

**APPROVAL OF MINUTES FOR
FEBRUARY 22, 2021 - SPECIAL MEETING/ATTORNEY CLIENT
MARCH 1, 2021 - REGULAR MEETING
MARCH 22, 2021 - SPECIAL MEETING - STATUTORY
MARCH 22, 2021 - EMERGENCY MEETING**

**MINUTES
LONGBOAT KEY TOWN COMMISSION
ATTORNEY-CLIENT SESSION
HYBRID SPECIAL MEETING AND SHADE MEETING
FEBRUARY 22, 2021**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Deputy Town Clerk Savannah Cobb, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the hybrid Special Meeting to order at 2:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida.

2. Hybrid Meeting Protocols and Process

Town Manager Tom Harmer provided an overview of the hybrid meeting protocols and process.

3. Pending Litigation/Administrative Proceeding

The Commission will consider the request of the Town's Legal Counsels' to hold an Attorney-Client Meeting relating to pending litigation relating to a proposed consent order in the administrative matter of *Florida Department of Environmental Protection v. Town of Longboat Key*, OGC File No. 20-1261.

Town Attorney Maggie Mooney provided an overview of the limitations on the issues to be discussed during the Attorney-Client session and addressed the scope of the meeting.

Mayor Schneier noted the session would be approximately one to two hours long, and advised that the following individuals would be in attendance:

- Kenneth Schneier, Mayor
- Mike Haycock, Vice Mayor
- Sherry Dominick, Commissioner
- George Spoll, Commissioner
- Jack Daly, Commissioner
- Ed Zunz, Commissioner
- B.J. Bishop, Commissioner
- Tom Harmer, Town Manager
- Maggie Mooney, Town Attorney
- David Jackson, Assistant Town Attorney
- Attorney Ed Steinmeyer (litigation counsel from law firm of Steinmeyer Fiveash LLP)
- Attorney John "Jack" Fiveash (litigation counsel from law firm of Steinmeyer Fiveash LLP)

Following comments, Vice Mayor Haycock moved to approve the request to hold an Attorney-Client Session. The motion, seconded by Commissioner Spoll, carried by a 7-0 roll call vote, as follows: Haycock, aye; Dominick, aye; Spoll, aye; Daly, aye; Zunz, aye; Bishop, aye; Schneier, aye.

Mayor Schneier recessed the Special Meeting at 2:06 p.m.

RECESS: 2:07 p.m. – 4:16 p.m.

Mayor Schneier reconvened the Special Meeting at 4:16 p.m.

Vice Mayor Haycock made a motion to approve the proposed Consent Order and authorize the Town Manager to execute the Consent Order (dated February 9, 2021) in the matter of *FDEP v. Town of Longboat Key*, OCG File 20-1261. The motion, seconded by Commissioner Zunz, carried by a 7-0 roll call vote, as follows: Haycock, aye; Dominick, aye; Spoll, aye; Daly, aye; Zunz, aye; Bishop, aye; Schneier, aye.

Vice Mayor Haycock made a motion to authorize the Town Manager and Staff to implement the approved Consent Order (dated February 9, 2021) in the matter of *FDEP v. Town of Longboat Key*, OCG File 20-1261. The motion, seconded by Commissioner Zunz, carried by a 7-0 roll call vote, as follows: Haycock, aye; Dominick, aye; Spoll, aye; Daly, aye; Zunz, aye; Bishop, aye; Schneier, aye.

4. Adjournment

Mayor Schneier adjourned the February 22, 2021, hybrid Special Meeting at 4:18 p.m.

Savannah Cobb, Deputy Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING (IN-PERSON/VIRTUAL)
MARCH 1, 2021**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners Jack Daly and Ed Zunz

Participating by

Remote Access: Commissioners B.J. Bishop, Sherry Dominick, George Spoll

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Also Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the March 1, 2021, Regular (Hybrid) Meeting to order at 1:00 p.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited Staff members present.

2. Roll Call

Town Clerk Trish Shinkle called roll for attendance by in-person and remote participation with seven Commissioners present.

3. Pledge of Allegiance

Commissioner Daly led the Pledge of Allegiance.

4. Pledge of Public Conduct

Mayor Schneier noted the Town's Civility Policy and read the Pledge of Public Conduct.

5. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer provided an overview of the hybrid meeting protocols and noted the Governor had extended the State of Emergency for an additional 60 days.

6. Public to be Heard

Opportunity for Public to Address Town Commission

No items were presented.

7. Reports and Proclamation

A. Proclamation – Flood Awareness Week March 8-14, 2021

Mayor Schneier read and presented the Flood Awareness Week Proclamation to Public Works Project Manager James Linkogle.

B. Committee Reports

1. Boards and Committees

Commissioner Daly noted attendance at the Metropolitan Planning Organization Transportation Task Force meeting and reviewed issues discussed.

2. Legislation

Mayor Schneier noted he and Town Manager Tom Harmer have been holding meetings/teleconference calls with the Town's legislative delegation members over the past week and reviewed items discussed.

C. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation updating the Town on the statistics relating to the COVID-19 pandemic. Discussions were held on the following topics/issues:

- number of Longboat Key residents vaccinated/residency requirements
- anticipated inclusion of additional groups in the vaccine by the Governor (medically vulnerable individuals)
- access to vaccine to those designated medically vulnerable).

8. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

February 1, 2021, Regular Meeting; February 16, 2021, Regular Workshop Meeting Minutes. Recommended Action: Approve Minutes.

B. Request for Renewal of Contracted Services for Annual Audit for 3-Year Term

The Town Charter provides for an annual audit at the end of each fiscal year. Town staff and the Finance Committee (subcommittee of the Town Commission est. 2011) both recommend approval of the 3-year renewal term provided for in the current Agreement with Mauldin & Jenkins, LLC. Recommended Action: Authorize the Town Manager to renew contract for Audit Services with Mauldin & Jenkins, LLC for the audit periods ending September 30, 2021, 2022, and 2023.

C. Resolution 2021-04, Annual Beach Funding Resolution

The State of Florida Beach Management Funding Assistance Program is a recurring source of funding for the Town's beach nourishment projects. An annual beach funding Resolution is required to accompany the Town's Local Government Funding Request application for State cost-sharing grants. Recommended Action: Pass Resolution 2021-04.

D. Resolution 2021-05, Adopting the Sarasota County 2021 Local Mitigation Strategy

Beginning in October 1999, the Town formally adopts both Sarasota and Manatee County Local Mitigation Strategy documents by Resolution, which require updates every 5 years. Through this participation the Town is eligible for future pre- and post- disaster mitigation funding opportunities, such as the Hazard Mitigation Grant Program awards associated with Hurricane Irma. Recommended Action: Pass Resolution 2021-05.

Commissioner Daly moved to approve the Consent Agenda Items 8A through 8D in accordance with Staff's report and recommendations. The motion, seconded by Vice Mayor Haycock, carried by a 6-0 roll call vote, as follows: Daly, aye; Haycock, aye; Bishop, aye; Zunz, aye; Spoll, aye; Schneier, aye. (Note: Commissioner Dominick lost connection during this item.)

9. Discussion Items

(Note: Commissioner Dominick arrived in the Commission Chamber for the remainder of the meeting.)

A. Review of General Fund Reserve Levels

During the FY21 Budget discussions, the Commission directed staff to review the current Fund Balance Reserve Policy for possible updates prior to the FY22 Budget Workshop Meetings. The Town Manager and Finance Director will present their findings and recommendations for Commission consideration. Recommended Action: Provide direction to Manager.

Following comments by Town Manager Tom Harmer, Finance Director Sue Smith gave a PowerPoint presentation on the Town's Fund Balance Policy. Discussions were held on the following topics/issues:

- debt service and bond payments
- focus on debt ratio to improve rating
- timing of new debt
- assigned future fiscal budget capital costs (\$750,000)
- option to either include or exclude future budget capital costs in Reserves
- option to make future capital costs as a line-item budget cost
- process for replenishment of the future budget capital costs
- option to spend down and/or replenish funds
- process for rebuilding spend down in funds
- utilization of funds for unfunded or underfunded priorities
- evaluation of financial situations throughout the fiscal year
- factoring in expenditures/revenues during budget preparation
- issues considered during budget preparation to cover any unanticipated impacts to budget.

Vice Mayor Haycock moved to approve the recommendations presented by the Town Manager and Finance Director. The motion, seconded by Commissioner Zunz, carried by a 7-0 roll call vote, as follows: Haycock, aye; Zunz, aye; Bishop, aye; Spoll, aye; Dominick, aye; Schneier, aye; Daly, aye.

B. Resolution 2021-06, Amending Fund Balance Policy

The Town Manager and Finance Director have updated the current Fund Balance Policy based on their review and recommendations presented in the previous agenda item. Resolution 2021-06 amends the current Fund Balance Policy, originally established by Resolution 2013-35. Recommended Action: Pass Resolution 2021-06.

Town Clerk Trish Shinkle placed Resolution 2021-06 on record by title only.

Following an overview by Town Manager Tom Harmer, discussions were held on the following topic issues:

- pension reserve incorporated in the Economic Uncertainty/Revenue Stabilization Reserve
- position Town is placed in on utilization of the fund/impact of collective bargaining units
- impact of reassigning funds
- obligation to restore shortfalls within two budget cycles

- impact on bond rating for a two-year reserve restoration versus a three-year restoration.

Vice Mayor Haycock moved to pass Resolution 2021-06. The motion, seconded by Commissioner Daly, carried by a 7-0 roll call vote as follows: Haycock, aye; Daly, aye; Zunz, aye; Spoll, aye; Bishop, aye; Dominick, aye; Schneier, aye.

C. Beach Projects Update

Town Staff will provide an overview of the upcoming Beach Projects scope of work and anticipated projects costs. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman gave a PowerPoint presentation on the Town's beach projects. Discussions were held on the following topics/issues:

- mid-key erosion area
- "spit" at the Longboat Key Bridge (Greer/Beer Can Island)
- vulnerability of the sand remaining on the spit portion
- quality of sand in the 5000 block of Gulf of Mexico Drive.

10. Town Commission Comments

A. Public Works/Police

Vice Mayor Haycock inquired as to the volume of individuals on the public beaches. Town Manager Tom Harmer noted Longboat Key North has instituted a Beach Volunteer Program and discussed Staff review and recommendations for future crowd/parking control.

B. Town Commission

Commissioner Spoll noted that this was his last Regular Meeting and suggested and encouraged current and future Commissioners to take advantage of opportunities for training/conference sessions in beach matters.

C. Town Commission

Commissioner Zunz noted his intent to move out of District 5 and that he would be resigning his seat effective March 22, 2021, prior to his move from the District.

D. Town Commission

Commissioner Daly noted attendance at his last Regular Meeting and encouraged the existing and future Commissioners to continue to advance the Town Center project.

Commissioner Zunz stated that once he and Commissioner Daly were no longer on the Commission, they could work together to keep the project moving.

E. Town Commission

Mayor Schneier encouraged all outgoing Commissioners to attend the Statutory Meeting on March 22, 2021, at 9:00 a.m. and noted the selection of Committee assignments at the April 4, 2021, Regular Meeting.

11. Town Attorney Comments

Town Attorney Maggie Mooney noted that she will be forwarding information on quasi-judicial public hearings and the requirements associated with those types of hearings and commended Commissioners Daly, Spoll, and Zunz on their service, noting her appreciation for the opportunity to work with them over the past years.

12. Town Manager Comments

A. Town Commission

Town Manager Tom Harmer thanked Commissioners Daly, Spoll, and Zunz for their support, service, and accomplishments during their tenure on the Commission.

B. Town Commission

Town Manager Tom Harmer advised that he has scheduled an Emergency Meeting on March 22, 2021, immediately following the Statutory Meeting for consideration of the continuance to require mask wearing.

C. Emergency Management

Town Manager Tom Harmer advised that the Governor's office had announced plans to lower the age restrictions for certain categories of individuals, providing for them to be eligible to register for the COVID-19 vaccine. Upon inquiry, Town Manager Harmer noted he didn't have knowledge of a preference for seniors 65 and older who have not yet been able to obtain an appointment.

D. Town Commission

Town Manager Tom Harmer noted the following future conference/training opportunities:

- Florida Shores and Beaches, September 2021, currently there are no details on in-person or virtual options
- Florida League of Cities, Elected Officials Institute, rescheduled in 2021.

Town Manager Harmer commented on the "behind the scenes" prep work for the upcoming spring breaks, advised that the Town had received the executed Consent Order from the Florida Department of Environmental Protection (FDEP) on February 24, 2021, and noted the upcoming Citizens' Academy, Intro-LBK 2021, will be all virtual presentations from March 23, 2021, through March 25, 2021.

13. Adjournment

Mayor Schneier adjourned the March 1, 2021, Regular (hybrid) Meeting at 3:18 p.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

MINUTES
LONGBOAT KEY TOWN COMMISSION
STATUTORY MEETING (In-Person/Virtual)
March 22, 2021

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Jack Daly, Sherry Dominick, George Spoll, Ed Zunz; Commissioners-Elect Penny Gold and Debra Williams

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order

Mayor Schneier called the March 22, 2021, Statutory Meeting (hybrid) to order at 9:00 a.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida.

2. Roll Call

Town Clerk Trish Shinkle called roll for attendance by in-person and remote participation with no Commissioners absent.

3. Pledge of Allegiance

Commissioner Spoll led the Pledge of Allegiance.

4. Pledge of Public Conduct

Mayor Schneier noted the Town's Civility Policy and read the Pledge of Public Conduct.

5. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer provided an overview of the hybrid meeting protocols.

6. Public to be Heard

Opportunity for Public to Address Town Commission

No items were presented.

7. Election Results

Presentation of the March 9, 2021, General Municipal Election Results and Certification by the Town Commission.

Town Clerk Trish Shinkle noted the three Town Commission seats that were designated for election on the March 9, 2021, General Election, and noted that upon closing of the official qualifying deadline of November 16, 2020, three individuals had qualified as sole candidates for the respective seats, and in accordance with Florida Statutes, Chapter 101.151, Subsection 7, with each candidate being deemed to have voted for themselves, the following was declared:

- Mr. Mike Haycock was elected to the District At-Large seat for a one-year term of March 2021 to March 2022;
- Ms. Penny Gold was elected to the District 2 seat for a three-year term of March 2021 to March 2024
- Ms. Debra Williams was elected to the District 4 seat for a three-year term of March 2021 to March 2024.

Commissioner Zunz moved to certify the March 9, 2021, General Election results. The motion, seconded by Commissioner Bishop, carried by a 7-0 roll call vote, as follows: Zunz, aye; Bishop, aye; Daly, aye; Spoll, aye; Haycock, aye; Dominick, aye; Schneier, aye.

8. Commissioner Comments

Commissioner comments to out-going Commissioners Daly, Spoll, and Zunz.

Commissioner Spoll commended the service of Commissioners Daly and Zunz.

Vice Mayor Haycock, Commissioner Bishop, and Mayor Schneier thanked and commended the service and accomplishments of Commissioners Daly, Spoll, and Zunz.

Mayor Schneier read and presented a Service Recognition plaque to Commissioner Daly.

Commissioner Daly thanked the Commission and offered support to the incoming Commissioners.

Mayor Schneier read and presented a Service Recognition plaque to Commissioner Spoll.

Commissioner Spoll commented on his service to the Town since 2003, thanked the community for their support over the years, and recognized Town Manager Tom Harmer and Mrs. Dee Harmer for their dedication to the Town.

Mayor Schneier read and presented a Service Recognition plaque to Commissioner Zunz.

Commissioner Zunz thanked Commissioners Daly and Spoll for their service, thanked the Commission for their support, and congratulated Commissioners-Elect Gold and Williams.

9. Certificates of Election and Oaths of Office

The Town Clerk will present the Certificates of Election and administer the Oaths of Office to newly elected Commissioners.

Town Clerk Trish Shinkle administered the Oath of Office to Ms. Penny Gold, District 2, Ms. Debra Williams, District 4, and Mr. Mike Haycock, District At-Large, who took their seats on the dais.

10. Selection of Mayor and Vice Mayor and Oaths of Office

A. Selection of Mayor

Mayor Schneier opened the floor to nominations to serve as Mayor from March 2021 to March 2022.

Commissioner Bishop nominated Commissioner Schneier.

As no additional nominations were made, Mayor Schneier closed the floor to nominations.

Following a voice vote, Commissioner Schneier was selected unanimously to serve as Mayor for the term of March 2021 to March 2022.

B. Selection of Vice Mayor

Mayor Schneier opened the floor for nominations to serve as Vice Mayor from March 2021 to March 2022.

Commissioner Bishop nominated Commissioner Haycock.

As no additional nominations were made, Mayor Schneier closed the floor to nominations.

Following a voice vote, Commissioner Haycock was selected unanimously to serve as Vice Mayor for the term of March 2021 to March 2022.

C. Administration of Oaths of Office to Mayor and Vice Mayor.

The Town Clerk will administer the Oaths of Office to newly elected Mayor and Vice Mayor.

Town Clerk Trish Shinkle administered the Oath of Office for Mayor to Commissioner Schneier, and for Vice Mayor to Commissioner Haycock.

11. Town Commission Vacancy

Appointment of Commissioner for Vacancy in District 5 Seat

At the March 1, 2021, Regular Meeting, District 5 Commissioner Ed Zunz advised that, following the Special Meeting on March 22, 2021, that he would be resigning effective immediately. The Town Charter provides for the Commission to appoint an individual to fill a vacancy within 30 days or to schedule a Special Election when a vacancy occurs. Staff has a process for the Commission to consider to facilitate an appointment within the 30 day timeframe. Recommended Action: Proceed with advertising the vacancy and schedule the appointment at a Special Meeting to be held on April 19, 2021.

Town Manager Tom Harmer presented an overview of the process to fill a vacancy on the Town Commission and advised that a Meet and Greet could be scheduled if desired by the Commission prior to the selection.

Subsequent to comments, Vice Mayor Haycock moved to proceed with advertising for the vacancy and to schedule a Special Meeting on April 19, 2021, to consider an appointment. The motion, seconded by Commissioner Bishop, carried by a 6-0 vote, as follows: Haycock, aye; Bishop, aye; Williams, aye; Dominick, aye; Gold, aye; Schneier, aye.

12. Adjournment:

Mayor Schneier noted the Emergency Meeting at 10:00 a.m. this date and adjourned the March 22, 2021, Statutory Meeting at 9:32 a.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

**MINUTES
LONGBOAT KEY TOWN COMMISSION
EMERGENCY SPECIAL MEETING
MARCH 22, 2021**

Present: Mayor Ken Schneier, Vice Mayor Mike Haycock, Commissioners B.J. Bishop, Sherry Dominick, Penny Gold, Debra Williams

Also Present: Town Manager Tom Harmer, Town Clerk Trish Shinkle, Information Technology Director Jason Keen

Participating by

Remote Access: Town Attorney Maggie Mooney

1. Call to Order/Roll Call

Mayor Schneier called the Emergency Special Meeting to order at 10:00 a.m. in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida, with limited Staff members present.

Mayor Schneier noted, pursuant to Article II, Section 14, of the Town Charter, that an Emergency Meeting was called due to the potential health hazards of the Coronavirus (COVID-19) and advised that the purpose of the meeting, pursuant to Article II, Section 17, of the Town Charter, was to consider Ordinance 2020-21 which would extend the requirement for wearing of face masks within the Town boundaries under certain conditions.

Following roll call with all Commissioners present, Commissioner Bishop moved to affirm that the meeting qualified as an emergency and was required for the protection and preservation of the safety and health of the residents and others that visit or work on Longboat Key. The motion, seconded by Commissioner Dominick, carried by a 6-0 roll call vote, as follows: Bishop, aye; Dominick, aye; Gold, aye; Haycock, aye; Williams, aye; Schneier, aye.

2. Pledge of Public Conduct

Mayor Schneier noted the Town's Civility Policy and Pledge of Public Conduct.

3. Statement of Hybrid Meeting Protocols

Town Manager Tom Harmer reviewed the hybrid meeting protocols noting the Town Commission's approval of hybrid meetings per Resolution 2020-20, passed on November 2, 2020.

4. Public to be Heard

Opportunity for Public to Address Town Commission
No items were presented.

5. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic. Recommended Action: None, informational only.

Town Manager Tom Harmer gave a PowerPoint presentation updating the Town on the statistics relating to the COVID-19 pandemic. Upon inquiry, Town Manager Harmer commented on the anticipated distribution of funds under the Federal legislation to municipalities.

6. Emergency Ordinance

Ordinance 2021-03, Requiring Face Coverings to be Worn

At their July 2, 2020, Emergency Special Meeting, the Town Commission adopted Emergency Ordinance 2020-10, requiring face coverings to be worn in public areas, indoors and outdoors, with certain exceptions. It also provided for a citation process, fines for violations, and an expiration date of August 31, 2020. The Commission extended the requirement for face coverings through adoption of Emergency Ordinance 2020-13 on August 31, 2020, for another 90-day period (through November 30, 2020) and Emergency Ordinance 2020-21, for an additional 120-day period (through March 31, 2021). The Commission has called another Emergency Meeting to consider Ordinance 2021-03 which would extend the requirement for face coverings. Recommended Action: Adopt Emergency Ordinance 2021-03.

Town Clerk Trish Shinkle placed Emergency Ordinance 2021-03 on record by title only.

Commissioner Bishop moved to adopt Emergency Ordinance 2021-03. The motion was seconded by Commissioner Gold.

Mayor Schneier opened the public hearing.

Following comments by Town Manager Tom Harmer, Town Attorney Maggie Mooney provided an overview of Emergency Ordinance 2021-03. Discussion ensued on the following topics/issues:

- option to extend current Ordinance/unenforceability of civil fines
- requirements for mask wearing on Town beaches
- utilization of strongest mask ordinance possible
- number of citations issued (none issued/education provided)
- extension of Ordinance to cover Memorial Day holiday
- two-thirds majority (4 members) vote required for adoption
- if not passed existing Ordinance remains in place.

Mayor Schneier noted receipt of a request and Town Clerk Shinkle read comments into the record from Ms. Diane Mason, Penfield Street, Longboat Key.

As no others wished to speak, Mayor Schneier closed the public hearing.

Following individual comments, Town Manager Harmer noted that if the Ordinance is adopted, information will be distributed through the Business Tax Receipt database to all businesses on Longboat Key.

The motion carried by a 6-0 roll call vote, as follows: Bishop, aye; Gold, aye; Dominick, aye; Schneier, aye; Williams, aye; Haycock, aye.

7. Adjournment

Mayor Schneier adjourned the March 22, 2021, Emergency Meeting at 10:35 a.m.

Trish Shinkle, Town Clerk

Kenneth Schneier, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

End of Agenda Item