff after the meeting to discuss the information requested.

3. Consideration of Contract Extension with the Town's Financial Advisor, PFM Asset Management LLC

PFM Asset Management LLC has been contracted as the Town's Financial Advisor since 2007 with the contract expiring on June 30, 2014. As there are still significant projects in progress, the Town Manager recommends a contract extension for a period of one year. This item is placed on the June 30, 2014, Special Workshop Meeting for Commission consideration. Recommended Action: Pending discussion, forward the contract extension with PFM Asset Management, LLC, to the June 30, 2014, Special Meeting for formal action.

Following an overview by Town Manager Dave Bullock, there was consensus to forward the contract extension with PFM Asset Management, LLC, to the June 30, 2014, Special Meeting for formal action.

ADJOURNMENT

Mayor Brown adjourned the June 30, 2014, Special Workshop Meeting at 12:22 p.m.

Minutes Approved: 09-08-2014