



Town of Longboat Key Town Commission  
Town Hall  
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Longboat Key, FL 34228  
(941) 316-1999  
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**- AGENDA -**  
**ATTORNEY-CLIENT SESSION**  
**VIRTUAL SPECIAL MEETING AND SHADE MEETING**  
**SEPTEMBER 30, 2020**

<b>Call to Order</b>
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**1. Pending Litigation/Administrative Proceeding:**

Pursuant to Gubernatorial Executive Orders 20-179 and 20-193, notice is hereby given that the Town of Longboat Key has called a Virtual Special Meeting of the Town Commission at the request of its legal counsel to be held on September 30, 2020, at 1 p.m. for the Town Commission to provide advice and direction relating to a proposed consent order in the administrative matter of *Florida Department of Environmental Protection v. Town of Longboat Key*, OGC File No. 20-1261. The Town Commission will convene in a public virtual Special Meeting before recessing into a separate virtual Attorney-Client Session.

**A. PUBLIC VIRTUAL SPECIAL MEETING**

The Town encourages public participation in its public virtual meetings. To participate in the public portion of the Special Virtual Meeting on September 30, 2020, which begins at 1 p.m. the public has the following options:

**1) Listen to the public portion of the meeting via phone:**

You may listen to the audio only from your phone by dialing 1-646-558-8656 and when the meeting ID is requested, enter 267390984 and then press the # key.

**2) Watch the public portion of the meeting using Zoom:**

Zoom instructions:

For the September 30, 2020, meeting, please use the meeting link <https://zoom.us/j/267390984> to virtually attend and watch the meeting by computer, tablet, or smartphone. If joining from a tablet or smartphone, you will need to download the free Zoom app from your device's app store. If joining from a computer, your computer will automatically download and install (if needed) the Zoom program. If you currently have Zoom installed on your computer, tablet, or smartphone, you may join the meeting by entering the meeting ID 267390984. In the event you encounter difficulties in participating with this option, alternate option #1, above, should be selected to continue participation.

For additional information or assistance please contact one of the following staff members prior to the meeting:

1. Trish Shinkle, Town Clerk, [tshinkle@longboatkey.org](mailto:tshinkle@longboatkey.org) or (941) 316-1999
2. Jason Keen, Information Technology Director, [jkeen@longboatkey.org](mailto:jkeen@longboatkey.org) or (941) 316-1999.

## B. ATTORNEY-CLIENT SESSION

Pursuant to Section 286.011(8) Florida Statutes, the Attorney-Client Session will convene immediately following the opening of the Special Virtual Meeting. **There will be a separate Zoom log in for participants in the Attorney-Client Session.** The subject of the Attorney-Client Session meeting shall be confined to the topics allowed by Florida Statutes 286.011(8). It is anticipated that the Attorney-Client Session will last approximately 1 - 2 hours. Those who will attend the Attorney-Client Session will be announced at the beginning of the public virtual Special Meeting. Attendance at the Attorney-Client Session will be limited to the following named persons:

Kenneth Schneier, Mayor  
Mike Haycock, Vice Mayor  
Sherry Dominick, Commissioner  
George Spoll, Commissioner  
Jack Daly, Commissioner  
Ed Zunz, Commissioner  
BJ Blshop, Commissioner  
Tom Harmer, Town Manager  
Maggie Mooney, Town Attorney  
Attorney Ed Steinmeyer (litigation counsel from law firm of Steinmeyer Fiveash LLP)  
Attorney John "Jack" Fiveash (litigation counsel from law firm of Steinmeyer Fiveash LLP)

A certified court reporter will be attending the Attorney-Client Session virtually. A transcript of the Attorney-Client Session shall be made part of the public record upon conclusion of the pending administrative litigation.

At the conclusion of the virtual Attorney-Client Session, the Virtual Special Meeting will be reopened to the public using the above referenced Public Virtual Special Meeting instructions where the termination of the Attorney-Client Session shall be announced in the public Virtual Special Meeting setting.

### Adjournment

No verbatim record by a certified court reporter is made of the Special Meeting proceedings. A certified court reporter will be in attendance during the Attorney-Client session. A transcript shall be made part of the public record upon conclusion of the pending litigation. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at the Special Meeting proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.). In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.