

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL MEETING
JUNE 29, 2015 - 11:00 A.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Comms. Lynn Larson, Irwin Pastor, Phill Younger, Pat Zunz

Also Present: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale, Town Clerk Trish Granger

Not Present: Commr. Jack Daly (viewed via live-streaming of meeting)

CALL TO ORDER

Mayor Duncan called the June 29, 2015, Special Meeting to order at 11:01 a.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida, and noted the Pledge of Public Conduct to be observed during the meeting.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

ORDINANCES – SECOND READING AND PUBLIC HEARING

2. Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015

Ordinance 2015-21 provides for a bond referendum regarding the issuance of bonds and/or notes by the Town in an amount not to exceed \$25,250,000 for undergrounding electrical, communications, and other utilities, and installation of street lighting, relating to Gulf of Mexico Drive to be held in conjunction with other General Municipal Elections on November 3, 2015. This item was considered at the June 15, 2015, Special Workshop Meeting and forwarded to the June 15, 2015, Special Meeting for first reading. Ordinance 2015-21 is placed on the June 29, 2015, Special Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-21.

Town Clerk Trish Granger placed Ordinance 2015-21 on record for second reading and public hearing by title only.

Commr. Pastor moved to adopt Ordinance 2015-21 on second reading and public hearing. The motion was seconded by Commr. Younger.

Following comments by Town Manager Dave Bullock, Assistant Town Manager Anne Ross gave a PowerPoint presentation on Ordinance 2015-21. Discussions were held on the following topics/issues:

- determination of properties to be included in Special District
- mail ballot election process for proposed Referendum 2 relating to undergrounding in neighborhoods/timeline for consideration
- option to configure additional Districts for proposed Referendum 2

2. Ordinance 2015-21, Providing for Bond Referendum on November 3, 2015

- posting of parcel information on the Town's website to provide public access
- disclosure that information subject to change/costs not finalized.

The following individuals commented on Ordinance 2015-21:

Mr. John Summers, Emerald Harbor Drive
Mr. Gene Jaleski, Cedar Street
Mr. David Brenner, Gulf of Mexico Drive
Mr. Larry Grossman, St. Judes Drive

Commr. Larson requested that the e-mail correspondence that has been received on the issue be incorporated into the record.

Following individual comments, Assistant Town Manager Ross and Mr. Danny Brannon, with Brannon and Gillespie, LLC, commented on the process utilized by Florida Power and Light Company (FPL) in replacement of overhead lines with an underground system and any contribution aid-in construction that would be forthcoming from FPL. Discussions were held on the following topics/issues:

- estimated percentage of contribution in-aid of construction from FPL
- lack of formalized estimate from FPL to date
- not to exceed cost of referendum including FPL contribution.

As no others wished to speak, Mayor Duncan closed the public hearing.

The motion to adopt Ordinance 2015-21 carried by a 5-1 roll call vote, as follows: Pastor, aye; Younger, aye; Zunz, no; Larson, aye; Gans, aye; Duncan, aye.

Town Manager Bullock requested, and there was consensus to post estimated costs for both Referendums 1 and 2 on the Town's website.

NEW BUSINESS

3. Request for Authorization to Execute a Memorandum of Understanding (MOU) with State College of Florida (SCF) for Continuity of Operations (COOP) and Continuity of Government (COG)

Representatives from State College of Florida (SCF) and Town staff coordinated to develop a Memorandum of Understanding (MOU) for Commission consideration at the June 15, 2015 Regular Workshop Meeting. The Commission forwarded the MOU to the June 29, 2015 Special Meeting for formal action. The MOU provides assurance that Longboat Key Town staff can continue to provide government services and perform essential functions following a hurricane or other disaster. The agreement provides the Town a temporary location for emergency management, disaster response, relief, and recovery efforts. The MOU provides for: classroom/office space for employees to continue municipal operations; facilities to hold Town Commission public meetings and/or press conferences; access to Wi-Fi; and other anticipated needs of the Town if operations are not feasible on the island. Recommended Action: Pending discussion, authorize execution of MOU between the Town and SCF.

3. Request for Authorization to Execute a MOU with SCF for COOP and COG - Continued

Commr. Gans moved to authorize execution of the MOU with State College of Florida. The motion was seconded by Commr. Pastor.

Following comments by Town Manager Dave Bullock, the motion carried by a 6-0 roll call vote, as follows: Gans, aye; Pastor, aye; Duncan, aye; Zunz, aye; Younger, aye; Larson, aye.

ADJOURNMENT

Following a motion by Commr. Pastor, seconded by Commr. Larson, Mayor Duncan adjourned the June 29, 2015, Special Meeting at 11:55 a.m. without objection.

Minutes Approved: 09-09-2015