

## M E M O R A N D U M

**To:** Tom Harmer, Town Manager

**From:** Allen Parsons, AICP  
Director, Planning, Zoning and Building Department

**Report date:** December 23, 2020

**Meeting date:** January 5, 2021

**Subject:** Ordinance 2020-18, Amending Chapter 158, Zoning Code, Correcting Scrivener's Errors

### **Recommended Action**

Adopt Ordinance 2020-18.

### **Background**

At their December 7, 2020 Regular Meeting, the Town Commission held first reading, public hearing, and discussion of Ordinance 2020-18, and forwarded it for second reading, public hearing and adoption at the January 5, 2021 Regular Meeting.

Following the April 1, 2019 adoption of the Zoning Code, scrivener's errors have been discovered in various Sections of the document. The errors consist of minor cross-reference citations directing the reader to other Sections of the Zoning Code.

### **Planning & Zoning (P&Z) Board Recommendation**

At their October 20, 2020 Regular Meeting, the P&Z Board recommended approval (6-0) of Ordinance 2020-18 to the Town Commission.

### **Staff Recommendation**

Adopt Ordinance 2020-18.

### **Attachments**

- A. Ordinance 2020-18 (Available in Town Clerk's Office)
- B. PowerPoint Presentation (Available in Town Clerk's Office)

**End of Agenda Item**