

MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP MEETING
June 20, 2016 - 9:00 A.M.

Present: Mayor Jack Duncan, Vice Mayor Terry Gans, Commrs. Jack Daly, Armando Linde, Irwin Pastor, Phill Younger, Ed Zunz

Also: Town Manager Dave Bullock, Town Attorney Maggie Mooney-Portale,
Present: Town Clerk Trish Granger

CALL TO ORDER

Mayor Duncan called the June 6, 2016, Special Workshop to order at 9:00 a.m., in the Town Hall Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida.

Mayor Duncan noted the Civility Policy and read the Pledge of Public Conduct.

PUBLIC TO BE HEARD

1. Opportunity for Public to Address Town Commission - No items were presented.

2. Discussion of Fiscal Year 2016-2017 Budget

The Town Manager will provide an update on the current year Budget and a review of the Fiscal Year (FY) 2015-2016 Budget currently under development. Recommended Action: Pending discussion, provide direction to Manager

Following comments, Town Manager Dave Bullock provided a PowerPoint presentation on the Fiscal Year (FY) 2016-2017 Budget. Discussions were held on the following topics/issues:

- firefighters contract
- utilization of updated mortality tables for pension calculations
- reduction in expenditures (FY2015-2016 Budget - page 6 of the PowerPoint)
- funds proposed for the Town Attorney's budget in FY 2016-2017
- impact of hiring a Purchasing Manager/anticipated reduction in legal review costs/intent to standardize contracts
request for breakdown of Attorney expenses/historical data, without objection
- Fund Balance/target for number of operating days
- anticipated millage rate
- option to place a maximum on the number of operating days
- tennis court capital funds/use of Infrastructure Surtax (IST) Fund
- ambulance/bunker gear replacement costs
- costs of ambulance/disposition of surplus equipment
- process for modifications to IST Projects (through Commission action)
- projected ending IST fund balance
- expiration date of the surtax collection
- State grant funding
- application process for Federal grant funding

2. Discussion of Fiscal Year 2016-2017 Budget - Continued

- policy discussion by the Commission on options to pursue Federal funding participation
- Federal requirements to obtain funding for beach renourishment
- Staff efforts to work with the Federal representatives to comply with requirements
- conversion of temporary easements to permanent beach easements
- determination of "suitable" sand for renourishment by Federal agencies
- options to contact Congressman Vern Buchanan to assist in the Town's efforts to engage with Federal representatives
- written Federal criteria for participation
- navigable waterway issues (New Pass bridge openings)-to bring to attention of Congressman Buchanan
- anticipated Federal Emergency Management Agency reimbursement for sand loss during storm events
- costs for replacement of the South Fire Station/utilization of IST funds
- provisions to undertake emergency steps during storm events
- options to discuss permanent beach sand retention
- need to discuss Policy Issue on transfer of IST funds from Beach Management to Public Safety for future capital purchases
- required expenditure of IST funds on designated projects.

Following discussion, there was consensus to direct Staff to provide additional information and a recommendation on the amount of IST funds to be transferred.

Discussions were held on the Special Budget Workshop scheduled for June 27, 2016, and comparisons utilized relating to the Tennis Center.

RECESS: 10:49 a.m. - 11:04 a.m.

Upon inquiry, Town Manager Bullock advised of the issues to be considered at the Special Budget Workshop on June 27, 2016, at 9:00 a.m., in the Town Hall Commission Chamber, 501 Bay Isles Road.

Discussions continued on the following topics/issues:

- cost of fire truck
- Tennis Center memberships/increase for credit card payment
- value of annual memberships
- reduction in walk-on plays
- comparison of a 12-month cycle to a 6-month cycle
- impact of special offers from other tennis centers (Cedars/Longboat Key Club)
- condition of courts at Tennis Center
- impact of weather (rain) on tennis play and court conditions
- request to maintain statistics on weather conditions/impacts, without objection**
- loss of approximately \$16,000 in membership dues collected
- analysis of tennis memberships throughout nation

2. Discussion of Fiscal Year 2016-2017 Budget - Continued

- new sporting games (pickle ball) impact on memberships
- rate structure options to increase costs to non-Longboat Key residents
- profit on costs associated with membership
- inclusion of Tennis Center in category as a recreational facility similar to a park facility
- historical reasons for establishing Tennis Center as an Enterprise Fund
- support of the Tennis Center by the Friends of Tennis
- need for capital funding for improvements
- comments provided by those polled on membership decline
- short/long term strategy for support of the Tennis Center
- condition of courts/available ratings for tennis centers
- maintenance cycle to optimize court conditions
- safety issues if courts are not maintained.

There was consensus to support Staff's recommendation outlined on page 8 of the PowerPoint presentation pertaining to the Tennis Center to fund \$37,000 Capital projects with IST funds (Parks and Recreation Category), to monitor operations with intent to make up the current short-fall, and to evaluate all rates (memberships, lessons, walk-ons, etc.).

Mayor Duncan requested that a Workshop discussion be scheduled in the fall to address issues discussed relating to the Tennis Center this date, without objection.

Commr. Zunz suggested that a Workshop discussion be scheduled on the Town Center project for the benefit of the public.

Commr. Younger requested that the statistics on page 3 be expanded through the end of fiscal year and brought back for comparison to the previous year and that a system be developed to track inventory sales, including beverages and events held.

ADJOURNMENT

Mayor Duncan adjourned the June 20, 2016, Special Workshop at 12:13 p.m.

Minutes Approved: 07-05-16