

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
MARCH 2, 2015 - 7:00 P.M.**

Present: Mayor Jim Brown, Vice Mayor Jack Duncan, Commrs. Terry Gans, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Brown called the March 2, 2015, Regular Meeting to order at 7:01 p.m., in the Town Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and Vice Mayor Duncan led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission

Mayor Brown noted that Manatee County Commissioners Carol Whitmore and John Chappie were in attendance.

A. Town Commission

Manatee County Commissioner Carol Whitmore commended Mayor Brown's service to the Town.

Mayor Brown thanked Commr. Whitmore for her comments and noted City of Bradenton Beach Mayor Bill Shearon was also in attendance this date.

B. Town Commission

City of Bradenton Beach Mayor Bill Shearon commended Mayor Brown's service to the Town, noting his importance in engaging and collaborating with the island communities of the Cities of Bradenton Beach, Holmes Beach, and Anna Maria Island.

Mayor Brown thanked Mayor Shearon for his comments.

C. Town Commission

Manatee County Commissioner John Chappie commended Mayor Brown's service to the Town. Mayor Brown thanked Commr. Chappie for his comments.

Vice Mayor Duncan thanked the speakers for their comments and commended Mayor Brown's service to the Town of Longboat Key.

APPROVAL OF MINUTES

2. February 2, 2015 Regular Meeting; February 17, 2015 Joint Meeting with Manatee County Board of County Commissioners; and February 17, 2015 Regular Workshop Meeting Minutes

There was consensus to approve the minutes as submitted.

COMMITTEE REPORTS AND COMMUNICATIONS

3. Manatee County Special Liaison Report

A. Organizations

Commr. Zunz noted attendance at the Grade Level Reading Initiative meeting and reviewed the issues discussed.

4. Sarasota County Special Liaison Report - No items were presented.

5. ManaSota League of Cities Report

A. Legislation

Vice Mayor Duncan noted the start of the Florida Legislative session on March 3, 2015, and reviewed proposed legislation to be considered this year.

Vice Mayor Duncan noted a bill that is moving forward from the Economic Development Tourism Subcommittee (EDTS No. 3) relating to Enterprise and Impact Fees and advised that would provide information to the Town Manager for review.

6. Other Reports - No items were presented.

ORDINANCES - SECOND READING AND PUBLIC HEARING

7. Ordinance 2015-06, Amending the Fiscal Year (FY) 2014-2015 Road & Bridge Special Revenue Fund to Use Fund Balance for Expenses Related to Roundabout Feasibility Study at Longboat Club Road and Gulf of Mexico Drive (GMD) and at Broadway and Gulf of Mexico Drive (GMD)

At the December 10, 2014 Regular Workshop Meeting the Town Commission directed staff to perform a feasibility study for installation of a roundabout at Broadway and Gulf of Mexico Drive. Pursuant to Florida Statutes §206.605, this type of expense is an eligible use of gas taxes deposited into the Town's Road & Bridge Fund. Ordinance 2015-06 is required to create a line item for this expense in the Special Revenue Fund. First reading and public hearing was held at the February 2, 2015, Regular Meeting and then forwarded to the March 2, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-06.

Town Clerk Trish Granger placed Ordinance 2015-06 on record for second reading and public hearing by title only.

Commr. Zunz moved to adopt Ordinance 2015-06. The motion was seconded by Commr. Younger.

Mayor Brown opened the public hearing.

Town Manager Dave Bullock gave an overview of Ordinance 2015-06.

As no one wished to speak, Mayor Brown closed the public hearing.

7. Ordinance 2015-06, Amending the FY 2014-2015 Road & Bridge Special Revenue Fund to Use Fund Balance for Expenses Related to Roundabout Feasibility Study at Longboat Club Road and GMD and at Broadway and GMD - Continued

Discussions were held on the following topics/issues:

- inclusion of funding to study the feasibility of an additional lane in the Country Club Shores areas at Gulf of Mexico Drive
- advertising requirements/notice of proposed Ordinance; constraints on modification of the Ordinance.

There was consensus to add a discussion item to a future Workshop relating to the issue of laneage in the Country Club Shores area on Gulf of Mexico Drive.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Younger, aye; Larson, aye; Duncan, aye; Brown, aye; Gans, aye; Pastor, aye.

RESOLUTIONS

8. Resolution 2015-02, Budget Transfer in the Amount of \$100,000 from Commission Contingency to General Services for Utilities Undergrounding Study

At the February 17, 2015, Regular Workshop Meeting the Town Commission directed staff to expand the study for undergrounding utilities to include a parcel by parcel special assessment analysis. The Town Manager advised that budget transfer in the amount of \$100,000 is required to perform the required work. Resolution 2015-02 is placed on the March 2, 2015, Regular Meeting for Commission consideration and action. Recommended Action: Pending discussion, pass Resolution 2015-02.

Town Clerk Trish Granger placed Resolution 2015-02 on record by title only.

Commr. Zunz moved to pass Resolution 2015-02. The motion was seconded by Commr. Pastor.

Town Manager Dave Bullock noted the intent of the Resolution 2015-02 and the Commission Contingency fund balance.

Mr. James Whitman, Norton Street, commented on Resolution 2015-02 and a South-end roundabout study. Mayor Brown noted an anticipated future Staff presentation on the roundabout issue.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Pastor, aye; Gans, aye; Brown, aye; Duncan, aye; Larson, aye; Younger, aye.

NEW BUSINESS

9. Bayfront Park Improvements - Final Concept

The Town Manager, staff, and consultants will present the final plan for development of Bayfront Park. The update will include a timeline and anticipated project costs. Recommended Action: Pending discussion, provide direction to Manager.

9. Bayfront Park Improvements - Final Concept - Continued

Following comments, Town Manager Dave Bullock introduced Ms. Lisa Wannemacher of Wannemacher Jensen Architects (WJA). Ms. Wannemacher introduced Mr. Kreg Maheu, P.E., of DMK Associates, Inc., and Ms. Tara Wood Dozar of WJA, and gave a PowerPoint presentation on the Bayfront Park Improvements.

Following comments by Town Manager Bullock, discussions were held on the following topics/issues:

- impact on time element relating to applications for available grants/cooperative funding
- footprint of existing building/needed repairs
- location of proposed playground area versus dog park area
- pickleball court requirements
- staffing requirements for a dog park.

Mr. Larry Grossman, St. Judes Drive North, commented on the proposed Concept Plan:

Following comments by Mayor Brown, Ms. Madelyn Spoll, Harbourside Drive, commented on the redevelopment of Bayfront Park..

Commr. Younger moved to authorize Staff to pursue any available grants for the Bayfront Park project. The motion, seconded by Commr. Zunz, carried by a 7-0 roll call vote, as follows: Younger, aye; Zunz, aye; Brown, aye; Pastor, aye; Larson, aye; Gans, aye; Duncan, aye.

Commr. Larson move to direct staff to move forward with the Bayfront Park redevelopment within available funds (inclusive of County contributions and available grants). The motion was seconded by Commr. Gans.

Commr. Younger requested and Ms. Wannemacher noted an estimated project start date in January 2016 and Town Manager Bullock noted variables in the project costs.

Following individual comments, the motion carried by a 7-0 roll call vote, as follows: Gans, aye; Younger, aye; Larson, aye; Zunz, aye; Pastor, aye; Brown, aye; Duncan, aye.

10. Appointment to Fill Vacancy on the Code Enforcement Board (CEB)

Due to the resignation of Mr. James McGuire, a vacancy exists on the Code Enforcement Board (CEB). Mr. McGuire indicated in his resignation letter that he was relocating and would no longer be a Longboat Key resident. Advertisements were placed in the Longboat Observer and Longboat Key News seeking interested citizens to serve on the CEB. This item is placed on the March 2, 2015 Regular Meeting for Commission consideration. Recommended Action: Pending discussion, provide direction to Manager.

Following comments by Mayor Brown, Mr. Jerry Whitehead commented on his interest in serving on the Code Enforcement Board.

10. Appointment to Fill Vacancy on the CEB - Continued

Town Clerk Trish Granger proceeded with a roll call vote to fill the vacancy on the Code Enforcement Board, as follows:

Commr. Pastor cast a ballot for Mr. Jerry Whitehead.
Commr. Zunz cast a ballot for Ms. Lynn Cook.
Commr. Gans cast a ballot for Mr. Jerry Whitehead.
Mayor Brown cast a ballot for Mr. Jerry Whitehead.
Vice Mayor Duncan cast a ballot for Mr. Jerry Whitehead.
Commr. Younger cast a ballot for Mr. Jerry Whitehead.
Commr. Larson cast a ballot for Ms. Lynn Cook.

Town Clerk Granger noted that Mr. Whitehead had received the required four votes and would be provided information on the appointment.

11. Projects Review - Town Project Anticipated Schedules

The Town Manager will review planned major capital projects and anticipated schedules. Recommended Action: None, informational only.

Town Manager Dave Bullock gave an overview of the major capital projects and the anticipated schedules. Discussions were held on the mid-key and South end truck hauls and the impact of sand loss on FEMA (Federal Emergency Management Agency) ratings.

TOWN COMMISSION COMMENTS

A. Elections

Mayor Brown noted that the Town was holding early voting the week of March 2 through March 7, 2015, noting the hours from 8:30 a.m. to 4:30 p.m. daily.

TOWN ATTORNEY COMMENTS

A. Legislation

Town Attorney Maggie Mooney-Portale noted the previous utilization of a lobbyist to represent the Town and requested Commission authorization to engage the Ramba Law Group, LLC, for the current legislative session, and upon inquiry, advised Vice Mayor Duncan of his ability to speak directly to Att.

There was consensus to engage Mr. Ramba for the current legislative session.

TOWN COMMISSION COMMENTS - Continued

B. Public Works

Following comments by Vice Mayor Duncan, there was consensus to schedule a presentation by Mr. Lenny Landau on a future workshop relating to stormwater intrusion into the wastewater system.

TOWN COMMISSION COMMENTS - Continued

C. Resolutions

Vice Mayor Duncan noted requests for three support resolutions and correspondence on the following issues:

Assisting families in crisis
Sober homes
Homelessness

There was consensus to authorize correspondence signed by the Mayor in support of the resolutions/correspondence.

D. Town Commission

Commr. Younger commented on and commended Mayor Brown's service to the Town.

TOWN MANAGER COMMENTS

A. Governmental Agencies/Traffic

Town Manager Dave Bullock noted the collective interest in having the Florida Department of Transportation (FDOT) and neighboring communities discuss traffic issues, advised that he has scheduled meetings with the City of Sarasota and Sarasota County, and held discussion with Manatee County Commissioner John Chappie.

Individual comments followed on options to address traffic concerns.

B. Public Works

Town Manager Dave Bullock advised that Waste Management trucks had incurred additional breakdowns. Individual comments followed on the service delivery by Waste Management of Florida, Inc.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Brown adjourned the March 2, 2015, Regular Meeting at 8:40 p.m.

Minutes Approved: 04-06-2015