

**APPROVAL OF MINUTES FOR
JANUARY 5, 2021 - SPECIAL MEETING/ATTORNEY-CLIENT
JANUARY 5, 2021 - REGULAR MEETING
JANUARY 15, 2021 - JOINT SPECIAL MEETING (CONVOCATION OF
GOVERNMENTS)
JANUARY 19, 2021 - REGULAR WORKSHOP**

MINUTES
LONGBOAT KEY TOWN COMMISSION
ATTORNEY-CLIENT SESSION
HYBRID SPECIAL MEETING AND SHADE MEETING
JANUARY 5, 2021

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Deputy Town Clerk Savannah Cobb, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order, Roll Call

Mayor Schneier called the hybrid Special Meeting to order at 9:01 a.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida.

2. Hybrid Meeting Protocols and Process

Town Manager Tom Harmer provided an overview of the hybrid meeting protocols and process.

3. Pending Litigation/Administrative Proceeding

The Commission will consider the request of the Town's Legal Counsels' to hold an Attorney-Client Meeting relating to pending litigation relating to a proposed consent order in the administrative matter of *Florida Department of Environmental Protection v. Town of Longboat Key*, OGC File No. 20-1261.

Town Attorney Maggie Mooney provided an overview of the limitations on the issues to be discussed during the Attorney-Client session and addressed the scope of the meeting.

Mayor Schneier noted the session would be approximately one to two hours long, and advised that the following individuals would be in attendance:

- Kenneth Schneier, Mayor
- Mike Haycock, Vice Mayor
- Sherry Dominick, Commissioner
- George Spoll, Commissioner
- Jack Daly, Commissioner
- Ed Zunz, Commissioner
- BJ Bishop, Commissioner
- Tom Harmer, Town Manager
- Maggie Mooney, Town Attorney
- Attorney Ed Steinmeyer (litigation counsel from law firm of Steinmeyer Fiveash LLP)
- Attorney John "Jack" Fiveash (litigation counsel from law firm of Steinmeyer Fiveash LLP)

Following comments, Vice Mayor Haycock moved to approve the request to hold an Attorney-Client Session. The motion, seconded by Commissioner Daly, carried by a

7-0 roll call vote, as follows: Haycock, aye; Dominick, aye; Spoll, aye; Daly, aye; Zunz, aye; Bishop, aye; Schneier, aye.

Mayor Schneier recessed the Special Meeting at 9:07 a.m.

RECESS: 9:07 a.m. – 11:41 a.m.

Mayor Schneier reconvened the Special Meeting at 11:41 a.m.

Town Attorney Mooney noted the Town Commission will not be taking formal action at this time.

4. Adjournment

Mayor Schneier adjourned the January 5, 2021, hybrid Special Meeting at 11:43 a.m.

Savannah Cobb, Deputy Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING (IN-PERSON/VIRTUAL)
JANUARY 5, 2021**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the January 5, 2021, Regular (Hybrid) Meeting to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited Staff members present.

2. Roll Call

Town Clerk Trish Shinkle called roll for attendance by in-person and remote participation with seven Commissioners present.

3. Pledge of Allegiance

Vice Mayor Haycock led the Pledge of Allegiance.

4. Pledge of Public Conduct

Mayor Schneier noted the Town's Civility Policy, and read the Pledge of Public Conduct.

5. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer reviewed the hybrid meeting protocols.

6. Public to be Heard

Opportunity for Public to Address Town Commission

Ms. Marge Nuzzo, Gulf of Mexico Drive, introduced herself and noted she had applied for a vacancy on the Planning and Zoning (P&Z) Board. Upon inquiry, Ms. Nuzzo noted her qualifications for appointment to the P&Z Board.

7. Reports

A. Committee Reports

No items were presented.

B. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation on the status of COVID-19 cases on Longboat Key and throughout the State. Fire Chief Paul Dezzi commented on the vaccine distribution and parameters of the program. Discussion ensued with Town Manager Harmer, Fire Chief Dezzi, and Town Attorney Maggie Mooney on the following topics/issues:

- Executive Order providing for 65 and older eligibility including visitors
- consideration of distribution on Longboat Key

- Federal vaccination cannot be restricted to Florida residents only
- options the Town could take relating to the vaccination guidelines
- opportunity to present concerns to Manatee County's Legislative Delegation on January 6, 2021
- lack of supply to local health departments
- enforcement of mask ordinance against businesses violating ordinance
- code enforcement efforts for compliance
- status of vaccinations to health care providers/EMS/paramedics locally
- current distribution to general population/estimated time frame for vaccinations of seniors
- vaccinations of seniors in long term care facilities
- lack of available staffing to administer the vaccine
- separate distribution for long term care and hospital facilities
- proposed State immunization sites
- notification on number of vaccines available
- scams starting up/vaccination free.

8. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes (See item later this meeting.)

December 7, 2020, Regular Meeting; and December 14, 2020, Regular Workshop Meeting Minutes. Recommended Action: Approve Minutes.

B. Resolution 2021-02, Providing for Town Commissioners' Participation in a Joint Meeting with the Sarasota County School Board Convocation of Governments on January 15, 2021

The Town Commission participates in an annual Joint Meeting of the Sarasota County School Board Convocation of Governments. Resolution 2021-02 provides for Commissioners' participation at this January 15, 2021, Meeting. Recommended Action: Pass Resolution 2021-02.

C. Authorization for the Town Manager to Execute the Manatee County Easement for Groin Construction on Greer Island

At their December 15, 2020, Regular Meeting, the Manatee County Commission approved the Easement with Longboat Key that would permit the Town to construct groins on Greer Island. The Town Commission is now asked to authorize the Town Manager to execute the Easement. Recommended Action: Authorize the Town Manager to execute the Manatee County Easement for Greer Island.

Commissioner Daly requested removal of Item 8A, Minutes Approval.

Commissioner Spill moved to approve Consent Agenda Items 8B and 8C in accordance with Staff reports and recommendations. The motion, seconded by

Commissioner Daly, carried by a 7-0 roll call vote, as follows: Spoll, aye; Daly, aye; Haycock, aye; Zunz, aye; Dominick, aye; Bishop, aye; Schneier, aye.

9. Ordinances – Second Reading and Public Hearing

A. Ordinance 2020-14, Amending Chapter 158, Zoning Code, Graphics
Ordinance 2020-14 provides for additional graphics to provide visual aids to understand elements of the Zoning Code. Ordinance 2020-14 was forwarded from the Planning & Zoning (P&Z) Board's October 20, 2020, Regular Meeting for Commission consideration. Following first reading and public hearing at the December 7, 2020, Regular Meeting, Ordinance 2020-14 was forwarded for second reading and public hearing at the January 5, 2021, Regular Meeting. Recommended Action: Adopt Ordinance 2020-14.

Town Clerk Trish Shinkle placed Ordinance 2020-14 on record by title only.

Commissioner Spoll moved to adopt Ordinance 2020-14. The motion was seconded by Vice Mayor Haycock.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Senior Planner Maika Arnold gave a PowerPoint presentation on Ordinance 2020-14.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion to adopt Ordinance 2020-14 carried by a 7-0 roll call vote, as follows: Spoll, aye; Haycock, aye; Bishop, aye; Dominick, aye; Schneier, aye; Zunz, aye; Daly, aye.

B. Ordinance 2020-16, Amending Chapters 33, Boards and Commissions; and 158, Zoning Code, Notice Provisions

Ordinance 2020-16 provides for alternative mail delivery options for notices of public hearings, required to be sent to owners of property immediately adjacent to and within 500 feet of the perimeter of a subject property. Ordinance 2020-16 was forwarded from the P&Z Board's October 20, 2020, Regular Meeting for Commission consideration. Following first reading and public hearing at the December 7, 2020, Regular Meeting, Ordinance 2020-16 was forwarded for second reading and public hearing at the January 5, 2021, Regular Meeting. Recommended Action: Adopt Ordinance 2020-16.

Town Clerk Trish Shinkle placed Ordinance 2020-16 on record by title only.

Vice Mayor Haycock moved to adopt Ordinance 2020-16. The motion was seconded by Commissioner Zunz.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Planner Tate Taylor gave a PowerPoint presentation on Ordinance 2020-16.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion to adopt Ordinance 2020-16 carried by a 7-0 roll call vote, as follows: Haycock, aye; Zunz, aye; Spoll, aye; Schneier, aye; Bishop, aye; Daly, aye; Dominick, aye.

C. Ordinance 2020-17, Amending Chapter 158, Zoning Code, Zoning Determination Letters Notice

Ordinance 2020-17 provides for Zoning Determination Letters to have similar notice provisions as rezonings, site development plans, special exceptions, and variances. Ordinance 2020-17 was forwarded from the P&Z Board's October 20, 2020, Regular Meeting for Commission consideration. Following first reading and public hearing at the December 7, 2020, Regular Meeting, Ordinance 2020-17 was forwarded for second reading and public hearing at the January 5, 2021, Regular Meeting. Recommended Action: Adopt Ordinance 2020-17.

Town Clerk Trish Shinkle placed Ordinance 2020-17 on record by title only.

Vice Mayor Haycock moved to adopt Ordinance 2020-17. The motion was seconded by Commissioner Spoll.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation on Ordinance 2020-17.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion to adopt Ordinance 2020-17 carried by a 7-0 roll call vote, as follows: Haycock, aye; Spoll, aye; Zunz, aye; Daly, aye; Dominick, aye; Schneier, aye; Bishop, aye.

D. Ordinance 2020-18, Amending Chapter 158, Zoning Code, Scriveners Corrections Ordinance 2020-18 corrects scrivener's errors found in various Zoning Code Sections related to minor cross reference citations. Ordinance 2020-18 was forwarded from the P&Z Board's October 20, 2020, Regular Meeting for Commission consideration. Following first reading and public hearing at the December 7, 2020, Regular Meeting, Ordinance 2020-18 was forwarded for second reading and public hearing at the January 5, 2021, Regular Meeting. Recommended Action: Adopt Ordinance 2020-18.

Town Clerk Trish Shinkle placed Ordinance 2020-18 on record by title only.

Commissioner Zunz moved to adopt Ordinance 2020-18. The motion was seconded by Vice Mayor Haycock.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Planner Tate Taylor gave a PowerPoint presentation on Ordinance 2020-18.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion to adopt Ordinance 2020-18 carried by a 7-0 roll call vote, as follows: Zunz, aye; Haycock, aye; Spoll, aye; Bishop, aye; Dominick, aye; Daly, aye; Schneier, aye.

10. Resolution and Public Hearing

Resolution 2021-01, Amending the FY20 Budget in the Amount of \$30,000 for Water and Wastewater Operating Fund

Resolution 2021-01, provides for a budget transfer to provide for a deficit in the Wastewater Department related to legal bills for the wastewater pipe leak. Recommended Action: Pass Resolution 2021-01.

Town Clerk Trish Shinkle placed Resolution 2021-01 on record by title only.

Vice Mayor Haycock moved to adopt Resolution 2021-01. The motion was seconded by Commissioner Zunz.

Mayor Schneier opened the public hearing.

Town Manager Tom Harmer provided an overview of Resolution 2021-01.

As no one wished to speak, Mayor Schneier closed the public hearing.

The motion to adopt Resolution 2021-01 carried by a 7-0 roll call vote, as follows: Haycock, aye; Zunz, aye; Schneier, aye; Bishop, aye; Dominick, aye; Daly, aye; Spoll, aye.

8. Consent Agenda - Continued

A. Approval of Minutes

December 7, 2020, Regular Meeting; and December 14, 2020, Regular Workshop Meeting Minutes. Recommended Action: Approve Minutes.

Commr. Daly commented on page 6 of the December 7, 2020, Minutes, and requested that the Minutes be modified to reflect his stated position on the Resident-Only Parking Program. (See December 7, 2020, Regular Meeting Minutes, Item 10B for amendments.)

Commissioner Daly moved to approve the Minutes, as amended. The motion, seconded by Commissioner Spoll, carried by a 7-0 roll call vote, as follows: Daly, aye; Spoll, aye; Dominick, aye; Schneier, aye; Bishop, aye; Haycock, aye; Zunz, aye.

11. Town Commission Comments

Financial Institutions

Mayor Schneier commented on the efforts and status of retaining the Bank of America branch on Longboat Key.

12. Town Attorney Comments

No items were presented.

13. Town Manager Comments

Town Manager Tom Harmer noted the following:

- implementation of Resident-Only Parking Program in the Village/review of enforcement
- distribution of the 2020 Annual Report
- distribution of the 2021 Citizen Survey
- virtual public information session on coyotes scheduled for January 12, 2021
- congratulated the efforts of Longboat Key residents in the fight against COVID-19 and requested continued vigilance in the fight against COVID-19.

Commr. Bishop noted complaints on the lack of parking for boats/kayak launching at the Linley Street boat dock due to restaurant workers utilizing the spaces. Town Manager Harmer noted signage was in place indicating the parking was for use of the boat ramp

and advised that he would follow-up with the Police Department relating to enforcement. Individual comments followed.

14. Adjournment

Mayor Schneier adjourned the January 5, 2021, Regular Meeting at 2:41 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

MINUTES
LONGBOAT KEY TOWN COMMISSION
CONVOCAION OF GOVERNMENTS JOINT MEETING (IN-PERSON/VIRTUAL)
SUNCOAST TECHNICAL COLLEGE CONFERENCE CENTER
4748 BENEVA ROAD, SARASOTA, FLORIDA
JANUARY 15, 2021

Participating by

Remote Access: Mayor Ken Schneier

Also Participating by

Remote Access: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Deputy Town Clerk Savannah Cobb

Not Present: Vice Mayor Mike Haycock, Commissioners B.J Bishop, Jack Daly, Sherry Dominick, George Spoll, and Ed Zunz

Note: The Town Commission participated (in-person/virtually) in the Sarasota County School Board Convocation of Governments meeting with members of the following government entities: Sarasota County School Board, Sarasota County Commission, Cities of North Port, Sarasota, and Venice.

1. Welcome/Introductions

Sarasota County School Board Chair Shirley Brown called the hybrid Joint Meeting to order at 9:02 a.m. and introductions of representative entities followed.

2. Convocation Goals and Agenda

Sarasota County School Board Chair Shirley Brown provided opening remarks and an overview of the meeting schedule.

3. Open to the Public

Mr. Michael McLaughlin, Venice, commented on improving pedestrian infrastructure within Sarasota County.

4. Update on Sarasota County School Board Enrollment and Planning for the Future

Sarasota County School Board Planning Department members, Ms. Micki Ryan and Ms. Diane Cominotti, gave a PowerPoint presentation on enrollment and capital improvement planning.

5. COVID-19 Update

Sarasota County Health Department Administrator Chuck Henry provided an COVID-19 update. Discussion ensued on the following topics/issues:

- daily average of positive cases
- Sarasota County positive cases
- health and sanitation protocols
- rapid testing sites
- vaccine distribution
- priority levels of vaccine distribution
- Veteran Affairs Clinic in Sarasota offering vaccine to veterans over the age of 65.

6. Youth Mental Health

Sarasota County School Board Director of Student Services Deb Giacalone gave a PowerPoint presentation on Sarasota County's Comprehensive Mental Health Plan.

7. Surtax Update

Sarasota County Administrator Jonathan Lewis gave a PowerPoint presentation on infrastructure surtax update.

8. Town of Longboat Key

Town of Longboat Key Town Manager Tom Harmer discussed the following topics/issues:

- Town support for School Board initiatives
- minimal infrastructure growth within the Town
- number of students in school system (32 students in Sarasota County and 38 students in Manatee County)
- a decrease in tax base in Sarasota County portion/tax base assessment
- redevelopment projects
- beach renourishment project
- Town Center outdoor venue update.

Town of Longboat Key Mayor Ken Schneier commented on the number of students in the Town, and commended the School Board members for their work.

9. City of North Port

City of North Port Interim City Manager Jason Yarborough discussed the following topics/issues:

- increasing population
- increase in permit activity
- COVID-19 challenges
- remote learning
- alternative graduation plan.

10. City of Sarasota

Following comments by City of Sarasota Interim City Manager Marlon Brown, Sarasota County School Board Chief Operating Officer Jody Dumas gave an update on the agreement with the City of Sarasota and Sarasota County School Board on school improvements. Discussion ensued on the following topics/issues:

- US-41 and Gulfstream roundabout
- adding WiFi to public parks
- Legacy Trail extension
- The Lots on Lemon affordable housing project.

11. Sarasota County Government

Sarasota County Administrator Jonathan Lewis discussed the following topics/issues:

- school pedestrian crossing
- fire safety training
- Law Enforcement Academy graduates
- crosswalk issues
- hurricane shelters.

12. City of Venice

City of Venice City Manager Ed Lavallee discussed the following topics/issues:

- COVID-19 challenges and protocols
- annual Student Government Day

- local government internship program for high school students to work with the City of Venice Utility Department.

13. Other Business

Sarasota County School Board Chair Shirley Brown commented on meetings with the City of Venice and the City of North Port prior to the pandemic, and noted the School Board would still provide updates if requested by the cities.

14. Adjournment

Sarasota County School Board Chair Shirley Brown adjourned the hybrid Joint Meeting at 10:48 a.m.

Savannah Cobb, Deputy Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP (IN-PERSON/VIRTUAL)
JANUARY 19, 2021**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the January 19, 2021, Regular (hybrid) Workshop to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited Staff members present.

2. Roll Call

Town Clerk Trish Shinkle called roll for attendance by in-person and remote participation with all Commissioners present.

3. Pledge of Allegiance

Commissioner Daly led the Pledge of Allegiance.

4. Pledge of Public Conduct

Mayor Schneier noted the Town's Civility Policy and read the Pledge of Public Conduct.

5. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer reviewed the hybrid meeting protocols.

6. Public to be Heard

Opportunity for Public to Address Town Commission
No items were presented.

7. Reports

A. Committee Reports

Organizations

Mayor Schneier noted attendance at the Manatee County Legislative Delegation meeting on January 6, 2021, and the Sarasota Council of Governments meeting on January 14, 2021, and reviewed issues presented.

B. Introduction of New Sarasota County Sheriff Kurt Hoffman

Town Manager Tom Harmer noted the introduction of Sheriff Hoffman would be rescheduled.

C. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation updating the Commission and public on the COVID-19 pandemic. Fire Chief Paul Dezzi commented on the positivity rate and

the importance of getting the second vaccine dose when it is available to provide adequate immunization. Discussions were held on the following topics/issues:

- “mutual” vaccinations (spouses/significant partners)
- utilization of additional vaccines by others outside of the immunization parameters
- compliance enforcements for Longboat Key businesses
- staffing requirements for successful vaccination process
- possible future need for volunteers to assist in a vaccination clinic
- lack of prioritization of individuals older than 65
- option for Commission/Mayor to raise the issue of age with Governor’s office.

There was consensus for the Town to share their opinion on prioritization based on age with the Governor’s office.

Discussions continued on the following topics/issues:

- lack of flexibility for Counties to modify Governor’s orders
- statistics relating to deaths due to age
- long term plans for vaccination sites by Sarasota County
- issues to raise in a request to the State
- proposed locations in Sarasota County
- state-wide sign up available (patientportalfl.com)
- ability to utilize vaccination sites throughout the State.

8. Discussion Items

A. Midblock Crosswalk Safety Update

As a result of citizen concerns, Town staff reached out to FDOT to investigate opportunities to improve the safety and visibility of the Florida Department of Transportation (FDOT) crosswalks on Gulf of Mexico Drive. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman gave a PowerPoint presentation on the midblock crosswalks. Discussions were held on the following topics/issues:

- number of crosswalks currently in place (six)
- estimated cost of crosswalks
- lack of State funding for internally illuminated raised pavement markers (iiRPM)
- option to lower the speed limit (reduction would have to be authorized by FDOT)
- use of flashing yellow lights
- request for FDOT to include a presentation on crosswalks during their scheduled March Workshop presentation regarding roundabouts
- current initiative for Country Club Shores roadway improvements
- options for stepped up enforcement in crosswalk areas
- past request regarding the speed limit on Gulf of Mexico Drive (GMD)/history behind the request
- volume on use of crosswalks
- impact of adding additional signage/lighting on GMD
- new lighting at each pedestrian crossings
- consideration of installing iiRPM systems at the Town’s expense
- consideration of speed limit.

Mayor Schneier noted receipt of written comments, and Town Clerk Trish Shinkle read comments received from the following individuals:

- Mr. Arthur Wood, Harbour Oaks Drive
- Mr. Jeff Redding, Sarasota, Florida
- Mr. Bryan Forrester, Gulf of Mexico Drive.

Mr. Brownman commented on proposed future crosswalks and discussion ensued on the following topics/issues:

- Town's position on FDOT installing additional crosswalks (eight proposed)
- consideration of moving under-performing crosswalks
- lack of use of some existing crosswalks
- FDOT's intent to provide lighting at additional crosswalks.

RECESS: 2:30 p.m. – 2:42 p.m.

B. Town Center Phase 3 Discussion

At their December 14, 2020, Regular Workshop Meeting, the Town Commission held discussion on Phase 3 planning for the Town Center property. Following staff presentations and discussion, the Commission requested this item be scheduled for additional consideration at their January 19, 2021, Regular Workshop Meeting. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman gave a PowerPoint presentation on Phase 3 of the Town Center. Discussions were held on the following topics/issues:

- language in the "Concept" statement relating to consideration of multi-story buildings in development of the Town Center
- language in "Overall Principles" statement relating to "no cost to the Town"
- two-story over parking versus one-story versus instituting height limitations
- inclusion of Sarasota County Library program in the "Overall Principles" statement
- restricting versus including specificity in the "Overall Principles" statement
- intent to leave "Overall Principles" statement as a general statement
- lack of a Concept Plan for the project
- lack of private-public partnership
- inclusion of the word "minimal" in the statement relating to cost.

There was consensus to modify the last sentence in the "Concept" statement to reflect "one or two stories" deleting the word "multi-story" and to add the phrase "and the surrounding area" after the word "site."

There was consensus to modify the "Overall Principles" statement to reflect "minimal" cost to the Town in lieu of "no" cost to the Town.

Discussion continued on the following topics/issues:

- option for inclusion of additional language on the "Role of the Town" to include a building concept, defining relative costs, and general dimensions of the building
- limiting activities to Town residents
- inclusion of language in the final brochure relating to costs and approximate square footage.

There was consensus to approve the “Role of the Town” page.

Discussion continued on the following topics/issues:

- Potential Programming based on 2020 Citizen Survey
- lifelong learning as first item
- number of participants in the Citizen Survey
- negotiation/flexibility with potential partners
- initial programming events
- inclusion of current education programs offered on island (Learning Center)
- other elements/events to be considered for inclusion
- event review postponed for current year (2021) due to pandemic/staff working on events for 2022
- inclusion of specific budgeting information, building concept, and programs in the marketing information
- inclusion of a performing arts program
- Town’s versus a private partner’s vision
- ultimate role of the Town
- consideration to schedule additional discussion.

Town Manager Harmer inquired and Mayor Schneier noted additional discussion could be provided at the February 2021 Regular Workshop.

C. Utilities Undergrounding Project Update

At each Regular Workshop Meeting, the Town Manager and staff provide an update on various components of the Utilities Undergrounding Project. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Project Manager James Linkogle and Public Works Director Isaac Brownman gave a PowerPoint presentation providing an update on the Utilities Undergrounding Project. Discussions were held on the following topics/issues:

- interest rate charged on assessments
- consideration of refunding when project is complete.

Mayor Schneier noted receipt of a request to speak.

Mr. Pete Rowan, Broadway Street, gave a PowerPoint presentation on the type of preferred light poles in the Longbeach (Village) area.

9. Town Commission Comments

A. Financial Institutions

Mayor Schneier commented on his discussions with Bank of America, noted that a list of branches that will not be reopened has been developed, and advised that the Longboat Key branch is not on the closure list.

B. Planning, Zoning, and Building

Commissioner Spoll inquired as to support to consider prohibiting gas leaf blowers, requiring individuals/businesses to utilize electric blowers to reduce noise exposures.

Subsequent to individual comments, there was consensus to discuss the issue at a future meeting.

10. Town Attorney Comments

No items were presented.

11. Town Manager Comments

Town Manager Tom Harmer commented on the following items:

- 2021 Citizens Survey/responses received to date (650) compared to total received in 2020
- difficulty in filling pedestrian monitor positions for the St. Armands Circle traffic/pedestrian control program
- Sarasota County COVID-19 registration update.

12. Adjournment

Mayor Schneier adjourned the January 19, 2021, Regular (hybrid) Workshop at 4:54 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

End of Agenda Item