

M E M O R A N D U M

To: Tom Harmer, Town Manager

From: Allen Parsons, AICP
Planning, Zoning & Building Department Director

Report date: November 25, 2020

Meeting date: December 7, 2020

Subject: Ordinance 2020-09, Amending Chapter 74, Parking Schedules, Providing for Resident-Only Parking Permit Program for Longbeach Village

Recommended Action

Adopt Ordinance 2020-09.

Background

At their November 2, 2020 Regular Meeting, the Town Commission recommended adoption of Ordinance 2020-09 (6-1) establishing a Resident-Only Parking Permit Program for the majority of public streets within the Longbeach Village (Village) area. The exceptions are the sides of Broadway Street and Lois Avenue abutting the two commercial/restaurant properties at the East end of Broadway Street. On-street parking in that area would continue to be available to the general public. The Resident-Only Parking Permit Program would be established by addition of a new "Schedule IV," incorporated into Town Code, Chapter 74, "Parking Schedules."

Ordinance 2020-09 has been updated to incorporate limited clarifications, including those discussed at first reading. Per Commission direction, language has been added to Subsection(C) "Area Designated" indicating that off-street public parking, available at the Town Dock/Boat Ramp, is not subject to the resident-only parking restrictions on applicable public streets. These changes are described below:

1. Incorporation of refinements to language for clarity purposes, primarily in Subsections (D), "Issuance of Permits within Resident-Only Parking Permit Area" and (F), "Exceptions." Recommendations for these changes were received from individual Commissioners to the Town Manager prior to first reading.
2. Refinements to three of the Definitions (in Subsection B), including:
 - a. The definition of "Guest" has been streamlined to remove an unnecessary and potentially confusing reference to a person's vehicle. The definition now refers to a person who is visiting a Resident (also a defined term).

- b. The definition of “Resident” has an addition that directs the reader to additional context (in Subsection D) regarding the requirements associated with being able to purchase permits, including various forms of proof of residency within the Village area.
 - c. The definition of “Service Vehicle” now contains the description referenced in Subsection (F) “Exceptions, allowing for the text in Subsection(F)(1)(b) to be reduced by referring to the definition.
- 3. A reference was added in Subsection (C), “Area Designated” indicating that off-street parking, such as the parking provided for the Town dock/pier, is not affected by the Ordinance.
 - 4. In addition to language clarifications, an organizational change to Subsection (D) was made to break up the Parking Permit application requirements to more clearly identify the two types of permits (Resident & Guest). Due to the Commission’s support for the concept requiring the purchase of a Resident Parking Permit, prior to purchasing a Guest Parking Permit, the Guest Parking permit application requirements were simplified to only require proof a current Resident Parking Permit.

If the Commission adopts Ordinance 2020-09, staff is prepared for the Resident-Only Parking Permit Program to begin on January 1, 2021. Following implementation, and based on actual experience, staff will monitor all aspects of the program and will report to the Commission on any aspects that may need to be revised.

In the event the Commission adopts Ordinance 2020-09, Resolution 2020-27 is placed on the December 7, 2020 Regular Meeting to establish fees for the parking permit types. Resolution 2020-27 is presented immediately following second reading, public hearing, and adoption of Ordinance 2020-09. In the event the Commission does not adopt Ordinance 2020-09, Resolution 2020-27 would not be considered.

Note: Materials and information from prior meetings are part of the overall record and have not been reproduced or attached.

Staff Recommendation

Adopt Ordinance 2020-09.

Attachments

- A. Ordinance 2020-09 (Available in Town Clerk’s Office)
- B. Correspondence from the Public (Available in Town Clerk’s Office)
- C. PowerPoint Presentation (Available in Town Clerk’s Office)

End of Agenda Item