



**Town of Longboat Key  
Investment Advisory/Finance Committee**

**Town Hall, 501 Bay Isles Road  
Longboat Key, FL 34228**

[www.longboatkey.org](http://www.longboatkey.org)

Finance Committee: Jack Daly, Chairman; George Spoll, Vice Chairman; Sherry Dominick,  
Resident Members: Lynn Larson, Frank Malickson

Investment Advisory Committee: Jack Daly, Chairman; George Spoll, Vice Chairman; Sherry Dominick

**AGENDA  
REGULAR MEETING (Virtual)  
October 30, 2020 – 10:00 AM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Virtual Meeting Protocols and Process**
- 4. Public to be Heard**
- 5. Approval of Minutes July 31, 2020**
- 6. Reports**
  - A. Quarterly Investment Report ending September 30, 2020 presented by Chandler Asset Management (Mel Hamilton, Julie Hughes, Scott Prickett)
  - B. Town Manager's Report - Preliminary Close of Fiscal Year ending September 30, 2020.
- 7. Committee Comments**
- 8. Adjournment**

**Schedule of Future Meetings**

January 29, 2021 (Fri) – 10 AM  
April 30, 2021 (Fri) – 10 AM  
July 30, 2021 (Fri) – 10 AM  
October 29, 2021 (Fri) – 10 AM

Please be advised that the Florida Governor's Office has declared a State of Emergency due to the Coronavirus (COVID-19) pandemic. As reported by the Center for Disease Control and World Health Organization, COVID-19 can spread from person-to-person through small droplets from the nose or mouth, including when an individual coughs or sneezes. These droplets may land on objects and surfaces. Other people may contract COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. Therefore, merely cleaning facilities, while extremely important and vital in this crisis, may not be enough to stop the spread of this virus. Those with weakened immune systems may want to avoid the Town Commission's meeting in order to avoid a potential exposure to the virus.

While it is necessary to hold the above referenced meeting of the Town Commission despite the current public health emergency, the Town Commission fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen to the meeting can do so by dialing 1-646-558-8656 or join from a PC, Mac, iPad, iPhone or Android device by clicking this URL to join: <https://us02web.zoom.us/j/89510720954>

Additionally, the public can submit comments on agenda items to the Finance Director in advance at [ssmith@longboatkey.org](mailto:ssmith@longboatkey.org) . Please submit comments on agenda items to the Finance Director no later than Friday, October 30, 2020 at 9:00am, to facilitate the consideration of such questions and comments during the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.

## Virtual Meeting Instructions

The October 30, 2020, Investment Advisory/Finance Committee public meeting will be conducted virtually. The Town encourages public participation in all of its public meetings, including those meetings that are held virtually.

To participate in the Investment Advisory/Finance Committee meeting on October 30, 2020, which begins at 10:00 a.m., you have the following options:

### 1. Listen to the meeting via phone

You may listen to the audio only from your phone by dialing 1-646-558-8656, and when the meeting ID is requested, enter 895 1072 0954 and then press the # key.

### 2. Watch the meeting and participate during the public comment in the meeting using Zoom:

Request to Speak instructions:

To request to speak during the virtual meeting, you must send an email request to the Finance Director at [ssmith@longboatkey.org](mailto:ssmith@longboatkey.org) on or prior to 9:00 AM on October 30, 2020, to be placed on a participant list. All Public to be Heard comments will be taken at the beginning of the meeting for both Agenda and Non-Agenda items.

Zoom instructions:

For the October 30, 2020, meeting, please use the meeting link <https://us02web.zoom.us/j/89510720954> to virtually attend and watch the meeting by computer, tablet, or smartphone. Those whom have pre-registered to speak, will be called upon and the Town's 3-minute time limit will be enforced. If joining from a tablet or smartphone, you will need to download the free Zoom app from your device's app store. If joining from a computer, your computer will automatically download and install (if needed) the Zoom program. If you currently have Zoom installed on your computer, tablet, or smartphone, you may join the meeting by entering the meeting ID 895 1072 0954. In the event you encounter difficulties in participating, please check the Town's website for any updated information.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Sue Smith, [ssmith@longboatkey.org](mailto:ssmith@longboatkey.org) or (941) 316-6882
2. For questions on connecting to the meeting: Jason Keen, Information Technology Director, [jkeen@longboatkey.org](mailto:jkeen@longboatkey.org) or (941) 316-1999.

### 3. Listen to the meeting via phone or watch the meeting using Zoom without participating, and provide public comments prior to the meeting:

Please follow all of the phone or zoom instructions, as provided in #1 or 2 above. In addition to listening or watching the meetings, you may also provide written comments by e-mailing the Finance Director at [ssmith@longboatkey.org](mailto:ssmith@longboatkey.org) no later than 9:00 AM on October 30, 2020, or by regular mail at 501 Bay Isles Road, Longboat Key, FL, 34228. If requested by the commenter within the requestor's email, timely submitted written comments will be read into the record by the Finance Director during the public comment portion of the meeting. If not specifically requested within the written comments, all other written comments received by the deadline will be distributed to the Committee members prior to the start of the meeting. Time limits will be enforced for written comments that are read into the record, so all written comments must be limited to 3 minutes.