

**MINUTES  
LONGBOAT KEY TOWN COMMISSION  
REGULAR MEETING  
MAY 4, 2015 - 7:00 P.M.**

**Present:** Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

**Also:** Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,  
**Present:** Town Clerk Trish Granger

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**Mayor Duncan called the May 4, 2015, Regular Meeting to order at 7:00 p.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida. Commr. Daly led the Pledge of Allegiance.**

Mayor Duncan noted that Manatee County Commissioner John Chappie was in attendance.

**PUBLIC TO BE HEARD**

**1. Opportunity for Public to Address Town Commission**

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

**A. Tennis Center**

Mr. Jules Rauch, Norton Street, commented on funding for the Tennis Center and the actions of previous Commissions relating to required funding.

**B. Planning, Zoning, and Building**

Ms. Betsy Palmieri, Spinnaker Lane, requested consideration to install a turn lane into Country Club Shores from Gulf of Mexico Drive.

Commr. Larson inquired and Town Manager Dave Bullock noted the process for review by the Florida Department of Transportation (FDOT) for approval of a turn lane from Gulf of Mexico Drive.

**APPROVAL OF MINUTES**

**2. March 16, 2015 Statutory Meeting; March 23, 2015 Regular Workshop Meeting; April 6, 2015 Regular Meeting; April 20, 2015 Goals & Objectives Special Workshop Meeting; April 20, 2015 Regular Workshop Meeting Minutes**

**There was consensus to approve the Meeting minutes as submitted.**

**COMMITTEE REPORTS AND COMMUNICATIONS**

**3. Manatee County Special Liaison Report**

**A. Organizations**

Commr. Zunz commented on the Campaign for Grade Level Reading and noted that Manatee County has joined a partnership with the Patterson Foundation and Sarasota County and have formed a regional Suncoast Campaign in their efforts to address the grade level reading issue.

**COMMITTEE REPORTS AND COMMUNICATIONS** - Continued

4. Sarasota County Special Liaison Report - No items were presented.

5. ManaSota League of Cities Report

A. Legislation

Mayor Duncan commented on the recent legislative action by the Florida House and the status of legislation filed (Senate Bill 284, authorizing a governmental entity to treat a written claim as pending litigation for purposes of holding certain meetings privately and House Bill 383, authorizing a property owner to bring an action to recover damages caused by a prohibited exaction).

Upon inquiry, Mayor Duncan advised that he was unaware of the Government agencies that will correspond with the Governor's office on the legislation and explained the impact to local governments. Town Attorney Maggie Mooney-Portale confirmed discussions with other jurisdictions relating to support of a veto by the Governor. Discussion ensued on the impact of legislation.

6. Other Reports

A. Organizations

Commr. Daly commented on the recent meeting of the Metropolitan Planning Organization (MPO) advising that a regional traffic study was being supported by the MPO and the Florida Department of Transportation's (FDOT) Regional Secretary.

**CONSENT AGENDA**

7. Amendment to Town Attorney Contract

At the April 20, 2015, Regular Workshop Meeting the Town Commission considered an amendment to the Town Attorney contract. The item was forwarded to the May 4, 2015, Regular Meeting for formal action. Recommended Action: Approval of the Consent Agenda will authorize the Mayor to execute the Town Attorney Contract Amendment.

8. Cancellation of July Workshop and August Meetings

As provided for in Article II, Section 13 of the Town Charter, the Town Commission will consider the possible cancellation of the July and August Regular Workshop Meetings and the August Regular Meeting. Recommended Action: Approval of the Consent Agenda will provide the formal action necessary to cancel the July and August meetings.

**There was consensus to approve the Consent Agenda Items 7 and 8 as submitted and in accordance with the recommended action.**

**ORDINANCES - FIRST READING**

9. Ordinance 2015-16, Amending Town Code Chapter 33, Boards and Commissions

At the April 20, 2015, Regular Workshop Meeting the Commission directed staff to prepare an Ordinance to reduce the number of Planning & Zoning (P&Z) Board members to seven (7) and to develop a process for appointment of the seven member Board. The Town Manager will outline a process that will accomplish this in a timeframe to have the newly seated Board meet with the Town Commission at the May 19, 2015, Joint Meeting between the Town Commission and the P&Z Board. Recommended Action: Pending first reading and discussion, forward to the May 18, 2015, Special Meeting at 1:00 PM for second reading and public hearing.

9. Ordinance 2015-16, Amending Town Code Chapter 33, Boards and Commissions - Continued

Town Clerk Trish Granger placed Ordinance 2015-16 on record for first reading by title only.

**Commr. Pastor moved to pass Ordinance 2015-16 on first reading and to forward to the May 18, 2015, Special Meeting for second reading and public hearing. The motion was seconded by Commr. Younger.**

Town Manager Dave Bullock gave an overview of the timeline for consideration and appointment of membership to the P&Z Board. Discussions were held with Town Manager Bullock and Town Attorney Maggie Mooney-Portale on the following topics/issues:

- schedule proposed for a Joint Meeting between the Commission and newly appointed P&Z Board
- consideration of term limits for newly appointed Board members
- method of implementing term limits
- mid-term appointment process in determination of a full term/length of service.

**There was majority consensus to maintain the term limits as written in the Ordinance.**

Mr. George Spoll, Harbourside Drive, commented on Ordinance 2015-16.

Individual comments followed on the ability to attract additional qualified candidates if term limits were instituted.

Town Attorney Mooney-Portale advised that the suggested term language offered - less than one-half of a term, would not count as a full term, confirmed that the initial appointments would be done on a random basis, and noted that those actions would be defensible.

**Following comments, the motion to pass Ordinance 2015-16 failed by a 4-3 roll call vote, as follows: Pastor, aye; Younger, aye; Gans, aye; Zunz, no; Duncan, no; Daly, no; Larson, no.**

**Vice Mayor Gans moved to amend and pass Ordinance 2015-16 striking the term limit clauses and establishing the Planning and Zoning Board as a seven member board, and to forward to the May 18, 2015, Special Meeting for second reading and public hearing. The motion was seconded by Commr. Younger.**

Discussion ensued on options to consider the Ordinance with term limits and a maximum number of years to serve.

**Commr. Younger moved to amend the motion to include three, three year terms. The motion was seconded by Vice Mayor Gans. Subsequent to comments, the motion carried by a 6-1 roll call vote, as follows: Younger, aye; Gans, aye; Duncan, aye; Larson, aye; Daly, no; Zunz, aye; Pastor, aye.**

9. Ordinance 2015-16, Amending Town Code Chapter 33, Boards and Commissions - Continued

Discussion ensued on establishing the number of months to be counted as a term (more than 18 months) and the total number of years to serve on the Board not to exceed 10.5 years.

**Vice Mayor Gans to amend his motion to pass Ordinance 2015-16, as amended, to include a maximum of ten and one-half years of consecutive service and to forward Ordinance 2015-16, as amended to the May 18, 2015, Special Meeting for second reading and public hearing. The motion, seconded by Commr. Younger, carried by a 6-1 roll call vote, as follows: Gans, aye; Younger, aye; Daly, no; Zunz, aye; Larson, aye; Pastor, aye; Duncan, aye.**

**Commr. Zunz moved to reschedule the Joint Meeting between the Town Commission and the Planning and Zoning Board from May 19, 2015, to a later date. The motion died for lack of a second.**

Upon inquiry, Planning, Zoning, and Building Department Director Alaina Ray noted that May 19, 2015, was the next scheduled meeting of the P&Z Board and it was the intent to have the new zoning category options presented to both the Town Commission and newly seated P&Z Board at the same time. Town Manager Bullock advised of the anticipated time schedule to develop Code revisions during the months of July and August.

10. Ordinance 2015-17, Amending the Town Code for Compliance With State Law Relating to Mangrove Regulation

Florida Statutes sets forth a comprehensive regulatory program regarding alteration and trimming of mangroves within the State of Florida. This regulatory program is administered by the Florida Department of Environmental Protection (FDEP). At the April 20, 2015, Regular Workshop Meeting, the Town Attorney recommended the Commission consider amending provisions of the Town Code to remove provisions that conflict with State Statutes. The sections that are proposed to be amended are contained in Chapters 98, 104, and 151. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-17 to the June 1, 2015, Regular Meeting for second reading and public hearing.

Town Clerk Trish Granger placed Ordinance 2015-17 on record for first reading by title only.

**Commr. Larson moved to pass Ordinance 2015-17 on first reading and to forward to the June 1, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Zunz.**

Town Manager Dave Bullock provided an overview of statutory amendments relating to mangrove regulations. Upon inquiry, Town Attorney Maggie Mooney-Portale advised on the investigative process for documentation of violations relating to the enforcement of State laws and the penalties/fines that can be assessed by the Florida Department of Environmental Protection (FDEP) associated with violations and the authority of the Town's Code Enforcement Officer to document the violations and forward to the state for prosecution.

10. Ordinance 2015-17, Amending the Town Code for Compliance With State Law Relating to Mangrove Regulation - Continued

**Following comments, the motion carried by a 7-0 roll call vote, as follows: Larson, aye; Zunz, aye; Younger, aye; Pastor, aye; Duncan, aye; Daly, aye; Gans, aye.**

**ORDINANCES - FIRST READING AND PUBLIC HEARING**

11. Ordinance 2015-10, Comprehensive Plan Amendments, Future Land Use Element

At their March 17, 2015, Regular Meeting, the Planning & Zoning Board recommended approval of Ordinance 2015-10, as amended. The Comprehensive Plan amendment modifies future land use categories into more general groupings focused on opportunity areas identified throughout the Town. The Ordinance was considered at and forwarded from the April 20, 2015, Regular Workshop Meeting for first reading, public hearing, and discussion. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2015-10 to Florida Department of Economic Opportunity (FDEO) for review and comment.

Town Clerk Trish Granger placed Ordinance 2015-10 on record for first reading and public hearing by title only.

**Commr. Pastor moved to pass Ordinance 2015-10 on first reading and to forward to the Florida Department of Economic Opportunity (FDEO) for review and comment. The motion was seconded by Vice Mayor Gans.**

**Mayor Duncan opened the public hearing.**

Following comments by Town Manager Dave Bullock, Planning, Zoning, and Building Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2015-10. Discussions were held on the following topics/issues:

- terminology utilized in the proposed land use categories
- process for moving forward and existing motion on the Ordinance
- option to amend verbiage during review by the State.

**As no one wished to speak, Mayor Duncan closed the public hearing.**

**Following comments, the motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Gans, aye; Larson, aye; Duncan, aye; Younger, aye; Zunz, aye; Daly, aye.**

**RECESS:** 8:47 p.m. – 9:00 p.m.

12. Ordinance 2015-15, Amending the FY 2014-2015 Budget in the Amount of \$100,000 to Provide for Canal Survey and Feasibility Study

The Town Commission directed staff to evaluate canal conditions, depths, the need for dredging, and to also identify funding options to include a hybrid approach of special districts, and/or the use of ad valorem funds. To fully develop these evaluations and options staff needs to procure professional services for this study. Ordinance 2015-15 provides for funding in the amount of \$100,000 and was forwarded from the April 20, 2015, Regular Meeting for first reading and public hearing. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2015-15 to the June 1, 2015, Regular Meeting for second reading and public hearing.

12. Ordinance 2015-15, Amending the FY 2014-2015 Budget in the Amount of \$100,000 to Provide for Canal Survey and Feasibility Study - Continued

Town Clerk Trish Granger placed Ordinance 2015-15 on record for first reading and public hearing by title only.

**Commr. Larson moved to pass Ordinance 2015-15 on first reading and public hearing and to forward to the June 1, 2015, Regular Meeting for second reading and public hearing. The motion was seconded by Commr. Zunz.**

**Mayor Duncan opened the public hearing.**

Town Manager Dave Bullock provided an overview of Ordinance 2015-15.

**As no one wished to speak, Mayor Duncan closed the public hearing.**

**Following comments, the motion carried by a 7-0 roll call vote, as follows: Larson, aye; Zunz, aye; Gans, aye; Duncan, aye; Daly, aye; Pastor, aye; Younger, aye.**

**ORDINANCES - SECOND READING AND PUBLIC HEARING**

13. Ordinance 2015-03, Comprehensive Plan, Capital Improvements Element (CIE) Update

The Planning & Zoning (P&Z) Board considered Ordinance 2015-03 at their February 17, 2015, Regular Meeting and forwarded it to the March 23, 2015, Regular Workshop Meeting for Commission consideration. The Town Commission amended Ordinance 2015-03 to provide for a project for turn lanes at Country Club Shores in Table 1. First reading was held at the April 6, 2015, Regular Meeting and Ordinance 2015-03 was forwarded to the May 4, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-03.

Town Clerk Trish Granger placed Ordinance 2015-03 on record for second reading and public hearing by title only.

**Vice Mayor Gans moved to adopt Ordinance 2015-03. The motion was seconded by Commr. Larson.**

**Mayor Duncan opened the public hearing.**

Town Manager Dave Bullock provided an overview of Ordinance 2015-03, noting the amendment to Table 1 to include a turn lane from Gulf of Mexico into Country Club Shores.

The following individuals commented on Ordinance 2015-03:

Ms. Katherine Lindaman, Hornblower Lane  
Mr. Jerry Lindaman, Hornblower Lane  
Mr. Edward Jewett, Gunwale Lane  
Ms. Susan McAnany, Hornblower Lane

13. Ordinance 2015-03, Comprehensive Plan, Capital Improvements Element (CIE) Update - Continued

**As no others wished to speak, Mayor Duncan closed the public hearing.**

Commr. Larson noted that a crosswalk for Country Club Shores was included in the plan.

**Following comments, the motion carried by a 7-0 roll call vote, as follows: Gans, aye; Larson, aye; Daly, aye; Zunz, aye; Pastor, aye; Younger, aye; Duncan, aye.**

14. Ordinance 2015-08, Moore's Stone Crab Restaurant, 800 Broadway Street, Comprehensive Plan Amendment

At their April 6, 2015, Regular Meeting the Town Commission held first reading and public hearing of Ordinance 2015-08 and forwarded the item to the May 4, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-08.

Town Clerk Trish Granger placed Ordinance 2015-08 on record for first reading by title only.

**Commr. Zunz moved to adopt Ordinance 2015-08. The motion was seconded by Commr. Pastor.**

**Mayor Duncan opened the public hearing.**

Planning, Zoning, and Building (PZB) Department Director Alaina Ray gave a PowerPoint presentation on Ordinance 2015-08.

Mr. Peter Daily, representing Moore-Hicks Limited Partnership, commented on and supported approval of Ordinance 2015-08.

**As no others wished to speak, Mayor Duncan closed the public hearing.**

**Following comments, the motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Pastor, aye; Younger, aye; Duncan, aye; Gans, aye; Larson, aye; Daly, aye.**

15. Ordinance 2015-09, Moore's Stone Crab Restaurant, 800 Broadway Street, Rezoning Application (Quasi-Judicial)

At their April 6, 2015, Regular Meeting the Town Commission held first reading and public hearing of Ordinance 2015-09 and forwarded the item to the May 4, 2015, Regular Meeting for second reading, public hearing, and discussion. Recommended Action: The Commission will base their decision on competent, substantial testimony provided at this meeting.

Subsequent to comments by Mayor Duncan on the procedures for conducting a quasi-judicial public hearing, Town Clerk Trish Granger administered the oath to all individuals wishing to provide testimony.

15. Ordinance 2015-09, Moore's Stone Crab Restaurant, 800 Broadway Street, Rezoning Application (Quasi-Judicial)

Town Attorney Maggie Mooney-Portale reviewed the ex parte communications disclosure requirements and inquired as to any required disclosures. Commr. Zunz noted attendance at the original meeting held by Moore's representatives and Commr. Larson noted meetings with Mr. Moore and Mr. Caragiulo. Upon inquiry, both Commissioners advised that they could consider the application without prejudice.

Town Clerk Granger placed Ordinance 2015-09 on record for second reading and public hearing by title only.

**Mayor Duncan opened the public hearing.**

Following comments, Planning, Zoning, and Building (PZB) Department Director Alaina Ray, duly sworn, provided an overview of Ordinance 2015-09 and noted that the previous testimony and presentations provided at the April 6, 2015, Regular Meeting on the petition were being incorporated by reference.

Mr. Peter Daily, representing Moore-Hicks Limited Partnership and duly sworn, commented on the requested rezoning, noted his previous testimony and presentation at the April 6, 2015, Regular Meeting was being incorporated by reference, and supported approval.

**As no others wished to speak, Mayor Duncan closed the public hearing.**

**Commr. Larson moved to adopt Ordinance 2015-09. The motion, seconded by Commr. Younger, carried by a 7-0 roll call vote, as follows: Larson, aye; Younger, aye; Daly, aye; Zunz, aye; Pastor, aye; Gans, aye; Duncan, aye.**

16. Ordinance 2015-12 Amending Chapter 110, Alcohol Beverages, Hours of Sale:

At the March 23, 2015, Regular Meeting the Town Commission considered Ordinance 2015-12 which amends Town Code Chapter 110.01(A)(7) to more closely align with regulations in neighboring municipalities and Sarasota County. First reading of Ordinance 2015-12 was held at the April 6, 2015, Regular Meeting and was forwarded for second reading and public hearing at the May 4, 2015, Regular Meeting. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-12.

Town Clerk Trish Granger placed Ordinance 2015-12 on record for second reading and public hearing by title only.

**Vice Mayor Gans moved to adopt Ordinance 2015-12. The motion was seconded by Commr. Pastor.**

**Mayor Duncan opened the public hearing. As no one wished to be heard, Mayor Duncan closed the public hearing.**

**The motion carried by a 7-0 roll call vote, as follows: Gans, aye; Pastor, aye; Duncan, aye; Zunz, aye; Younger, aye; Daly, aye; Larson, aye.**

**17. Ordinance 2015-13, Providing for Pass-Through of Manatee County Rate Increase**

On November 18, 2014, the Manatee County Board of County Commissions enacted Resolution R-14-154 which authorized two consecutive yearly wholesale water and wastewater rate increases. Town Commission policy direction, per Town Code provisions, has been to pass-through Manatee County rate changes to the Town's utility ratepayers. The first Manatee County rate increase was effective on January 1, 2015, with the second effective on January 1, 2016. Ordinance 2015-13 formalizes the utility rate increase pass-through and was placed on the April 4, 2015, Regular Meeting for first reading. The item was forwarded to the May 4, 2015, Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-13.

Town Clerk Trish Granger placed Ordinance 2015-13 on record for second reading and public hearing by title only.

**Commr. Pastor moved to adopt Ordinance 2015-13. The motion was seconded by Commr. Zunz.**

**Mayor Duncan opened the public hearing.**

Town Manager Dave Bullock, gave an overview on Ordinance 2015-13 and the rate increase enacted by Manatee County and responded to inquiry regarding the status of results of the testing relating to water infiltration into the wastewater system.

**As no one wished to speak, Mayor Duncan closed the public hearing.**

**Following comments, the motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Zunz, aye; Daly, aye; Larson, aye; Younger, aye; Gans, aye; Duncan, aye.**

**RESOLUTIONS**

**18. Resolution 2015-08, Solid Waste Franchise Agreement, Annual Service Rate Adjustment**

The Town's Solid Waste Franchise Agreement (Ordinance 2014-21) provides for annual adjustments to the collection fee components using the Consumer Price Indexes and a formula provided for in the Agreement. Such adjustments are effective beginning July 1, 2015, and calculated annually thereafter through the term of the Agreement. Resolution 2015-08 provides for the July 1, 2015, annual service rate adjustment. Recommended Action: Pending discussion, pass Resolution 2015-08.

Town Clerk Trish Granger placed Resolution 2015-08 on record by title only.

**Commr. Zunz moved to pass Resolution 2015-08. The motion was seconded by Commr. Larson.**

**Following comments by Town Manager Dave Bullock, the motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Larson, aye; Pastor, aye; Duncan, aye; Gans, aye; Younger, aye; Daly, aye.**

19. Resolution 2015-09, Budget Transfer in the Amount of \$25,000 from Commission Contingency to Police, Wages/Overtime

Due to vacancies in Police Dispatch, the Police Department has cross-trained Officers to perform dispatch functions in an overtime capacity. The Finance Department anticipates that another \$25,000 will be required to provide funding for Dispatch operations through the end of FY 2014-2015. Resolution 2015-09 was forwarded from the April 20, 2015, Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-09.

Town Clerk Trish Granger placed Resolution 2015-09 on record by title only.

**Commr. Younger moved to pass Resolution 2015-09. The motion was seconded by Commr. Pastor.**

**Following comments by Town Manager Dave Bullock, the motion carried by a 7-0 roll call vote, as follows: Younger, aye; Pastor, aye; Duncan, aye; Larson, aye; Daly, aye; Gans, aye; Zunz, aye.**

20. Resolution 2015-10, Providing for Emergency Authorization for Town Manager:

Hurricane season occurs during a time when many of our residents, including Commissioners, are away. Proposed Resolution 2015-10 provides methods to obtain a quorum or gives the Town Manager authority to expend funds and take emergency action in the event a quorum of the Commission is not available. Resolution 2015-10 was forwarded from the April 20, 2015 Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-10.

Town Clerk Trish Granger placed Resolution 2015-10 on record by title only.

**Commr. Zunz moved to pass Resolution 2015-10. The motion was seconded by Commr. Pastor.**

**Following comments by Town Manager Dave Bullock, the motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Pastor, aye; Daly, aye; Larson, aye; Younger, aye; Gans, aye; Duncan, aye.**

21. Resolution 2015-11, Amending Resolution 2015-03, Written Notice of Intent to Withdraw from Public Risk Management of Florida (PRM) Pool

At the April 6, 2015 Regular Meeting the Town Commission passed Resolution 2015-03 which provided notice to PRM of the Town's intent to seek competitive quotes for liability, auto and property (LAP) insurances. Although it was clear in the Town Manager's memorandum, the words "health insurance" were incorrectly included in the Resolution language as part of the services in which the Town would seek competitive quotes. Resolution 2015-11 amends Resolution 2015-03 to clarify the Town's intent. Recommended Action: Pending discussion, pass Resolution 2015-11.

Town Clerk Trish Granger placed Resolution 2015-11 on record by title only.

21. Resolution 2015-11, Amending Resolution 2015-03, Written Notice of Intent to Withdraw from Public Risk Management of Florida (PRM) Pool  
**Commr. Zunz moved to pass Resolution 2015-11. The motion was seconded by Commr. Pastor.**

**Following comments by Town Manager Dave Bullock, the motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Pastor, aye; Gans, aye; Larson, aye; Younger, aye; Duncan, aye; Daly, aye.**

**NEW BUSINESS**

22. Consideration of Memorandum of Understanding Between Sarasota County Property Appraiser and Town of Longboat Key Taxing District for Homestead Exemption Fraud Reduction

Based on his research on methods to uncover homestead tax exemption fraud, Sarasota County Property Appraiser Bill Furst has proposed an interlocal agreement between Sarasota County taxing authorities and Tax Management Associates (TMA). TMA specializes in assisting governments in identifying and investigating potential fraudulent homestead exemptions, and recovers ad valorem property tax revenue that would otherwise be unbilled and uncollected. The Memorandum of Understanding between the Sarasota County Property Appraiser and the Town of Longboat Key was discussed at the March 23, 2015, Regular Workshop Meeting for Commission consideration and forwarded to the May 4, 2015, Regular Meeting Consent Agenda for formal action. Recommended Action: Approval of the Consent Agenda will authorize entering the Memorandum of Understanding with the Sarasota County Property Appraiser.

Town Manager Dave Bullock reviewed the proposal, discussed the Property Appraiser's contract with the vendor, and advised that he would contact the Manatee County Property Appraiser's office to determine their participation.

**Commr. Younger moved to approve the Interlocal Agreement. The motion, seconded by Commr. Larson, carried by a 7-0 roll call vote, as follows: Younger, aye; Larson, aye; Zunz, aye; Daly, aye; Duncan, aye; Gans, aye; Pastor, aye.**

23. Appointments to Town Boards and Committees

Appointments for the expiring or open seats on Town Boards and Committees (Code Enforcement Board and Zoning Board of Adjustment) will be considered at the May 4, 2015 Regular Meeting. Recommended Action: Pending discussion, appoint members to Town Boards and Committees.

**Following comments by Mayor Duncan, Town Clerk Trish Granger proceeded with a roll call vote on the appointments, with the following individuals appointed:**

**Code Enforcement Board:**

**Mr. Robert Krosney  
Mr. Irwin Lowenstein**

**Zoning Board of Adjustment:**

**Ms. Gaele Barthold  
Ms. Ann Roth.**

## **TOWN COMMISSION COMMENTS**

### **A. Emergency Services**

Commr. Pastor noted meetings with Town Staff and with Sarasota County Sheriff's Office representatives, advised of the issues discussed relating to the transfer of dispatch services to the County, and confirmed the assurances given by Sarasota County to provide the same high level of service the Town currently receives through the Police Department staff.

Individual comments followed commending Commr. Pastor on his diligence in following up on concerns he had.

### **B. Public Works**

**Following comments, Mayor Duncan moved to direct staff to complete a road sign survey for Gulf of Mexico Drive to include recommendations from staff on possible sign reductions and to define what the sign implications will be at proposed crosswalks. The motion, seconded by Commr. Larson, carried by a 7-0 roll call vote, as follows: Duncan, aye; Larson, aye; Daly, aye; Zunz, aye; Pastor, aye; Younger, aye; Gans, aye.**

## **TOWN MANAGER COMMENTS**

### **A. Public Works**

Town Manager Dave Bullock commented on the petition received relating to the storage of boats on Town property in the Village and advised that he would postpone action until the fall. Discussion ensued on the following topics/issues:

- existing regulations on utilization of publicly owned Town property
- opposing opinions of Village residents on the issue
- documentation of action that is taken
- inventory of boats utilizing the property/lack of information on ownership
- Town liability, if any, for the property being stored.

### **B. Public Works**

Town Manager Dave Bullock advised that discussion of the Bayfront Park Recreation Center funding by the Sarasota Board of County Commissioners was tentatively scheduled for June 3, 2015, at the Sarasota County Administration Center, 1660 Ringling Boulevard, Sarasota.

### **C. Sarasota Property Appraiser**

Commr. Larson noted she had discussed an issue with Town Manager Dave Bullock relating to complaints received from residents on tax assessments (property of land valuations increasing/valuation of home decreasing) by the Sarasota County Property Appraiser's office.

### **D. Town Clerk/Human Resources**

Town Manager Dave Bullock commented on the Wellness/Health Fair scheduled for May 21, 2015, and on the adopted Vision/Mission Statement/Core Values to raise awareness of health and wellness opportunities for residents, advised that the event would be open to residents, and noted that the Town had received sponsorship to fund portions of the event.

**TOWN ATTORNEY COMMENTS** - No items were presented.

**PRESS TO BE HEARD** - No items were presented.

**ADJOURNMENT**

**Mayor Duncan adjourned the May 4, 2015, Regular Meeting at 10:08 p.m.**

\_\_\_\_\_  
Trish Granger, Town Clerk

\_\_\_\_\_  
Jack G. Duncan, Mayor

Minutes Approved: \_\_\_\_\_