



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;
Sherry Dominick, District 1; Penny Gold, District 2;
Debra Williams, District 4; Maureen Merrigan, District 5;
and B.J. Bishop, At-Large

AGENDA

REGULAR MEETING (In-Person)

September 13, 2021 – 1:00 PM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

A. Committee Reports

B. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic.

Recommended Action: None, informational only.

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

June 7, 2021 Regular Meeting; June 21, 2021 Special Workshop Meeting (Budget); June 21, 2021 Regular Workshop Meeting; and July 2, 2021 Regular Meeting Minutes.

Recommended Action: Approve Minutes.

B. Florida Power & Light (FPL) Easements for Use of Town Property Within Phase 2 & 3

Eight easements required by FPL for use of Town Property as part of the Phase 2 & 3 portion of the project requires Commission approval. These easements will facilitate the installation and maintenance of power distribution infrastructure on Town owned property.

Recommended Action: Authorize Manager to execute FPL Easements.

C. Ratification of Contract Between the Town and International Association of Firefighters Local 2546 (IAFF)

The current IAFF contract terminates on September 30, 2021. A tentative agreement has been reached for a new 3-year contract. Commission ratification is required to effectuate the agreement between the Town and IAFF.

Recommended Action: Ratify Contract Between the Town and IAFF.

D. Resolution 2021-20, Florida Department of Transportation (FDOT) Landscape Installation and Maintenance Agreement with the Town of Longboat Key

FDOT requires a right-of-way landscape maintenance agreement with the Town as part of the permitting process for the Country Club Shores Left Turn Lane project.

Recommended Action: Pass Resolution 2021-20, and authorize the Manager to execute any associated agreement(s) with FDOT as needed to further the proposed project.

E. Resolution 2021-23, State of Florida Local Government Funding, Request for Beach Management Funding Assistance Program

The State of Florida Beach Management Funding Assistance Program is a recurring source of funding for the Town's beach nourishment projects. An annual beach funding resolution is required to accompany the Town's Local Government Funding Request for State cost-sharing grants.

Recommended Action: Pass Resolution 2021-23.

F. Resolution 2021-22, Providing for Town Commission Participation in a Joint Meeting with the City of Sarasota on November 8, 2021, at 1:30pm

Pursuant to Florida Statutes, a Resolution passed by the Town Commission is required when meeting with the governing body of another City. This resolution satisfies the requirement for the Joint Meeting with the City of Sarasota on November 8, 2021, at 1:30 pm.

Recommended Action: Pass Resolution 2021-22.

G. Resolution 2021-24, Providing for Town Commission Participation in a Joint Meeting with the Manatee County Board of County Commissioners (MCBOCC) on December 1, 2021 at 1:30 pm

Pursuant to Florida Statutes, a Resolution passed by the Town Commission is required when meeting with the governing body of the County. This resolution satisfies the requirement for the planned joint meeting with Manatee County Commission on December 1, 2021.

Recommended Action: Pass Resolution 2021-24.

6. Resolutions and Public Hearing

- A. Resolution 2021-11, Providing for Certification of the Annual Assessment Roll for Gulf of Mexico Drive (GMD) Utility Undergrounding Project

The Town is required to pass a resolution each year that certifies the annual assessment roll for compliance with administrative provisions for the GMD Utility Undergrounding Project assessment roll. Resolution 2021-11 must be passed prior to September 15, 2021.

Recommended Action: Pass Resolution 2021-11.

- B. Resolution 2021-12, Providing for Certification of the Annual Assessment Roll for Neighborhood Utility Undergrounding Project

The Town is required to pass a resolution each year that certifies the annual assessment roll for compliance with administrative provisions for the Neighborhood Utility Undergrounding project assessment roll. Resolution 2021-12 must be passed prior to September 15, 2021.

Recommended Action: Pass Resolution 2021-12.

- C. Resolution 2021-14, Utility Rate Increase 5-Year Phase-In

The Town's recent Utility Rate Study demonstrated a need to increase the utility rates to cover the costs of operating the utility system. At their June 21, 2021, Special Workshop for FY22 Budget discussion, the Commission directed staff to prepare Resolution 2021-14 providing for a 5-year, phased-in utility rate increase.

Recommended Action: Pass Resolution 2021-14

- D. Resolution 2021-19, Amending the FY21 Budget to Establish a New Bayside District Debt Service Fund, Transfer Residual Balance in the 2021 G.O. Facility Debt Service Fund to the Capital or Nonrecurring Fund, and Transferring the Australian Pine Tree Removal Program to the General Fund.

Resolution 2021-19 amends the FY21 Budget for compliance with Government Accounting Standards Board (GASB), the Town's Auditors requirements, and consistency with reporting standards.

Recommended Action: Pass Resolution 2021-19.

7. Discussion Items

- A. Town Center Outdoor Venue Stage Design Update

At the July 2, 2021, Regular Meeting the Town Commission directed staff to place an item for the Town Center Outdoor Venue Stage Design Update on the September 13, 2021, Regular Meeting agenda.

Recommended Action: Provide direction to Manager.

B. Town of Longboat Key Legislative Priorities for 2022 Legislative Session

Each year the Town Commission establishes a list of the Town's Legislative Priorities to present to the Sarasota County Legislative Delegation, the Manatee County Legislative Delegation, and the ManaSota League of Cities.

Recommended Action: Establish the Town of Longboat Key's Legislative Priorities for the 2022 Legislative Session.

C. Town Attorney Annual Performance Evaluation

The Town Attorney's Contract provides for an annual review and job performance evaluation by the Town Commission. This item is placed on the September 13, 2021 Regular Meeting for Commission discussion.

Recommended Action: None.

D. Town Manager Annual Performance Evaluation

The Town Manager's employment agreement calls for a review and job performance evaluation by the Town Commission at least once annually. This item is placed on the September 13, 2021 Regular Meeting for Commission consideration.

Recommended Action: None.

8. Town Commission Comments

9. Town Attorney Comments

Ohana Property – Public Access to Beach

10. Town Manager Comments

11. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.