

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP
JUNE 20, 2016 - 1:00 P.M.**

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Armando Linde, Irwin Pastor, Phill Younger, Ed Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Duncan called the June 20, 2016, Regular Workshop to order at 1:03 p.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida. Vice Mayor Gans led the Pledge of Allegiance.

Mayor Duncan noted the Civility Policy and read the Pledge of Public Conduct.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items presented.

COMMITTEE REPORTS AND COMMUNICATIONS

2. Manatee County Special Liaison Report - No items were presented.

3. Sarasota County Special Liaison Report - No items were presented.

4. ManaSota League of Cities Report

A. Organizations

Commr. Pastor advised of a Special Meeting of the ManaSota League of Cities to organize a Candidate Forum in conjunction with the Florida League of Cities (FLC), noted that each municipality has been requested to submit three questions for the candidates, and suggested that each Commissioner submit comments to the Town Clerk's office for the Mayor's review.

Following comments, Commr. Pastor noted he would provide information on the forum (date/location) when it became available.

5. Other Reports

A. Metropolitan Planning Organization - No items were presented.

B. Sarasota Bay Estuary Program - No items were presented.

C. Manatee County Tourist Development Council

Mayor Duncan inquired and Commr. Zunz noted that he had submitted his application for a vacancy on the Manatee County Tourist Development Council to be considered by the Manatee County Commission later this month.

COMMITTEE REPORTS AND COMMUNICATIONS - Continued

6. Employee Service Awards – Donna Spencer 25 years / Mark Richardson 10 years

Following comments by Mayor Duncan, Public Works Director Juan Florensa presented Employee Service Awards to Public Works Office Manager Donna Spencer for 20 years of service and to Public Works Facilities and Recreation Manager Mark Richardson for 10 years of service.

CONSENT AGENDA ITEMS

7. Request for Temporary Closure of Bay Isles Road for Veterans' Day Parade

The Longboat Key Rotary Club requests the temporary closure of Bay Isles Road for approximately 2 hours on November 11, 2016 to hold a Veterans' Day Parade. A public forums permit has been approved for the event conditioned upon this approval. Recommended Action: Approval of the Consent Agenda will forward this item to the June 20, 2016 Special Meeting for formal action.

8. Proposed Resolution 2016-16, Solid Waste Franchise Agreement, Annual Service Rate Adjustment

The Town's Solid Waste Franchise Agreement (Ordinance 2014-21) provides for annual adjustments to the collection fee components using the Consumer Price Indexes and a formula provided for in the Agreement. Such adjustments are effective beginning July 1, 2016 and calculated annually thereafter through the term of the Agreement. Proposed Resolution 2016-16, provides for the July 1, 2016 annual service rate adjustment. Recommended Action: Approval of the Consent Agenda will forward Resolution 2016-16 to the June 20, 2016 Special Meeting for formal action.

9. Interlocal Agreement Between Manatee County and the Town of Longboat Key for Renewal of CDBG/HOME/ESG Cooperation Agreement with Manatee County

Due to our size and demographic the Town of Longboat Key is not eligible to apply for CDBG or HOME grant funds. However, through interlocal agreement beginning in 2001, the Town assigned its population to Manatee County to make application for, and receive, CDBG and HOME funds directly for the County's eligible residents. This interlocal agreement would continue the Town's participation with Manatee County for the upcoming cycle of CDBG/HOME/ESG programs. This item is placed on the June 20, 2016 Regular Workshop Meeting for consideration. Recommended Action: Approval of the Consent Agenda will forward the Interlocal Agreement to the June 20, 2016 Special Meeting for formal action.

Town Manager Dave Bullock advised that the reference to the Emergency Solutions Grant (ESG) on Item 9 was omitted and noted this was included in the Interlocal Agreement.

There was consensus to approve the Consent Agenda items, as amended, in accordance with Staff's reports and recommendations.

DISCUSSION ITEMS

10. Subaqueous Wastewater Forcemain Conditions Assessment Report

The Town Commission directed staff to engage a consultant to assess the condition of the sole effluent subaqueous wastewater system. Greeley and Hansen, LLC was contracted to perform this work. The Greeley and Hansen team will attend the July 20, 2016, Regular Workshop Meeting to present their findings. Recommended Action: Pending discussion, provide direction to Manager.

10. Subaqueous Wastewater Forcemain Conditions Assessment Report - Continued

Town Manager Dave Bullock noted the assistance of Commr. Daly providing contact information relating to pipe inspections. Public Works Director Juan Florensa introduced Mr. Mike Knowles, Mr. Mark Kincaid, P.E., and Mr. Tom Wilson, P.E., of Greeley and Hansen, LLC, who gave a PowerPoint presentation on the subaqueous wastewater forcemain. Discussions were held on the following topics/issues:

- p.s.i. (pounds per square inch) rating of the pipe
- options for re-inspection
- current pipe standards
- option to reline the pipe with polyethylene
- recommendation to perform five-year inspections/estimated costs.

Town Manager Bullock reviewed the issues raised and actions to be taken. Discussions were held on securing easements for future corridor replacement and the inability of salt water intrusion in the subaqueous pipe.

Upon inquiry, Mr. Lenny Landau, Fair Oaks Lane, commented on salt water intrusion into the wastewater system.

Town Manager Bullock advised that Staff is working on a report relating to salt water intrusion and possible "lay down" areas for pipe storage. Planning, Zoning, and Building Department Director Alaina Ray commented on the Lake Flores and Long Bar Pointe development time lines and Town Manager Bullock commented on the route studies performed.

Mr. Glenn Peterson, Gulf of Mexico Drive, commented on the presentation by Greeley and Hansen and Mr. Wilson responded to the use of anodes.

11. Proposed Ordinance 2016-22, Amending Chapter 34, Providing an Election for Refund of Accumulated Contributions or Actuarial Present Value of Frozen Accrued Benefit

Proposed Ordinance 2016-22 amends Town Code Section 34, pertaining to pension cash out provisions to provide employees with greater than ten years of service a one-time election to exit the frozen Defined Benefit Pension Plan and take a lump sum cash payment. The Ordinance also amends the definition of Actuarial Equivalent to be in line with the actuarial rate of return assumption. Recommended Action: Pending discussion, forward Ordinance 2016-22 to the June 20, 2016 Special Meeting for first reading.

Following comments by Town Manager Dave Bullock, Finance Director Sue Smith gave a PowerPoint presentation on proposed Ordinance 2016-22. Discussions were held with Ms. Smith, Foster and Foster Actuary Doug Lozen, and Town Manager Bullock on the following topics/issues:

- percentage of current employees who cashed-out
- lack of requirement for funding assumption to be equal to the rate of return percentage
- frozen plan on benefit side
- actuarial impact

11. Proposed Ordinance 2016-22, Amending Chapter 34, Providing an Election for Refund of Accumulated Contributions or Actuarial Present Value of Frozen Accrued Benefit – Continued

- unfunded accrued actuarial liability
- amount required to pay out all remaining employees if they elected to participate
- perceived benefit to the Town (reducing future liabilities)
- transfer of risk from Town to vested employee
- increase in life expectancy/recent legislation requiring use of Florida Retirement System (FRS) mortality rates.

RECESS: 2:50 p.m. – 3:00 p.m.

Finance Director Smith concluded the presentation and Town Manager Bullock advised that Staff is seeking direction to allow terminated vested members to cash out their benefit and to amend the definition of the Actuarial Equivalent. Discussions were held with Town Manager Bullock, Ms. Smith, and Mr. Lozen on the following topics/issues:

- cost to allow terminated-vested members to participate
- unfunded liability status
- lack of contributions from existing employees to the frozen plan
- proposed amendments to the Actuarial Equivalent definition.

Mr. Steve Reid, owner and editor of the Longboat Key News, commented on the proposed Ordinance.

Mr. Steve Branham, Chair of the Consolidated Retirement System Board of Trustees, commented on the proposed Ordinance and the current status of the pension funds.

Subsequent to comments, there was not consensus to modify the rate of return to 7 percent.

There was majority consensus to forward Ordinance 2016-22 to the June 20, 2016, Special Meeting for first reading.

There was majority consensus to include the provision for terminated, vested employees to cash out of the plan.

12. Referendum for Manatee County Infrastructure Surtax

Manatee County is pursuing a referendum for a ½ cent sales surtax for infrastructure. The surtax can provide a significant capital project revenue stream for all local governments in Manatee County, including the Town of Longboat Key. The Town Manager is seeking input from the Town Commission in order to develop a list of eligible projects to be funded by the infrastructure surtax in the event the referendum passes. Recommended Action: Pending discussion, provide direction to Manager.

Town Manager Dave Bullock provided an overview of the proposed Manatee County Referendum for an Infrastructure Surtax similar to the Sarasota County program and noted the projects identified by the Town, as follows: roadways, public safety, park improvements, waterways, and public buildings.

12. Referendum for Manatee County Infrastructure Surtax - Continued

Discussions were held on the following topics/issues:

- estimated sales tax paid by tourists
- barrier island Mayor's position on issues
- discussions with Manatee County Commissioners
- utilization of funds beyond County lines
- inability of municipalities to impose an infrastructure surtax
- taxes paid by barrier islands in support of County services
- option to consider consolidation with one county.

There was consensus to proceed with the list of priorities presented.

13. Zika Virus Update

Due to the spread of the Zika Virus into the Continental United States and its threat to Florida, Town staff has been proactive in developing information for residents' awareness and protective measures. Staff will provide a PowerPoint presentation to the Commission at the June 20, 2016 Regular Workshop Meeting. Recommended Action: None, informational only.

Following comments by Town Manager Dave Bullock, Intern Katie Taylor gave a PowerPoint presentation on the Zika virus. Discussions were held throughout the presentation.

TOWN COMMISSION COMMENTS - No items were presented.

TOWN ATTORNEY COMMENTS - No items were presented.

TOWN MANAGER COMMENTS - No items were presented.

PRESS TO BE HEARD - No items were presented.

ADJOURNMENT

Mayor Duncan noted the June 20, 2016, Special Meeting would follow the workshop and adjourned the June 20, 2016, Regular Workshop at 4:00 p.m.

Minutes Approved: 09-12-16