



**NOTICE & AGENDA
REGULAR MEETING
TOWN OF LONGBOAT KEY
CONSOLIDATED RETIREMENT SYSTEM
May 19, 2021**

Meeting: Town of Longboat Key Consolidated Retirement System Board of Trustees

Date: Wednesday, May 19, 2021

Time: 9:00 AM

Location: Town Hall, 501 Bay Isles Road, Longboat Key, Florida 34228; The Town has also expanded the public's ability to participate in this meeting to allow the public to choose whether to appear in person or through electronic communications media technology in the manner stated in the Virtual Public Participation Instructions provided as an attachment to this Notice & Agenda.

Please be advised that due to the ongoing declared a State of Emergency for the entire State of Florida due to the Novel Coronavirus Disease (COVID-19), the Town has expanded public participation in its public meetings by affording the public the option of either appearing in person at Town Hall or through RingCentral Video Conferencing and telephone.

In-person gatherings by the public at Town Hall shall be governed by applicable Gubernatorial Executive Orders in effect at the time, CDC and Health Department recommendations. The Town will require that all persons attending the public meeting/hearings within Town Hall observe and follow applicable CDC and Health Department guidelines on social distancing. The public must also observe any applicable health, safety and welfare protocols within Town Hall

Anyone wishing to attend or partake in the meeting virtually via RingCentral or telephone can follow the virtual public participation instructions provided as an attachment to this Notice and Agenda. The public is invited to attend virtually by RingCentral or telephone rather than in person, if they so elect.

Call to Order, Roll Call, and Pledge of Allegiance

1. Public to be Heard*
2. Approval of Minutes

Meeting Minutes from February 17, 2021

3. Reports
 - a. Investment Reports -Graystone: March 31, 2020 Quarterly Performance Report
 - b. Administrator Report (Amanda Kish , Resource Centers) Form 1
 - c. Attorney Report (Ron Cohen, of Lorium Law)
4. Plan Financials
 - a. Interim Financial Statement
 - b. Ratification of Warrants -Warrant dated May 19, 2021.
 - c. Benefit Approval

5. New Business
6. Old Business
7. Board Comments
8. Next Meeting Date August 18th or August 20th, 2021
9. Adjournment

* Virtual public participation instructions provided as an attachment to this agenda.

As reported by the Center for Disease Control and World Health Organization, COVID-19 can spread from person-to-person through small droplets from the nose or mouth, including when an individual coughs or sneezes. These droplets may land on objects and surfaces. Other people may contract COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. Therefore, merely cleaning facilities, while extremely important and vital in this crisis, may not be enough to stop the spread of this virus. Individuals with weakened immune systems should chose the means by which they participate in the Town of Longboat Key Consolidated Retirement meeting to accommodate their individual needs and health concerns. .

The Town of Longboat Key Consolidated Retirement System fully encourages public participation in a safe and efficient manner. In addition to appearing in person or virtually at the public meeting, the public can also submit comments on agenda items to the Pension Resource Centers in advance at amanda@resourcecenters.com Please submit comments on agenda items to Pension Resource Centers no later than 10:00 a.m. on May 18, 2021, by 5:00 p.m., to facilitate the Pension Board of Trustee's consideration of such questions and comments during the meeting.

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.

Virtual Public Participation Instructions and Process

A physical quorum of the **Town of Longboat Key Consolidated Retirement System Board of Trustees (“Board”)** will gather in-person for a **Town of Longboat Key Consolidated Retirement System Board of Trustees** meeting on May 19, 2021, within the Town Commission Chambers at Town Hall, 501 Bay Isles Road, Longboat Key, Florida, and other members of the Board may appear and utilize communication media technology (“CMT”), specifically Ringcentral, to expand participation in the public meeting during the declared State of Emergency associated with the COVID-19 pandemic. The Town will conduct the public meeting in-person and virtually using CMT as indicated in the CMT instructions below. The public will also be able to attend the meeting/hearings in-person. In-person gatherings by the public at Town Hall shall be governed by applicable Gubernatorial Executive Orders in effect at the time, CDC and Health Department recommendations. The Town will require that all persons attending the public meeting/hearings within Town Hall observe and follow applicable CDC and Health Department guidelines on social distancing. The public must also observe any applicable health, safety and welfare protocols within Town Hall.

The Town encourages public participation and is providing multiple options for the public to participate in the proceedings in a manner that accommodates individual needs and health concerns. Irrespective of whether the Town’s meeting and public hearing is held virtually or whether an in person meeting of the Town of Longboat Key Consolidated Retirement System Board of Trustees is held at Town Hall, or a combination of in-person and virtually, members of the public may choose to appear and utilize Communication Media Technology as described below during the public hearings.

The CMT alternatives for public participation are provided below.

Please be advised that in the event you encounter difficulties in participating with the option you choose, an alternate form of participation should be selected from the options below.

To participate in a virtual meeting of the Town of Longboat Key Consolidated Retirement System on **May 19, 2021, which begins at 9:00 am.** you have the following options:

1. Listen to the meeting via phone:

You may listen to the audio only from your phone by dialing +1(469) 445-0100 and when the meeting ID is requested enter 149 2710 458 and then press the # key.

For Voice Only:

iPhone one-tap:

US:+ : 1 (469)4450100,,1492710458#

1(623)4049000,,14927010458#

1(720)9027700,1492710458#

1(773)231-9226,,1492710458#

Telephone (for higher quality, dial a number based on your current location):

1(469)445-0100

1(470)869-2200

1(623)404-9000

1(720)902-7700

2. Listen to the meeting via phone or watch the meeting using Ringcentral and submit written comments prior to the meeting:

Please follow all of the instructions provided for in #1 or #3. You may provide written comments to the Town's Consolidated Retirement System Board of Trustees by e-mailing Administrator Amanda Kish no later than **May 18, 2021, at 5:00 p.m.** at amanda@resourcecenters.com. If requested by the commenter within the requestor's email, timely submitted written comments will be read into the record by the Board of Trustee's Chair during the public comment portion of the meeting. If not specifically requested within the written comments, all other written comments received by the deadline will be distributed to the Board of Trustees prior to the start of the meeting. Time limits will be enforced for written comments that are read into the record, so all written comments must be limited to 3 minutes.

3. View and/or participate in the meeting using Ringcentral:

Participation/Request to Speak instructions:

Persons interested in participating in the meeting, must send an email to Administrator Amanda Kish no later than **May 18, 2021, at 5:00 p.m.** at amanda@resourcecenters.com to be placed on a participant list. All persons timely submitting a request to speak email to the Administrator will be afforded an opportunity to be heard during the public comment portion of the meeting for both Agenda and Non-Agenda items. Time limits will be enforced for all public comments and must be limited to 3 minutes.

For the May 19, 2021, meeting, please use the meeting link <https://meetings.ringcentral.com/j/1492710458> to virtually participate in and/or watch the meeting by computer, tablet, or smartphone. If joining from a tablet or smartphone, you will need to download the free Ringcentral app from your device's app store. If your joining from a computer, your computer will automatically download and install (if needed) the Ringcentral program. If you currently have Ringcentral installed on your computer, tablet, or smartphone, you may join the meeting by entering the meeting id **1492710458**. **In the event you encounter difficulties in participating with this option, an alternate option should be selected to continue participation.**

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Amanda Kish, Administrator or (561) 855-2210
2. For questions on connecting to the meeting: Jason Keen, Information Technology Director, jkeen@longboatkey.org or (941) 316-1999.