

**APPROVAL OF MINUTES FOR
JUNE 15, 2020, SPECIAL MEETING
JUNE 15, 2020, SPECIAL WORKSHOP (BUDGET)
JUNE 15, 2020, REGULAR WORKSHOP
JUNE 30, 2020, REGULAR MEETING
JULY 2, 2020, SPECIAL EMERGENCY MEETING (MASK MANDATE)
AUGUST 31, 2020, SPECIAL EMERGENCY MEETING (MASK MANDATE)**

**MINUTES
LONGBOAT KEY TOWN COMMISSION
VIRTUAL SPECIAL MEETING
JUNE 15, 2020**

Present: Mayor Ken Schneier

Participating by

Remote Access: Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen, Deputy Town Clerk Savannah Schield

Also Participating by

Remote Access: Town Attorney Maggie Mooney

Call to Order, Roll Call, and Pledge of Allegiance

Mayor Schneier called the Virtual Special Meeting to order at 8:35 a.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited staff members present.

Mayor Schneier noted Executive Order No. 20-69 (subsequently extended) providing for the continuation of holding remote meetings utilizing media communication technology.

Town Clerk Trish Shinkle called roll for attendance by remote participation with all Commissioners present.

Mayor Schneier led the Pledge of Allegiance, noted the Town's Civility Policy, and read the Pledge of Public Conduct.

Approval of Virtual Meeting Protocols and Process

Town Manager Tom Harmer reviewed the procedures and the protocols for the virtual meeting.

Commissioner Bishop moved to accept the virtual meeting protocols and approve the developed process. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Bishop, aye; Haycock, aye; Schneier, aye; Zunz, aye; Daly, aye; Spoll, aye; Dominick, aye.

Public to be Heard*

*Virtual public participation instructions were provided as an attachment to the meeting agenda.

1. Opportunity for Public to Address Town Commission

A. At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

No items were presented.

B. All other agenda items except public hearings.

No items were presented.

Reports

2. COVID-19 Report

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

2. COVID-19 Report - Continued

Town Manager Tom Harmer gave a COVID-19 update, providing updated statistics from the State of Florida, noted recent openings of some Town facilities, and reviewed the process for receiving CARES (Coronavirus Aid, Relief, and Economic Security) Act funding.

Discussion Item

3. Resolution 2020-17, Amending Resolution 2020-06, Providing for Continued Virtual Meeting Participation during Declared State of Emergency

The Town Manager will request consideration of Resolution 2020-17 to provide authority for Commissioners to continue virtual meeting participation and voting during declared State of Emergency. Recommended Action: Pass Resolution 2020-17.

Town Clerk Trish Shinkle placed Resolution 2020-17 on record by title only.

Vice Mayor Haycock moved to pass Resolution 2020-17. The motion was seconded by Commissioner Dominick.

Town Manager Tom Harmer provided an overview of Resolution 2020-17.

Following comments, the motion carried by a 7-0 roll call vote, as follows: Haycock, aye; Dominick, aye; Daly, aye; Bishop, aye; Zunz, aye; Schneier, aye; Spoll, aye.

4. Confirmation of the July 1, 2020, Regular Meeting Format

Due to Governor DeSantis' Executive Order 20-139, virtual meeting provisions based on the COVID-19 State of Emergency were extended through June 30, 2020. The Town Manager will be seeking Commission direction on conducting the meeting as originally scheduled on July 1, 2020, or moving it to June 30, 2020, to provide for holding the meeting in a virtual format. Recommended Action: Reschedule July 1, 2020, Regular Meeting to June 30, 2020, at 1:00 PM.

Town Manager Tom Harmer provided an overview of Governor DeSantis' Executive Order advising that the current order expires on June 30, 2020, and requested consideration to reschedule the July 1, 2020, Regular Meeting to June 30, 2020, in order to retain the virtual meeting format.

Commissioner Spoll moved to reschedule the July 1, 2020, Regular Meeting to June 30, 2020, at 1:00 p.m. The motion, seconded by Commissioner Bishop, carried by a 7-0 roll call vote, as follows: Spoll, aye; Bishop, aye; Zunz, aye; Daly, aye; Dominick, aye; Schneier, aye; Haycock, aye.

Mayor Schneier requested that the agenda material be provided following current processes.

Town Commission Comments

A. Public Works

Vice Mayor Haycock inquired, and Mayor Schneier noted that the Commission could discuss the Sarasota in Motion Plan in the upcoming 1:00 p.m. meeting this date.

Town Attorney Comments

A. Town Commission

Town Attorney Maggie Mooney advised that she would not be in attendance during the 9:00 a.m. Budget Workshop and would rejoin for the 1:00 p.m. Regular Workshop meeting.

Town Manager Comments

No items were presented.

Adjournment

Mayor Schneier adjourned the June 15, 2020, virtual Special Meeting at 8:55 a.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
VIRTUAL SPECIAL WORKSHOP - BUDGET
JUNE 15, 2020**

Present: Mayor Ken Schneier

Participating by

Remote Access: Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

Call to Order, Roll Call, and Pledge of Allegiance

Mayor Schneier called the virtual Special Workshop to order at 9:05 a.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited staff in attendance.

Town Clerk Trish Shinkle took a roll call vote, with all Commissioners present.

Mayor Schneier noted a quorum present, and following the Pledge of Allegiance, noted the Town's Civility Policy and read the Pledge of Public Conduct.

Approval of Virtual Meeting Protocols and Process

Mayor Schneier noted Executive Orders issued by Governor Ron DeSantis providing for the continuation of holding remote meetings utilizing media communication technology.

Town Manager Tom Harmer provided an overview of the virtual meeting protocols and process.

There was consensus to accept the virtual meeting protocols and process.

1. Public to be Heard*

*Virtual public participation instructions were provided as an attachment to the agenda.

A. Opportunity for Public to Address Town Commission

No items were presented.

B. All Other Agenda Items

No items were presented.

Discussion Item

2. Discussion Regarding FY21 Budget

The Town Manager will provide an update on the current year Budget and a review of the FY21 Budget currently under development. Recommended Action: Provide direction to Manager.

Town Manager Tom Harmer gave a PowerPoint presentation on the FY21 Budget. Discussions were held on the following topics/issues:

- "placemat" language on bottom of slide (reference to long-term buildings/facilities at Town Center)
- interface with City of Sarasota on construction projects that impact traffic (list separately)

2. Discussion Regarding FY21 Budget - Continued

- on-going efforts to be involved in project discussions that could potentially impact Longboat Key with both Counties.

Mayor Schneier noted the meeting relating to the Gulfstream/U.S. 41 roundabout held on the past Monday and Town Manager Harmer provided an update on discussions with the Florida Department of Transportation (FDOT) and the City of Sarasota relating to the revised MOT (Maintenance of Traffic) Plan, the pedestrian overpass option, and components of the revised MOT resulting in possible changes to original roundabout being reviewed by FDOT. Town Manager Harmer noted the Sarasota in Motion plan was scheduled before the City of Sarasota Commission on July 20, 2020. Discussion ensued on the following topics/issues:

- road construction during tourist season
- FDOT efforts to lessen impact to barrier islands
- Sarasota in Motion presentation to the City of Sarasota Planning Board
- recognition of major artery to be protected for evacuation route
- continued focus by City of Sarasota staff on pedestrian and bicycle mobility with no consideration outlined for automobile mobility.

Mayor Schneier noted that the City of Sarasota Commission will hear the presentation for the Sarasota in Motion Plan at their July 20, 2020, meeting, and following individual comments, Town Manager Harmer advised a discussion can be scheduled on the June 30, 2020, Regular Meeting to develop talking points regarding the City of Sarasota plan.

Discussions continued with Town Manager Harmer and Finance Director Sue Smith on the following topics/issues:

- Economic Uncertainty Fund
- 90-day operating fund target/excess number of days
- option to reduce reserve target days to maintain Economic Uncertainty Fund
- fund balance/estimated number of days at September 30, 2020
- option to target 180 days reserve
- carry-over of encumbered (unspent) funds
- funds assigned to Pension liability.

Following comments on support of the option to target 180 days for operating expenses, discussion ensued on the following topics/issues:

- funding 180 target days
- impact to credit rating by not meeting reserve policy
- lack of ability to collect taxes on damaged or destroyed properties as a result of storm/disaster damage
- consideration of a new reserve target
- option to utilize General Fund Unassigned Fund balance in lieu of Economic Uncertainty Fund.

Following comments, there was majority consensus to reduce the Economic Uncertainty Fund in the amount of \$200,000.00 as recommended by Staff.

Town Manager Harmer noted that staff will schedule a discussion on the Reserve Policy in the future.

RECESS: 10:40 a.m. – 10:52 a.m.

2. Discussion Regarding FY21 Budget - Continued

Town Clerk Shinkle took roll call with Vice Mayor Haycock absent.

(Note: Vice Mayor Haycock rejoined the meeting at 10:55 a.m.)

Finance Director Smith continued the PowerPoint overview. Discussions were held with Ms. Smith, Public Works Director Isaac Brownman, Town Manager Harmer, and Planning, Zoning, and Building (PZB) Department Director Allen Parsons on the following topics/issues:

- anticipated loss of revenue funds in FY21 due to COVID-19 pandemic
- impact of COVID-19 on current year budget
- update on current year budget (estimate) prior to summer recess
- Tourist Development Tax Funds
- impact of funding on beach project request if anticipated State funding if not provided in the State budget
- status of the canal dredging program
- anticipated cost of initial Canal 1A emergency dredge
- Outdoor Venue, Phase 2, estimated budget
- estimated deficit between available budget and estimated costs for Outdoor Venue, Phase 2
- parking availability (approximately 80 onsite spaces)/offsite parking options (Tennis Center/Town Hall)
- options to undertake fund raising (i.e. dedicated pavers) for the project
- permanent stage versus improvements (pad construction)
- parking requirements (one parking space for three patrons)
- available parking at nearby Town owned properties.

There was consensus to fund the total estimated costs up to \$350,000.00 for the Outdoor Venue, Phase 2.

Mayor Schneier requested that Staff review the parking options for the site, without objection.

Discussions continued on the following topics/issues:

- Outdoor Venue, Phase 2, estimated project timeline
- options for use of the property during Phase 2 construction.

Town Manager Harmer noted the time and the additional material to review and advised that the Commission could continue the remainder of the Workshop until June 30, 2020.

There was consensus to complete the Workshop this date.

Discussions were held with Finance Director Smith, Town Manager Harmer, and PZB Director Parsons on the following topics/issues:

- current rate review for water and sewer
- past rate increases passed through from Manatee County
- timing for consideration of a future water/sewer rate increase
- impact on building permit activity due to COVID-19 pandemic
- anticipated CARES (Coronavirus Aid, Relief, and Economic Security) Act funding from both Counties.

Town Commission Comments

No items were presented.

Town Attorney Comments

No items were presented.

Town Manager Comments

No items were presented.

Adjournment

Mayor Schneier adjourned the June 15, 2020, Virtual Special Workshop at 12:19 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
VIRTUAL REGULAR WORKSHOP
JUNE 15, 2020**

Present: Mayor Ken Schneier

Participating by

Remote Access: Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen, Deputy Town Clerk Savannah Schield

Also Participating by

Remote Access: Town Attorney Maggie Mooney

Call to Order, Roll Call, and Pledge of Allegiance

Mayor Schneier called the Virtual Regular Workshop to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with minimal staff present.

Mayor Schneier noted Executive Order Nos. 20-69 (subsequently extended) providing for the continuation of holding remote meetings utilizing media communication technology.

Town Clerk Trish Shinkle called roll for attendance by remote participation with all Commissioners present.

Mayor Schneier led the Pledge of Allegiance, noted the Town's Civility Policy, and read the Pledge of Public Conduct.

Approval of Virtual Meeting Protocols and Process

Town Manager Tom Harmer reviewed the procedures and the protocols for the virtual meeting.

There was consensus to approve the meeting protocols and process.

Public to be Heard*

*Virtual public participation instructions were provided as an attachment to the meeting agenda.

1. Opportunity for Public to Address Town Commission

A. At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

No items were presented.

B. All other agenda items.

No items were presented.

New Business

2. Longbeach Village Parking Issues

Town staff has held a series of meetings with residents of Longbeach Village (the Village) to evaluate the effectiveness of parking restrictions and other changes adopted by the Town Commission by Ordinance 2019-03 (adopted June 3, 2019) and Ordinance 2020-01 (adopted January 6, 2020). Staff will discuss several options to address outstanding concerns at the June 15, 2020, Regular Workshop Meeting. Recommended Action: Retain

2. Longbeach Village Parking Issues - Continued

on-street public parking on Broadway Street and Lois Avenue and develop a resident parking permit program for all other public streets in the Village.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on the parking/traffic in Longbeach Village. Discussions were held on the following topics/issues:

- expansion of parking on Broadway over a period of time
- parking requirements for other restaurants throughout the Town
- approval of an off-site building and parking lot for Mar Vista restaurant/lack of progress on the site.

Subsequent to individual comments, Town Clerk Trish Shinkle read statements into the record from Ms. Lynn Cook, Gunwale Lane, and Ms. Marcy Mackin, Linley Street, relating to parking in Longbeach Village.

The following individuals commented on parking issues in the Longbeach Village:

- Ms. Kimberly Ross, Hibiscus Way
- Mr. Robert Lopez, Broadway Street
- Ms. Patricia Lopez, Broadway Street
- Mr. Henry Smith, Linley Street
- Mr. Chuck Wolfe, CEO Chiles Group, Mar Vista Restaurant
- Mr. Gene Jaleski, Cedar Street
- Mr. Paul Tomass, Bowsprit
- Ms. Becky Parrish, Hughes Street
- Mr. Stephen Garrod, Russell Street
- Ms. Cindy Fischer, Linley Street
- Mr. Pete Rowan, Broadway Street
- Ms. Carla Rowan, Broadway Street
- Mr. Michael Riter, Hibiscus Way
- Mr. Michael Drake, Longboat Drive South
- Ms. Lynn Larson, Yardarm Lane (read into the record by Town Clerk).

Discussions were held on the following topics/issues:

- traffic/speed issues in the Village
- Linley Street boat ramp
- inclusion/exclusion of Broadway from the no parking restrictions
- option for comprehensive approach (written comments submitted by Commissioner Spoll)
- provisions to exclude areas abutting restaurants from resident only parking to provide for continued commercial activity.

Following individual comments, there was majority consensus for Staff to prepare an Ordinance for a Resident Parking Permit program for the Longbeach Village area excluding the side of Broadway and Lois Street that abuts the commercial (restaurant) properties.

Town Commission Comments

No items were presented.

Town Attorney Comments

No items were presented.

Town Manager Comments

A. Organizations

Town Manager Tom Harmer advised that the July 4, 2020, Freedom Fest had been canceled and that a flag raising ceremony will be performed.

B. Emergency Management

Town Manager Tom Harmer noted that the annual Disaster Preparedness Seminar would be held as a webinar on Wednesday, June 24, 2020, at 4:00 p.m., and will include speakers from both Counties, a representative from the National Weather Service, and other local emergency management personnel.

Adjournment

Mayor Schneier adjourned the June 15, 2020, virtual Regular Workshop at 3:52 p.m.

Trish Shinkle, Town Clerk
Minutes Approved:

Kenneth Schneier, Mayor

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
VIRTUAL REGULAR MEETING
JUNE 30, 2020**

Present: Mayor Ken Schneier

Participating by

Remote Access: Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen, Deputy Town Clerk Savannah Schield

Also Participating by

Remote Access: Town Attorney Maggie Mooney

Call to Order, Roll Call, and Pledge of Allegiance

Mayor Schneier called the Virtual Regular Meeting to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida.

Mayor Schneier noted Executive Order Nos. 20-69 (subsequently extended) providing for the continuation of holding remote meetings utilizing media communication technology.

Town Clerk Trish Shinkle called roll for attendance by remote participation with all Commissioners present.

Mayor Schneier led the Pledge of Allegiance, noted the Town's Civility Policy, and read the Pledge of Public Conduct.

Approval of Virtual Meeting Protocols and Process

Town Manager Tom Harmer reviewed the procedures and the protocols for the virtual meeting.

Mayor Schneier requested and Commissioner Bishop moved to accept the virtual meeting protocols and approve the developed process. The motion, seconded by Commissioner Spoll, carried by a 7-0 roll call vote, as follows: Bishop, aye; Spoll, aye; Daly, aye; Zunz, aye; Dominick, aye; Haycock, aye; Schneier, aye.

Public to be Heard*

*Virtual public participation instructions were provided as an attachment to the meeting agenda.

1. Opportunity for Public to Address Town Commission

A. At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

1. Elections

Mr. Gene Jaleski, Cedar Street, requested consideration for the Town Commission to waive the petition process to establish a resident's only beach parking program.

Following comments by Mayor Schneier, Town Attorney Maggie Mooney advised that the beach in front of the ECL (Erosion Control Line) was State property and privatizing may have an impact on public funding received from the State, noted concerns on scheduling a referendum, and requested adequate time to investigate the impacts and issues.

1. Opportunity for Public to Address Town Commission - Continued

A. At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

1. Elections - Continued

Mayor Schneier requested Staff review and report on the impacts for resident only beach parking, without objection.

2. Elections

Mr. Christopher Sachs, Bogey Lane, requested Commission consideration for a waiver of the petition process to require referendum approval for changes to the R4 and R6 zoning districts.

Town Attorney Maggie Mooney noted that Florida Statutes prohibit referendums relating to changes to the Comprehensive Plan/Zoning regulations.

Mr. Sachs requested and Mayor Schneier authorized discussion with the Town Attorney on the issue.

B. All other agenda items except public hearings.
No items were presented.

14. Other Business

A. Planning, Zoning, and Building Department

Town Manager Tom Harmer noted the recent hiring of Mr. Chris Kopp as the Town's Code Enforcement Officer, provided information on his background, and introduced Mr. Kopp.

Reports

2. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer provided a COVID-19 update, noting an increase in positive test results throughout the State. Upon inquiry, Town Manager Harmer noted the actions taken over the past weekend and actions taken by surrounding communities requiring mandatory mask wear. Discussion ensued on the following topics/issues:

- passage of an emergency ordinance requiring mandatory mask wear
- review of other communities Ordinances/Resolutions and requirements outlined
- the number of hospitalizations with respect to hospital capacity
- option to provide authority to the Town Manager by Executive Order versus adoption of an Emergency Ordinance
- timeframe for consideration of an Emergency Ordinance
- enforcement implications/option to consider engaging special counsel
- vote requirement (2/3) of quorum to pass Emergency Ordinance.

Commissioner Spoll moved to add discussion item on masks to the agenda. The motion died for lack of a second.

Following comments on adding items to the agenda and consideration on holding an Emergency Meeting, Town Attorney Maggie Mooney reviewed the timeframe for development of an Ordinance, the process for scheduling an Emergency Meeting, and items to be on the agenda.

2. COVID-19 Update - Continued

Mayor Schneier suggested July 2, 2020, at 1:00 p.m. Subsequent to comments, Town Attorney Mooney noted the requirements for adoption of an emergency ordinance and the effective date of the Ordinance.

Following comments, there was consensus to include children five or six years of age and over in the Ordinance, mandatory indoor wear, and mandatory outdoor wear when social distancing is not possible.

Commissioner Spoll moved to schedule an Emergency Meeting on Thursday, July 2, 2020, at 1:00 p.m. The motion, seconded by Commissioner Zunz, carried by a 7-0 roll call vote, as follows: Spoll, aye; Zunz, aye; Dominick, aye; Haycock, aye; Bishop, aye; Daly, aye; Schneier, aye.

3. Consolidated Retirement System Board Chair – Annual Update

Each year the Town Commission hears a presentation from the Consolidated Retirement System (CRS) Board of Trustees Chair to provide an update on the Retirement System Fund, performance, and anticipated effect on the Town's FY21 Budget. Recommended Action: None, informational only.

CRS Board of Trustees Chair Steve Branham gave a PowerPoint presentation on the Consolidated Retirement System performance.

Individual comments followed.

Consent Agenda

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

4. Approval of Minutes

May 18, 2020, Special Workshop Meeting (Budget) and June 1, 2020, Regular Meeting Minutes. Recommended Action: Approve Minutes

5. Resolution 2020-18, Support of State College of Florida (SCF) Grant for the Rebuild Florida Critical Facilities Hardening Program

The Town has a Memorandum of Understanding with SCF for temporary facilities in the event a hurricane or other natural disaster precludes us from operating and providing public services from our Longboat Key facilities. SCF has applied for a grant to harden their facilities and has asked the Town to pass a Resolution of support for the grant. Recommended Action: Pass Resolution 2020-18.

6. Resolution 2020-20, Adoption of the 2019 Manatee County Local Mitigation Strategy

The Town formally adopts the Sarasota and Manatee County Local Mitigation Strategies (LMS) plans under an agreement with the Department of Community Affairs to implement disaster mitigation activities that reduce losses to public and private infrastructure resulting from major disasters. Recommended Action: Pass Resolution 2020-20.

Consent Agenda - Continued

Commissioner Spoll moved to approve the Consent Agenda items 4 through 6 in accordance with Staff reports and recommendations. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Spoll, aye; Haycock, aye; Bishop, aye; Schneier, aye; Dominick, aye; Zunz, aye; Daly, aye.

Ordinances – First Reading and Public Hearing

7. Ordinance 2020-05, Privately Initiated Zoning Text Amendment, Amending Zoning Code Section 158.098, Height and Daylight Plane Regulations

The Town received a privately initiated text amendment request from a property owner seeking approval for lightning protection systems to be included as an exception to height and daylight plane regulations in the Town Code. Ordinance 2020-05 was forwarded from the Planning & Zoning Board following public hearing at their May 26, 2020, Regular Meeting. Recommended Action: Forward Ordinance 2020-05 to the September 14, 2020, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2020-05 on record for first reading and public hearing by title only.

Commissioner Bishop moved to pass Ordinance 2020-05 for discussion. The motion was seconded by Commissioner Dominick for discussion.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on Ordinance 2020-05. Discussions were held on the following topics/issues:

- lack of height/dimensional requirements of television (tv) and dish antennas
- lack of lightning rod requirements/building permit process
- proposed changes to permitting and inspection practices for lightning rods
- minimum height recommendation for a lightning protection system
- effectiveness of a 10 inch rod system
- confirmation that a 10 to 24 inch rod may provide adequate protection
- omission of lightning rod protection systems from the Town Code
- lack of regulation on height of antenna
- lack of scientific support for specifying maximum height limit
- review of all provisions for tv and dish antenna
- requirement to meet Special Exception standards for structures over 6 feet in height.

Upon inquiry, Mr. John Barber, Windemuller Technical Services, noted his presentation would take approximately 10 minutes. Mr. Barber provided information on lightning protection systems and responded to inquiry relating to the maximum 6 foot height. Discussions were held on the following topics/issues:

- minimum recommended height (six feet) on a building for an ESE (Early Streamer Emission) lightning protection system
- minimum standards of 10 inch rod above every projection every 20 feet on roof
- estimated number of 10 to 12 inch rods required under the NFPA (National Fire Protection Association) 780 standard on the Halyard home structure
- visual impacts of the ESE/minimum projection

7. Ordinance 2020-05, Privately Initiated Zoning Text Amendment, Amending Zoning Code Section 158.098, Height and Daylight Plane Regulations - Continued

- equality of systems when properly installed
- estimated cost of various types of lightning protection systems.

Professor Vladimar Rakov, representing Country Club Shores Association, commented on lightning protection systems and the types of systems included in the Florida Building Code. Professor Rakov responded to inquiry regarding the following:

- inability of ESE structures to be included in the NFPA 780 standards
- lack of independent testing of the ESE systems
- lack of testing information reflecting that ESE systems are as effective as NFPA 780 systems
- adequate coverage with one-foot high lightning rod/every 20 feet
- limiting the height of a lightning protection system
- requirement for one Franklin rod every 20 feet based on square footage.

RECESS: 3:41 p.m. - 3:53 p.m.

The following individuals commented on Ordinance 2020-05:

- Mr. Frederick Heary, Heary Lighting Company, Inc., Springville, NY
- Ms. Linda Joseph, Schroeder, Joseph, and Associates, Buffalo, NY
- Mr. Bill Cook, Gunwale Lane
- Ms. Lynn Cook, Gunwale Lane
- Ms. Lynn Larson, Yardarm Lane
- Mr. Henry Smith. Linley Street.

Town Clerk Shinkle read written comments into the record submitted by the following individuals:

- Laurel and Richard Maul
- Dorothea Bilder and James Middleton
- Pete Rowan
- Paul and Cathy Tomass.

Mr. John Wilson commented on Ordinance 2020-05.

Mr. Barber offered rebuttal comments and responded to inquiry regarding the utilization of the ESE system throughout Country Club Shores.

Discussions were held on the following topics/issues:

- defending height restrictions in the R4 and R6 Zone Districts
- allowing lightning protection choices
- special exception process
- options to provide for a one-foot variance with a special exception process up to six-feet
- current installations throughout Longboat Key on larger estates/homes versus smaller lots/one-story homes in Country Club Shores.

Commissioner Spoll moved to strike the following language from (6)a. in Section 2 of the Ordinance:

7. Ordinance 2020-05, Privately Initiated Zoning Text Amendment, Amending Zoning Code Section 158.098, Height and Daylight Plane Regulations - Continued

. . . and may be increased by Special Exception to not exceed 16 feet above the maximum height of the zone district.

The motion was seconded by Commissioner Bishop.

Subsequent to individual comments, Town Attorney Maggie Mooney commented on the zoning districts (R4 and R6) being discussed, noted that non-residential and multi-family buildings have an allowance for a Special Exemption process up to 16 feet in height in the Ordinance presented, and opined that the Town could grandfather existing, previously installed, ESE lightning protection systems.

Commissioner Spoll moved a Point of Order on the motion on the floor. Upon request, Commissioner Spoll restated his motion to strike the ability to request the additional height of 16 feet in the R4 and R6 zoning districts and agreed to accept additional discussion on the Ordinance.

Discussion ensued on the following topics/issues:

- option to allow for a NFPA 780 protection system with a special exception process for additional height up to six-feet maximum height in the R4 and R6 zoning districts
- options for various heights for different zoning districts
- consideration to make modifications effective following adoption
- costs for different types of systems
- need to provide staff with clear direction.

Following comments on the motion to strike language in Ordinance 2020-05, Commissioner Bishop withdrew the second to the motion. The motion failed for lack of a second.

Discussion ensued on the following topics/issues:

- options to provide a maximum of 30 foot structure height with an additional allowance of one-foot in the R4 and R6 zoning districts
- other residential lots, single and 2-family residential on larger lots (exclusive of R4 and R6 zoning districts) to allow up to a maximum of 16-feet in height
- inclusion of grandfathering of existing installed lightning protection systems
- options to include a Special Exception process in the R4 and R6 zoning districts
- lack of liability for mandating maximum heights for various zoning districts.

There was majority consensus to provide for a one-foot exception in the R4 and R6 zoning districts with an option to seek a Special Exception up to a total of six feet above the current 30 foot height limit for lightning protection systems.

There was majority consensus to provide for a total of a six-foot exception for larger single family and 2-family residential properties that are not in the R4 and R6 zoning districts for lightning protection systems.

There was majority consensus to provide for a six-foot exception for multi-family and non-residential with an option to seek a Special Exception up to a total of 16 feet above the current zoning height limitation for lightning protection systems.

7. Ordinance 2020-05, Privately Initiated Zoning Text Amendment, Amending Zoning Code Section 158.098, Height and Daylight Plane Regulations - Continued

There was majority consensus to include provisions for grandfathering all existing constructed lightning rods as of the effective date of the Ordinance.

Discussion ensued on the point of measurement for the placement of a lightning protection system and provisions for larger single family and 2-family residential properties.

(See item later this meeting.)

8. Ordinance 2020-07, Amending Zoning Code Chapter 158.098(D), Daylight Plane and Single-Family Residential Structure Buffering Requirements

The Town Commission discussed the Town's Daylight Plane standards and options to address compatibility of new single-family homes being built with contrasting heights relative to existing nearby homes. The issue was sent to the Planning & Zoning (P&Z) Board for development of a recommendation for Commission review. Ordinance 2020-07 was forwarded from the P&Z Board's May 26, 2020 Regular Meeting following public hearing. Recommended Action: Forward Ordinance 2020-07 to the September 14, 2020, Regular Meeting for second reading and public hearing.

Commissioner Bishop commented on Ordinance 2020-07 and suggested that the Ordinance be tabled to the September 14, 2020, Regular Meeting.

Mayor Schneier commented on the Ordinance and suggested eliminating the daylight plane portion but to consider the screening issue.

Subsequent to individual comments, Town Attorney Maggie Mooney advised that formal action on Item 7, Ordinance 2020-05, had not been accomplished, noted that process for public hearings had to be followed, and recommended that the Commission finalize action on Ordinance 2020-05.

(See item later this meeting.)

7. Ordinance 2020-05, Privately Initiated Zoning Text Amendment, Amending Zoning Code Section 158.098, Height and Daylight Plane Regulations - Continued

Mayor Schneier inquired and Town Attorney Maggie Mooney advised that a motion would need to include all the items the Commission reached consensus on.

Commissioner Bishop moved to pass Ordinance 2020-05, with the amendments reached by consensus, and to forward to the September 14, 2020, Regular Meeting for public hearing. The motion was seconded by Commissioner Daly.

Town Clerk Shinkle noted the original motion was seconded by Commissioner Dominick, and upon inquiry, advised that the Ordinance was amended this date and the September 14, 2020, public hearing would be second reading and public hearing with the amendments incorporated by Staff.

Following individual comments, the motion carried by a 7-0 roll call vote, as follows: Bishop, aye; Dominick, aye; Spoll, aye; Daly, aye; Zunz, aye; Haycock, aye; Schneier, aye.

8. Ordinance 2020-07, Amending Zoning Code Chapter 158.098(D), Daylight Plane and Single-Family Residential Structure Buffering Requirements - Continued
Town Clerk Trish Shinkle placed Ordinance 2020-07 on record for first reading and public hearing by title only.

Commissioner Bishop moved to table the consideration of Ordinance 2020-07 to the September 14, 2020, Regular Meeting for first reading and public hearing. The motion was seconded by Commissioner Zunz.

Subsequent to individual comments on the screening portion of the Ordinance, the motion carried by a 7-0 roll call vote, as follows: Bishop, aye; Zunz, aye; Haycock, aye; Daly, aye; Dominick, aye; Spoll, aye; Schneier, aye.

New Business

9. Discussion Regarding Planning & Zoning (P&Z) Board Appointments

The Planning & Zoning Board has one open seat for appointment for a partial term through May 12, 2021. Due to COVID-19 precautions the traditional in-person Meet & Greet was postponed. The Commission will be asked if they would like to appoint a member at the June 30, 2020, Regular Meeting, or postpone appointments until an in-person Meet & Greet can be scheduled. Recommended Action: Make appointment to P&Z Board or provide direction to Manager.

Following comments by Town Manager Tom Harmer, Vice Mayor Haycock moved to table the appointment to the Planning and Zoning Board to the September 14, 2020, Regular Meeting. The motion was seconded by Commissioner Daly.

Following individual comments, there was consensus to postpone consideration until the September 14, 2020, Regular Meeting.

10. Ratification of Contract Between Police Benevolent Association (PBA) and Town of Longboat Key

The last PBA Contract terminated on September 30, 2019, and due to reaching impasse on a new Contract the Commission imposed a one-year contract through September 30, 2020. Since that time the Town and PBA have resumed negotiations and members have voted to accept the proposed Contract. Recommended Action: Ratify PBA Contract.

Town Manager Harmer gave a PowerPoint presentation on the ratification of the PBA contract.

Commissioner Dominick moved to ratify the PBA contract as outlined by the Town Manager. The motion, seconded by Commissioner Bishop, carried by a 7-0 roll call vote, as follows: Dominick, aye; Bishop, aye; Haycock, aye; Schneier, aye; Zunz, aye; Daly, aye; Spoll, aye.

11. Setting of Maximum Millage Rate

In accordance with Florida Statutes, the Town must establish a proposed maximum millage rate by July so that it can be included in the Notice of Proposed Property Taxes mailed in August by each County. Although it can be reduced in later budget hearings, these millage rates cannot be increased. Recommended Action: Set Maximum Millage Rates and forward required documents to adopt millage rates and budget, based on these tentative rates, to the September 14, 2020, Regular Meeting for first public hearing.

11. Setting of Maximum Millage Rate - Continued

Town Manager Tom Harmer gave a PowerPoint presentation on setting the maximum millage rates.

Upon inquiry, Finance Director Sue Smith confirmed that the beach rates were calculated on a 6 year bonds and commented on the next beach bond borrow.

Commissioner Bishop moved to set the maximum millage for operating purposes at 2.1144; the required millage for Facility Debt at 0.0607; the required debt millage for the Gulfside District at 0.9458; and the required debt millage for the Bayside District at 0.2365. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Bishop, aye; Haycock, aye; Dominick, aye; Spoll, aye; Schneier, aye; Zunz, aye; Daly, aye.

12. Sarasota In Motion Master Plan, Town Response

The Sarasota City Commission will be discussing their new Sarasota in Motion Plan Transportation Plan on July 20, 2020. The Town Commission will discuss the City's Plan and consider a draft response to the City in conjunction with their July 20, 2020, Commission Meeting. Recommended Action: Authorize the Mayor to execute a letter responding to the Sarasota In Motion Plan and to finalize the Town's presentation points for the July 20, 2020, City Commission Meeting.

Town Manager Tom Harmer provided an overview on the Sarasota in Motion Master Plan. Following individual comments, there was consensus to authorize the Mayor to execute correspondence to the City of Sarasota regarding the Sarasota In Motion Plan.

13. Town's Emergency Notification Systems

At their June 1, 2020, Regular Meeting, the Town Commission requested a discussion on the use of sirens as part of a review of the Town's emergency notifications systems utilized for communications to the public during disasters or critical incidents requiring immediate public information. Recommended Action: Continue utilization of the current platforms for public emergency notifications.

There was consensus to forward consideration of the item to the September 14, 2020, Regular Meeting.

Town Commission Comments

No items were presented.

Town Attorney Comments

A. Public Works

Town Attorney Maggie Mooney commented on the recent waste water spill and requested authorization for the engagement of special environmental counsel, Steinmeyer Fiveash LLP, and to authorize the Town Manager to execute the engagement letter.

Commissioner Bishop moved to authorize the engagement of special counsel and execution of the engagement letter by the Town Manager. The motion, seconded by Commissioner Dominick, carried by a 7-0 roll call vote, as follows: Bishop, aye; Dominick, aye; Daly, aye; Zunz, aye; Spoll, aye; Schneier, aye; Haycock, aye.

Upon inquiry, Town Attorney Mooney noted the restrictions on holding an attorney/client (shade) meeting.

Town Manager Comments

A. Public Works

Town Manager Tom Harmer commented on the repairs to the wastewater line advising that the repairs have been completed.

Adjournment

Mayor Schneier adjourned the June 30, 2020, Virtual Regular Meeting at 6:41 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
VIRTUAL EMERGENCY MEETING
JULY 2, 2020**

Participating by

Remote Access: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz

Also Participating by

Remote Access: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Call to Order

Mayor Schneier called the virtual Emergency Meeting to order at 1:01 p.m., with Town Staff present at Town Hall, Commission Ante-Chamber, 501 Bay Isles Road, Longboat Key, Florida.

Vote Affirming Emergency Nature of Special Meeting/Roll Call

Mayor Schneier noted, pursuant to Article II, Section 14, of the Town Charter, that an Emergency Meeting was called due to the potential health hazards of the Coronavirus (COVID-19) and advised that the purpose of the meeting, pursuant to Article II, Section 17, of the Town Charter, was to consider Ordinance 2020-10 which would require the wearing of face masks within the Town boundaries under certain conditions.

Mayor Schneier requested Town Clerk Trish Shinkle call the roll and noted a quorum was present.

Commissioner Bishop moved to affirm that the meeting qualified as an emergency and was required for the protection and preservation of the safety and health of our residents and others that visit or work on Longboat Key. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Bishop, aye; Haycock, aye; Zunz, aye; Daly, aye; Spoll, aye; Dominick, aye; Schneier, aye.

Approval of Virtual Meeting Protocols and Process

Mayor Schneier noted Executive Order No. 20-69, issued by the Office of Governor Ron DeSantis on March 20, 2020, and subsequently amended by Executive Order No. 20-150, providing for the continuation of holding remote meetings utilizing media communication technology.

Town Manager Tom Harmer provided an overview of the virtual meeting protocols and process.

Commissioner Dominick moved to approve the virtual meeting protocols and process. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Dominick, aye; Haycock, aye; Schneier, aye; Spoll, aye; Daly, aye; Zunz, aye; Bishop, aye.

Mayor Schneier thanked the Town Manager, the Town Attorney, and staff for the efforts made in preparing and setting up the emergency meeting.

Public to be Heard*

* Virtual public participation instructions were provided as in attachment to the meeting agenda.

1. Opportunity for Public to Address Town Commission

A. At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

No items were presented.

Public to be Heard* - Continued

1. Opportunity for Public to Address Town Commission - Continued
- B. All other agenda items except public hearings.

No items were presented.

Emergency Ordinance and Public Hearing

2. Emergency Ordinance 2020-10, Requiring Face Coverings to be Worn in Public Areas, Indoors and Outdoors, and Providing a Citation Process and Fines for Violations

At their June 30, 2020, Regular Meeting, there was Commission consensus for the Town Attorney and Town Manager to develop Emergency Ordinance 2020-10 providing for mandatory wearing of face coverings in public areas where social distancing guidelines cannot be met and providing for certain exceptions. The Emergency Ordinance also provides for non-criminal civil citations and fines for violations. Recommended Action: Adopt Emergency Ordinance 2020-10.

Town Clerk Trish Shinkle placed Emergency Ordinance 2020-10 on record by title only.

Vice Mayor Haycock moved to adopt Emergency Ordinance 2020-10. The motion was seconded by Commissioner Spoll.

Mayor Schneier opened the public hearing.

Town Manager Tom Harmer provided an overview on Emergency Ordinance 2020-10. Town Attorney Maggie Mooney provided an overview on the adoption of an emergency ordinance, the required vote (two-thirds majority) to adopt an emergency ordinance, litigation that is arising from mandating masks resulting in a criminal violation, and options for enforcement through a civil citation process through hearings before the Town's Special Magistrate. Town Attorney Mooney advised that Emergency Ordinance 2020-10 also provides revisions to Resolution 2018-11. Discussions were held on the following topics/issues:

- citations issued by Code Enforcement Officer and/or Police Officer
- public instructions on reporting violations/non-emergency number for Police Department to be provided
- justification for inclusion of common areas for condominiums/apartment complexes
- notices to be sent to condominium and property managers, homeowners' associations, and Longboat Key Federation of Condominiums
- education opportunities to provide compliance prior to issuance of a citation
- statement of age (under the age of 2/under the age of 6/over the age of 6)
- goal is compliance, unless refused or done more than once would issue citation
- ordinance term is 60 days/extension would require Commission to reconvene
- confirmation that Commission would be insured against action
- fine structure if citation is challenged
- distribution of free masks
- requirements for businesses to establish rules for the business operations (last sentence of Section 1.B.4.).

2. Emergency Ordinance 2020-10, Requiring Face Coverings to be Worn in Public Areas, Indoors and Outdoors, and Providing a Citation Process and Fines for Violations - Continued **Following comments, Vice Mayor Haycock and Commissioner Spoll moved to amend the motion by striking the last sentence of Section 1.B.4. of Emergency Ordinance 2020-10, without objection.**

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion to adopt Emergency Ordinance 2020-10, as amended, carried by 7-0 roll call vote, as follows: Haycock, aye; Spoll, aye; Zunz, aye; Dominick, aye; Daly, aye; Schneier, aye; Bishop, aye. (See item later this meeting.)

New Business

3. Authorization for Engagement of Special Litigation Counsel

The Town Attorney recommends engagement of Special Litigation Counsel to assist with legal issues that may arise related to adoption of Emergency Ordinance 2020-10, requiring mandatory face coverings in public places. Recommended Action: Authorize engagement of Special Litigation Counsel.

Town Attorney Maggie Mooney provided an overview of the request for authorization to engage, on retainer, outside counsel to defend any possible future litigation that may arise in the enactment of Emergency Ordinance 2020-10. Town Attorney Mooney noted that no costs would be incurred unless litigation was filed and advised that the authorization would also include a waiver of conflict by the Town Commission in the engagement of the firm.

Following comments on verification of insurance coverage for legal services, Town Attorney Mooney advised that the Town would utilize any in-house representative, if available, prior to utilization of outside counsel for any emergency hearing that may be filed, noting the need for flexibility.

Commissioner Zunz moved to authorize engagement of Special Litigation Counsel as recommended by the Town Attorney. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Zunz, aye; Haycock, aye; Schneier, aye; Bishop, aye; Dominick, aye; Spoll, aye; Daly, aye.

Following inquiry on other Town matters, Town Attorney Maggie Mooney advised that, due to the nature and type of meeting convened (Emergency Meeting), the Commission was limited to discussing only items on the published agenda.

2. Emergency Ordinance 2020-10 - Continued

Town Manager Tom Harmer advised that approximately 600 masks have already been distributed throughout the Town and that Publix management had advised that they would check with corporate offices about providing masks to those customers who enter without one.

Adjournment

Mayor Schneier adjourned the July 2, 2020, Virtual Emergency Meeting at 1:56 p.m.

Trish Shinkle, Town Clerk
Minutes Approved:

Kenneth Schneier, Mayor

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
VIRTUAL EMERGENCY SPECIAL MEETING
AUGUST 31, 2020**

Participating by

Remote Access: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz

Also Participating by

Remote Access: Town Attorney Maggie Mooney

Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

2. Call to Order

Mayor Schneier called the virtual Emergency Meeting to order at 1:00 p.m., with Town Staff present at Town Hall, Commission Ante-Chamber, 501 Bay Isles Road, Longboat Key, Florida.

3. Roll Call

Vote Affirming Emergency Nature of Special Meeting/Roll Call

Mayor Schneier noted, pursuant to Article II, Section 14, of the Town Charter, that an Emergency Meeting was called due to the potential health hazards of the Coronavirus (COVID-19) and advised that the purpose of the meeting, pursuant to Article II, Section 17, of the Town Charter, was to consider Ordinance 2020-13 which would extend the requirement for wearing of face masks within the Town boundaries under certain conditions.

Mayor Schneier requested Town Clerk Trish Shinkle call the roll and noted all Commissioners were present utilizing Communications Media Technology.

Commissioner Bishop moved to affirm that the meeting qualified as an emergency and was required for the protection and preservation of the safety and health of the residents and others that visit or work on Longboat Key. The motion, seconded by Vice Mayor Haycock, carried by a 7-0 roll call vote, as follows: Bishop, aye; Haycock, aye; Dominick, aye; Spoll, aye; Schneier, aye; Daly, aye; Zunz, aye.

1. Pledge of Public Conduct

4. Pledge of Allegiance

Mayor Schneier led the Pledge of Allegiance, noted the Town's Civility Code, and read the Pledge of Public Conduct.

5. Approval of Virtual Meeting Protocols and Process

Mayor Schneier noted Executive Order No. 20-69, issued by the Office of Governor Ron DeSantis on March 20, 2020, and subsequently amended, providing for the continuation of holding remote meetings utilizing media communication technology.

Town Manager Tom Harmer provided an overview of the virtual meeting protocols and process.

Vice Mayor Haycock moved to approve the virtual meeting protocols and process. The motion, seconded by Commissioner Bishop, carried by a 7-0 roll call vote, as follows: Haycock, aye; Bishop, aye; Zunz, aye; Schneier, aye; Daly, aye; Spoll, aye; Dominick, aye.

6. Public to be Heard*

* Virtual public participation instructions were provided as in attachment to the meeting agenda.

A. At each meeting, the Town Commission sets aside time for the public to address issues that are not on the agenda.

No items were presented.

B. All other agenda items except public hearings.

No items were presented.

7. Reports - COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation providing a COVID-19 update with statistics from the State of Florida. Upon inquiry, Town Manager Harmer commented on compliance within the Town relating to the mandatory mask requirement.

8. Emergency Ordinance 2020-13, Requiring Face Coverings to be Worn

At the July 2, 2020, Emergency Special Meeting, the Town Commission adopted Emergency Ordinance 2020-10 requiring face coverings to be worn in public areas, indoors and outdoors, with certain exceptions. Emergency Ordinance 2020-10 also provided for a citation process, fines for violations, and an expiration date of August 31, 2020. The Commission will consider extending the requirement for face coverings as provided for in Emergency Ordinance 2020-10 for another 90-day period (through November 30, 2020) through adoption of Emergency Ordinance 2020-13. Recommended Action: Adopt Emergency Ordinance 2020-13.

Town Clerk Trish Shinkle placed Emergency Ordinance 2020-13 on record by title only.

Commissioner Bishop moved to adopt Emergency Ordinance 2020-13. The motion was seconded by Commissioner Dominick.

Mayor Schneier opened the public hearing.

Town Attorney Maggie Mooney provided an overview on the adoption of an emergency ordinance and reviewed the amendments made relating to the length of time. Discussions were held on the following topics/issues:

- impact of Supervisor of Elections authority during an election
- option for early voting for Manatee County residents
- consideration of extending for 90 days in lieu of until the end of the year
- extension of 90 days instead of 60 days
- authority of SOE offices to determine requirements for voting
- extension of 90 days by other municipalities.

Mayor Schneier noted that no requests to speak had been received and advised the Town Clerk's office had received two requests for e-mails to be read into the record.

Town Clerk Shinkle read e-mails from Mr. Greg Van Horn, Gulf of Mexico Drive, and from Ms. Jorie Riesen, Bogey Lane.

As no one wished to speak, Mayor Schneier closed the public hearing.

8. Emergency Ordinance 2020-13, Requiring Face Coverings to be Worn - Continued
The motion to adopt Emergency Ordinance 2020-13 carried by 6-0 roll call vote, as follows: Bishop, aye; Dominick, aye; Daly, aye; Zunz, aye; Schneier, aye; Haycock, aye. (Note: Commissioner Spoll lost connectivity during the vote.)

9. Adjournment

Mayor Schneier adjourned the August 31, 2020, Virtual Emergency Meeting at 1:37 p.m.

Trish Shinkle, Town Clerk
Minutes Approved:

Kenneth Schneier, Mayor

Note: Minutes in draft form and not official until approved by the Commission.

End of Agenda Item