

**APPROVAL OF MINUTES FOR
DECEMBER 7, 2020 - REGULAR MEETING
DECEMBER 14, 2020 - REGULAR WORKSHOP**

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING (IN-PERSON/VIRTUAL)
DECEMBER 7, 2020**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the December 7, 2020, Regular (Hybrid) Meeting to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited Staff members present.

2. Roll Call

Town Clerk Trish Shinkle called roll for attendance by in-person and remote participation with seven Commissioners present.

3. Pledge of Allegiance

4. Pledge of Public Conduct

Mayor Schneier led the Pledge of Allegiance, noted the Town's Civility Policy, and read the Pledge of Public Conduct.

5. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer reviewed the hybrid meeting protocols.

6. Public to be Heard

Opportunity for Public to Address Town Commission
No items were presented.

7. Reports

A. Committee Reports

No items were presented.

B. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Sarasota County Department of Health Director Chuck Henry will provide an update and be available for questions. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation updating the Commission on current COVID-19 statistics and introduced Mr. Chuck Henry. Mr. Henry commended the Commission for their efforts to protect Longboat's residents, reviewed the challenges of determining the portion of the cases assigned to which County on Longboat Key, and commented on contact tracing. Discussions were held on the following topics/Issues:

- identifying cases by County
- process for contact tracing
- seasonal residential impact/challenges identifying location
- increased hospitalization/emergency plans relating to capacity

- determination of action relating to capacity/staffing
- accuracy of the rapid test versus PCR test
- capture of long-term seasonal residents
- lack of local knowledge of positive/active cases
- determination of primary causes of infection/clusters
- promotion of Florida as a vacation destination/lack of authority of Health Department to prohibit events.

Mayor Schneier thanked Mr. Henry for his participation in the discussion.

Following comments by Town Manager Harmer, Mr. Henry noted that the vaccine roll-out process is under development by the State and opined on the priority groups for distribution of the vaccine. Upon inquiry, Mr. Henry commented on the determination of individuals with underlying conditions.

8. Consent Agenda

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote. Otherwise, all items on the consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

A. Approval of Minutes

October 19, 2020 Regular Workshop Meeting; November 2, 2020 Regular Meeting; November 4, 2020 Special Workshop Meeting (Commission Retreat); November 9, 2020 Regular Workshop Meeting; November 9, 2020 Special Meeting; and November 9, 2020 Emergency Special Meeting Minutes. Recommended Action: Approve Minutes.

B. Request for Authorization to Execute Grant Agreements with Sarasota County for Two (2) West Coast Inland Navigation District (WCIND) Grants

Longboat Key Police and Fire Departments applied for and were awarded grants totaling \$90,454 from WCIND. Each grant requires a Grant Agreement between Sarasota County and the Town, and Commission authorization is needed. Recommended Action: Authorize the Mayor to execute the Grant Agreements with Sarasota County for two (2) WCIND Grants.

Vice Mayor Haycock moved to approve the Consent Agenda items in accordance with Staff's reports and recommendations. The motion, seconded by Commissioner Dominick, carried by a 7-0 roll call vote, as follows: Haycock, aye; Dominick, aye; Spoll, aye; Daly, aye; Zunz, aye; Bishop, aye; Schneier, aye.

9. Ordinances – First Reading and Public Hearing

A. Ordinance 2020-14, Amending Chapter 158, Zoning Code, Graphics

Ordinance 2020-14 provides for additional graphics to provide visual aids to understand elements of the Zoning Code. Ordinance 2020-14 was forwarded from the Planning & Zoning (P&Z) Board's October 20, 2020, Regular Meeting for Commission consideration at first reading and public hearing. Recommended Action: Forward Ordinance 2020-14 to the January 5, 2021, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2020-14 on record for public hearing by title only.

Commissioner Spoll moved to pass Ordinance 2020-14 on first reading and public hearing and to forward to the January 5, 2021, Regular Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Haycock.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Senior Planner Maika Arnold gave a PowerPoint presentation on the proposed amendments to add graphics to the zoning districts.

As no one wished to be heard, Mayor Schneier closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Spoll, aye; Haycock, aye; Schneier, aye; Bishop, aye; Dominick, aye; Zunz, aye; Daly, aye.

B. Ordinance 2020-16, Amending Chapters 33, Boards and Commissions; and 158, Zoning Code, Notice Provisions

Ordinance 2020-16 provides for alternative mail delivery options for notices of public hearings, required to be sent to owners of property immediately adjacent to, and within 500 feet of, the perimeter of a subject property. Ordinance 2020-16 was forwarded from the Planning and Zoning Board's October 20, 2020, Regular Meeting for Commission consideration at first reading and public hearing. Recommended Action: Forward Ordinance 2020-16 to the January 5, 2021, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2020-16 on record for public hearing by title only.

Commissioner Spoll moved to pass Ordinance 2020-16 on first reading and public hearing and to forward to the January 5, 2021, Regular Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Haycock.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Planner Tate Taylor gave a PowerPoint presentation on Ordinance 2020-16.

As no one wished to be heard, Mayor Schneier closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Spoll, aye; Haycock, aye; Daly, aye; Zunz, aye; Schneier, aye; Bishop, aye; Dominick, aye.

C. Ordinance 2020-17, Amending Chapter 158, Zoning Code, Zoning Determination Letters Notice

Ordinance 2020-17 provides for Zoning Determination Letters to have similar notice provisions as rezonings, site development plans, special exceptions, and variances. Ordinance 2020-17 was forwarded from the Planning and Zoning Board's October 20, 2020, Regular Meeting for Commission consideration at first reading and public hearing. Recommended Action: Forward Ordinance 2020-17 to the January 5, 2021, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2020-17 on record for public hearing by title only.

Commissioner Spoll moved to pass Ordinance 2020-17 on first reading and public hearing and to forward to the January 5, 2021, Regular Meeting for second reading and public hearing. The motion was seconded by Commissioner Daly.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on Ordinance 2020-17 and advised that the Planning and Zoning Board recommended denial of Ordinance 2020-17, with a Staff recommendation for approval. Discussions were held on the following topics/issues:

- option to include language to advise condominium associations of their obligation to notify owners
- current noticing requirements/consistent application of noticing requirement
- no legal restrictions on designating the notice go to the president/registered agent for condominium associations
- current and previous Town notice procedures/acceptance of public comment
- option to include in notice without adding language to the Code
- cost of notice (certified) versus regular mail
- lack of complaints received on current notice process from the public.

As no one wished to be heard, Mayor Schneier closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Spoll, aye; Daly, aye; Bishop, aye; Schneier, aye; Dominick, aye; Zunz, aye; Haycock, aye.

D. Ordinance 2020-18, Amending Chapter 158, Zoning Code, Scriveners Corrections Ordinance 2020-18 corrects scriveners errors found in various Zoning Code Sections related to minor cross reference citations. Ordinance 2020-18 was forwarded from the Planning and Zoning Board's October 20, 2020, Regular Meeting for Commission consideration at first reading and public hearing. Recommended Action: Forward Ordinance 2020-18 to the January 5, 2021, Regular Meeting for second reading and public hearing.

Town Clerk Trish Shinkle placed Ordinance 2020-18 on record for public hearing by title only.

Commissioner Zunz moved to pass Ordinance 2020-18 on first reading and public hearing and to forward to the January 5, 2021, Regular Meeting for second reading and public hearing. The motion was seconded by Vice Mayor Haycock.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on Ordinance 2020-18.

As no one wished to speak, Mayor Schneier closed the public hearing.

Mayor Schneier commended Staff on the review and work accomplished on revisions to the Zoning Code.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Haycock, aye; Schneier, aye; Dominick, aye; Daly, aye; Bishop, aye; Spoll, aye.

RECESS: 2:48 p.m. – 2:58 p.m.

10. Ordinances – Second Reading and Public Hearing

A. Ordinance 2020-20, Amending Chapter 33, Boards and Commissions, Expanding the Authority of the Special Magistrate to Hear Parking Related Appeals
Ordinance 2020-20 would add Chapter 72, Stopping, Standing, and Parking, and Chapter 74, Parking Schedules, to be included among the Chapters the Special Magistrate would have authority and jurisdiction to consider appeals. Recommended Action: Adopt Ordinance 2020-20.

Town Clerk Trish Shinkle place Ordinance 2020-20 on record by title only.

Vice Mayor Haycock moved to adopt Ordinance 2020-20. The motion was seconded by Commissioner Zunz.

Mayor Schneier opened the public hearing.

Town Manager Tom Harmer provided an overview of Ordinance 2020-20.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Haycock, aye; Zunz, aye; Spoll, aye; Schneier, aye; Dominick, aye; Daly, aye; Bishop, aye.

B. Ordinance 2020-09, Amending Chapter 74, Parking Schedules, Providing for Resident-Only Parking Permit Program for Longbeach Village
Ordinance 2020-09 amends Chapter 74, Parking Schedules, to add Schedule IV to establish a Resident-Only Parking Permit Program for Longbeach Village. This item was forwarded to the December 7, 2020, Regular Meeting following first reading at the November 2, 2020, Regular Meeting. Recommended Action: Adopt Ordinance 2020-09.

Town Clerk Trish Shinkle placed Ordinance 2020-09 on record by title only.

Commissioner Zunz moved to adopt Ordinance 2020-09. The motion was seconded by Commissioner Dominick.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on Ordinance 2020-09. Discussions were held on the following topics/issues:

- Section (D)(1)a and b - consideration to change the word “or” to “and”
- option to incorporate the phrase “if the applicant is not the owner” in Section (D)(1)b
- number of parking spaces on Broadway.

Following comments, Commissioners Zunz and Dominick agreed to incorporate an amendment to Section (D)(1)b to include the phrase “and the applicant” as follows:

The name and mailing address of the owner of the property, and the applicant, if the applicant is not the owner; and

Town Attorney Maggie Mooney requested that the public hearing on Item 11A, Resolution 2020-27, Providing for a Fee Schedule for the Resident-Only Parking Permit Program, be opened if the public was going to comment on the fees.

Following comments, Town Clerk Shinkle placed Resolution 2020-27 on record by title only.

Mayor Schneier opened the public hearing on Resolution 2020-27.

Discussions were held on the following topics/issues:

- Section (B), Definitions, Resident relating to changing the word “meeting” to “meets”
- Section (D), introductory paragraph, relating to inclusion of the word “legal” prior to word “tenants.”

Town Attorney Mooney advised adding the word “legal” could place the Town into issues relating to foreclosures and/or evictions and opined against including the language.

Mayor Schneier noted and Town Clerk Shinkle read comments into the record from the following individuals:

- Ms. Lynn Cook, Gunwale Lane
- Ms. Jill and Mr. Joe Nemeth, Cedar Street
- Ms. Kimberly Ross, Hibiscus Way.

The following individuals participated virtually and offered comments:

- Mr. Henry Smith, Linley Street
- Mr. Peter Rowan, Broadway Street
- Mr. Michael Riter, Hibiscus Way.

Subsequent to comments, Town Attorney Mooney opined that the Commission could allow additional speaker time as two items were under consideration.

The following individuals were in attendance and commented on Ordinance 2020-09 and Resolution 2020-27.

- Mr. Robert Lopez, Broadway Street
- Ms. Madeline Stewart, Hughes Street
- Mr. Robert Baugh, Chief Operating Officer of the Chiles Group
- Ms. Terry Noyes, Fox Street
- Mr. Carla Rowan, Broadway Street.

Following individual comments, the motion to adopt Ordinance 2020-09, as amended, carried by a 6-1 roll call vote, as follows: Zunz, aye; Dominick, aye; Bishop, aye; Daly, no; Haycock, aye; Spoll, aye; Schneier, aye.

11. Resolution and Public Hearings

A. Resolution 2020-27, Providing for a Fee Schedule Associated with the Resident-Only Parking Permit Program for Longbeach Village

Resolution 2020-27 is a companion resolution to Ordinance 2020-09 which provides for a Resident-Only Parking Permit Program (RPP) for Longbeach Village. Resolution 2020-27 establishes a fee schedule to implement the RPP and will be considered in the event the Commission adopts Ordinance 2020-09. Recommended Action: Pass Resolution 2020-27.

(See Item 10B earlier in this meeting.)

Commissioner Zunz moved to pass Resolution 2020-27. The motion was seconded by Commissioner Bishop.

Town Manager Tom Harmer provided an overview of Resolution 2020-27.

The motion carried by a 7-0 roll call vote, as follows: Zunz, aye; Bishop, aye; Haycock, aye; Schneier, aye; Spoll, aye; Dominick, aye; Daly, aye.

B. Resolution 2020-30, Amending the Fiscal Year 21 General Fund, and Water and Wastewater Fund Adopted Budgets, to Carryover Open Purchase Orders from the Prior Year

The Town Charter requires that every appropriation, except for capital expenditures, shall lapse at the close of the fiscal year if it has not been expended or encumbered. End of year housekeeping includes a review of open purchase orders that need to be carried over into the next fiscal year. Recommended Action: Pass Resolution 2020-30.

Town Clerk Trish Shinkle placed Resolution 2020-30 on record by title only.

Commissioner Spoll moved to pass Resolution 2020-30. The motion was seconded by Vice Mayor Haycock.

Mayor Schneier opened the public hearing.

Town Manager Tom Harmer gave an overview of Resolution 2020-30.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Spoll, aye; Haycock, aye; Dominick, aye; Daly, aye; Bishop, aye; Schneier, aye; Zunz, aye.

12. New Business

Appointments to Town Boards and Committees

Due to vacancies on the Planning and Zoning (P&Z) Board and the Citizens' Tax Oversight Committee (CTOC), the Commission will consider appointments, and/or defer appointments to a future meeting to accommodate an in-person Meet & Greet for applicants. Recommended Action: Make appointments to the Planning & Zoning Board, the Citizens' Tax Oversight Committee, and/or provide direction to Manager on scheduling a future Meet and Greet.

Town Manager Tom Harmer presented an overview of the vacancies on Town Boards and Committees.

Commissioner Daly moved to appoint Mr. Jack Brill and Mr. Paul Levine to the Citizens' Tax Oversight Committee. The motion, seconded by Commissioner Zunz, carried by a 7-0 roll call vote, as follows: Daly, aye; Zunz, aye; Spoll, aye; Haycock, aye; Bishop, aye; Dominick, aye; Schneier, aye.

Subsequent to comments pertaining to filling the future vacancies, Commissioner Bishop moved to appoint Mr. Gary Coffin to fill the existing vacancy on the Planning and Zoning Board. The motion, seconded by Commissioner Daly, the motion carried by a 7-0 roll call vote, as follows: Bishop, aye; Daly, aye; Spoll, aye; Zunz, aye; Dominick, aye; Schneier, aye; Haycock, aye.

Commissioner Zunz moved to postpone consideration of appointments for future vacancies (March 2021) on the Planning and Zoning Board. The motion was seconded by Commissioner Bishop.

Vice Mayor Haycock requested consideration to schedule a Meet and Greet prior to future appointments, either in-person or through Zoom, in April 2021.

Following comments, there was consensus to schedule a Meet and Greet in April 2021.

The motion to appoint Mr. Coffin carried by a 7-0 roll call vote, as follows: Zunz, aye; Bishop, aye; Haycock, aye; Dominick, aye; Schneier, aye; Spoll, aye; Daly, aye.

13. Town Commission Comments

Financial Institutions

Mayor Schneier commented on the closing of Bank of America during the pandemic and advised that a decision by the financial institution on reopening the bank will be made by the end of month.

14. Town Attorney Comments

Town Attorney Maggie Mooney wished happy holidays to all.

15. Town Manager Comments

Town Manager Tom Harmer commented on the following items:

- post retreat review
- Town Center update
- insurance premiums overview
- delivery of new fire truck.

Town Manager Harmer wished happy holidays to all.

16. Adjournment

Mayor Schneier adjourned the December 7, 2020, Regular Meeting at 4:21 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING (IN-PERSON/VIRTUAL)
DECEMBER 14, 2020**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the December 14, 2020, hybrid Regular Workshop to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited Staff members present.

2. Roll Call

Town Clerk Trish Shinkle called roll for attendance by in-person and remote participation with seven Commissioners present.

3. Pledge of Allegiance

4. Pledge of Public Conduct

Mayor Schneier led the Pledge of Allegiance, noted the Town's Civility Policy, and read the Pledge of Public Conduct.

5. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer reviewed the hybrid meeting protocols.

6. Public to be Heard

Opportunity for Public to Address Town Commission
No items were presented.

7. Reports

A. Committee Reports

No items were presented.

B. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation updating the Commission on current COVID-19 statistics.

Upon request, Town Manager Harmer noted he would send the graphics from the Sarasota County Health Department when received and commented on the hospital capacity.

C. Tropical Storm Eta Update

The Town Manager will present an overview of impacts experienced, and lessons learned, during the November 11-12, 2020, Tropical Storm Eta. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation on Tropical Storm Eta impacts. Discussions were held with Town Manager Harmer and Public Works Director Isaac Brownman on the following topics/issues:

- process for public notice relating to availability of sand bags
- availability of sand bags when there is no impending storm/storm event
- value estimated for the sand loss/impact on future beach renourishment project.

8. Discussion Items

A. Longboat Key Residential Property Insurance Discussion

The Town Manager, and local experts in the field of residential property insurance, will discuss the Town of Longboat Key residential property insurance trends. Recommended Action: None, informational only.

Following comments by Mayor Schneier and Town Manager Tom Harmer, Ms. Erin Fleeman, Risk Consultant with BKS Partners, and Mr. Mike Mailliard, owner of MIC Insurance, commented on insurance costs for Longboat Key properties. Discussions were held on the following topics/issues:

- rates of flood insurance/estimated 33% increase
- ordinance and law coverage/available for condominium properties
- impact of re-insurance costs/providers and fraud claims (roofing and water)
- opportunities for Town to assist in reducing costs/option to ensure roofers are offering updated clips/wraps for roofs/proactive with State Legislators relating to fraud claims
- consideration of automatic water shut off per unit for older condominium properties
- increases in base flood costs
- lack of estimate for wind coverage in upcoming years.

Mayor Schneier thanked Ms. Fleeman and Mr. Mailliard for their presentations.

Town Manager Harmer noted that the Condominium Associations and Federation of Condominiums were provided information on the presentation.

B. 2021 Town of Longboat Key Annual Citizen Satisfaction Survey

Town staff will provide an update on the plans for the 2021 Annual Citizen Satisfaction Survey and seek consensus on the policy level questions to be included in this year's survey. Recommended Action: Consensus for updated policy questions for the 2021 Citizen Satisfaction Survey.

Following comments by Town Manager Tom Harmer, Support Services Director Carolyn Brown gave a PowerPoint presentation on the 2021 Annual Citizen Satisfaction Survey. Discussions were held on the following topics/issues:

- consideration of adding language relating to COVID-19
- percentage of returned surveys/option to include a question on previous participation
- inclusion of information on Alert Longboat Key service/option to include follow up question for those answering "no" or "unsure"
- option for inclusion of question relating to programming options for Phase 3 of the Town Center
- Broadway Street Roundabout construction.

RECESS: 2:32 p.m. – 2:42 p.m.

C. Town Center Phase 3 Discussion

The Town Commission requested a workshop discussion on Phase 3 planning for the Town Center property. As part of the discussion, the Town Manager and staff will discuss the status of the Phase 1 and 2 work on the Outdoor Venue and public input leading up to the Town Commission approval of the overall concept plan for the property. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman gave a PowerPoint presentation on the Town Center Phase 3. Discussions were held on the following topics/issues:

- proposed Phase 2 enhancements
- stormwater modification/proposed stormwater system location
- Southwest Florida Water Management District (SWFWMD) permit response
- location of Historical Society Cottage.

Subsequent to individual comments on the Town Center Project and the Bayfront Park Recreation Center, there was majority consensus to consolidate the activities at Bayfront Park Recreation Center into the Town Center and that any Bayfront Park facility be minimized.

Discussion ensued on determination of private partnership, funding, development concept, and what activities/content should be located at the Town Center.

Following comments by Mr. Brownman, Town Manager Harmer noted that Staff will schedule a follow-up discussion and provided an overview of issues to be considered. Individual comments followed.

D. Discussion Regarding Waste Management Contract Extension

Town staff will seek Commission consensus for extension of the current Waste Management Contract for solid waste, yard waste, and recycling services. Recommended Action: Consensus to forward extension to Waste Management contract to future meeting for formal action.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman provided an overview of the proposed contract extension. Upon inquiry, Mr. Brownman commented on the recycling portion of the contract, inability to recycle plastic grocery bags, and fee adjustments.

E. Utilities Undergrounding Project Update

At each Regular Workshop Meeting, the Town Manager and staff provide an update on various components of the Utilities Undergrounding Project. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Project Manager James Linkogle gave a PowerPoint presentation on the status of the Utilities Undergrounding Project. Upon inquiry, Mr. Linkogle commented on the homes in Country Club Shores that were previously undergrounded, other undergrounded properties on the South end, the ability to put antennas on the poles, and the process for other areas previously undergrounded.

9. Town Commission Comments

Organizations

Mayor Schneier noted he would be talking to a representative of the Bank of America on December 15, 2020, relating to the bank's reopening plans and noted he would be attending the Manatee County Commission meeting on December 15, 2020, pertaining to the interlocal agreement for the beach renourishment project.

10. Town Attorney Comments

Town Commission

Town Attorney Maggie Mooney requested an Attorney-Client session with the Town Commission on January 5, 2021, at 9:00 a.m., advising that a physical quorum must be present and wished all happy holidays.

11. Town Manager Comments

A. Government Agencies

Town Manager Tom Harmer commented on issues to be considered by the Manatee County Commission on December 15, 2020, relating to Longboat Key's beach renourishment and groin projects.

B. Government Agencies

Town Manager Tom Harmer noted receipt of correspondence from the Sarasota County School District relating to the Convocation of Governments meeting on January 15, 2021, and advised that only three individuals from each government agency could attend. Town Manager Harmer encouraged Commissioners that wished to participate to utilize Communications Media Technology (CMT) and requested that Commissioners advise of their participation.

C. Government Agencies

Town Manager Tom Harmer noted that final discussions with the City of Sarasota and the Florida Department of Transportation (FDOT) relating to the pedestrian control monitors for St. Armands had taken place and advised that the program will run from February 3, 2021, to April 4, 2021, on Wednesdays through Sundays, from noon (12:00 p.m.) to 6:00 p.m. and would be funded through a cost share agreement between the participating entities.

Town Manager Harmer wished all happy holidays and responded to inquiry regarding the scheduled Florida Department of Transportation's (FDOT) webinar on December 16, 2020, regarding the roundabout construction project at the intersection of US 41 at Gulfstream Avenue.

12. Adjournment

Mayor Schneier wished all happy holidays and adjourned the December 14, 2020, hybrid Regular Workshop at 4:48 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.