

M E M O R A N D U M

To: Tom Harmer, Town Manager
From: Gaele Barthold, Chair, Zoning Board of Adjustment
Allen Parsons, Director, Planning, Zoning & Building Department
Report date: December 17, 2021
Meeting date: January 24, 2022
Subject: Zoning Board of Adjustment 2021 Annual Report

Recommended Action

None, informational only.

Report

1. Membership
All positions are currently filled on the Board.

Table of Members

Member	Title	Term Expires
Gaele Barthold (Seat 5)	Chair	May 8, 2024
Neal Colton (Seat 2)	Vice-Chair	May 10, 2023
Ann Roth (Seat 3)	Secretary	May 8, 2024
Kevin Magnus (Seat 1)	Board Member	May 11, 2022
Richard Pearce* (Seat 4)	Board Member	May 10, 2023

Member appointed in 2021. Former Board Member Aaron Kleiner (Appointed April 17, 2017) resigned in September 2021 due to travel challenges from his out of State home associated with COVID-19.

2. 2021 Attendance
Member attendance records are available in the Town Clerk's Office.

3. 2021 Meetings:

The Zoning Board of Adjustment meetings are typically held the 3rd Thursday of each month, except as noted, at 9:30 a.m. If there are no pending applications to be heard, the meeting for that month will be cancelled. In 2021 there were 5 meetings.

Table of Meeting Dates and Agenda Items

Meeting Date	Agenda Items
January 21, 2021	Cancelled due to lack of agenda items.
February 18, 2021	Cancelled due to lack of agenda items.
March 18, 2021	Daylight Plane Waiver – 3602 Fair Oaks Lane-Continued to April meeting
April 15, 2021	Daylight Plane Waiver – 3602 Fair Oaks Lane (continued from March) – Petition approved
May 20, 2021	Cancelled due to lack of agenda items.
June 17, 2021	Cancelled due to lack of agenda items.
July 15, 2021	Cancelled due to lack of agenda items.
August 19, 2021	Variance Application – 3575 Mistletoe Lane-Petition approved
September 23, 2021	Cancelled due to lack of agenda items.
October 21, 2021	Daylight Plane Waiver – 620 Hibiscus Way-Petition approved
November 18, 2021	Daylight Plane Waiver – 5809 Gulf of Mexico Drive-Petition withdrawn by applicant
December 16, 2021	Cancelled due to lack of agenda items.

4. Training

Planning & Zoning Officials Training, May 14, 2021. Two members attended.

Staff Recommendation

None, informational only.

End of Agenda Item