

M E M O R A N D U M

TO: Tom Harmer, Town Manager
FROM: Trish Shinkle, Town Clerk
REPORT DATE: March 24, 2021
MEETING DATE: April 5, 2021
SUBJECT: Appointments to Town Boards and Committees

Recommended Action

Make appointments to the Planning and Zoning Board, the Zoning Board of Adjustment, and Citizens Tax Oversight Committee.

Background

Due to term expirations and vacancies on the Planning and Zoning (P&Z) Board, the Zoning Board of Adjustment (ZBA), and the Citizens Tax Oversight Committee (CTOC), the Commission held several individual Meet and Greets on April 5, 2020, providing an opportunity to meet the applicants who have applied for the seats.

The Planning & Zoning (P&Z) Board has four seats open for appointment/reappointment for full three-year terms and one seat open for a partial term until May 11, 2022. The following individuals submitted applications for consideration:

- Mr. Christopher Carman, District 5 (currently serves on Citizens Tax Oversight Committee and also applied to ZBA)
- Mr. Jeffrey Carman, District 5 (also applied to ZBA)
- Mr. Gary Coffin, District 1 (seeking reappointment)
- Mr. Jack Daly, District 4 (previously served on Town Commission and P&Z Board) – application received after deadline
- Mr. Leonard Garner, District 1 (previously served on P&Z Board)
- Mr. Paul Hylbert, District 5
- Mr. Aaron Kleiner, District 4 (currently serves on ZBA)
- Mr. Steven Miesowicz, District 2
- Ms. Margaret Nuzzo, District 2
- Mr. S. Jay Plager (Jay), District 1 (seeking reappointment)
- Ms. Brandie Puls, District 2 (registered voter on March 25, 2021)
- Mr. Edward Zunz, District 4 (previously served on Town Commission and ZBA)
- Mr. Michael J. Warnstedt, District 1 (registered voter on March 25, 2021)

The Zoning Board of Adjustment (ZBA) currently has two seats with term expirations. The following individuals submitted applications for consideration:

- Ms. Gaele Barthold, District 4 (seeking reappointment)
- Mr. Christopher Carman, District 5 (currently serves on Citizens Tax Oversight Committee and also applied to P&Z)
- Mr. Jeffrey Carman, District 5 (also applied to P&Z)

- Ms. Ann Roth, District 5 (seeking reappointment)

The Citizen Tax Oversight Committee (CTOC) currently has one vacancy for a partial term until May 11, 2022. CTOC members may serve on other appointed boards or committees as their main duty is to review and confirm expenditures are accurate in the use of the Infrastructure Surtax funds.

Ms. Margaret Nuzzo, District 2, was the only applicant to submit an application to serve on CTOC.

Staff Recommendation

Make appointments/reappointments.

Attachments

- A. Membership Rosters (Available in the Office of the Town Clerk)
- B. Talent Bank Applications (Available in the Office of the Town Clerk)

End of Agenda Item