



This meeting will be live-streamed via the Town's website.

## Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

[www.longboatkey.org](http://www.longboatkey.org)

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;  
Sherry Dominick, District 1; Penny Gold, District 2;  
Debra Williams, District 4; Maureen Merrigan, District 5;  
and B.J. Bishop, At-Large

## AGENDA REGULAR MEETING February 7, 2022 – 1:00 PM

### 1. Call to Order and Pledge of Allegiance

### 2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

### 3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

### 4. Reports

A. Committee Reports

B. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic.

Recommended Action: None, informational only.

C. GFOA Certificate of Excellence, 40<sup>th</sup> Consecutive Award to the Town

### 5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

December 1, 2021, Joint Meeting with Manatee County Commission; January 10, 2022, Regular Meeting; January 21, 2022, Sarasota County Convocation of Governments Meeting; January 24, 2022, Regular Workshop Meeting; and January 24, 2022, Special Meeting Minutes.

Recommended Action: Approve Minutes.

B. Approval of Interlocal Agreement for Joint County/Municipality Economic Development Program

In 2005 the cities of North Port, Sarasota, Venice and the Town of Longboat Key entered into an agreement for administration of a joint economic development program. Each are represented on the Economic Development Corporation of Sarasota County by a member of each respective Commission. This updated agreement has been reviewed by the County and all municipalities and is being presented to each body for approval.

Recommended Action: Authorize the mayor to execute Interlocal Agreement for Joint County/Municipality Economic Development Program.

C. Public Forum Permit (PFP) Application Requests for Waiver of Permit Fee

The Hermitage Artist Retreat at the Town Center Open Venue on February 25, 2022; and Christ Church observance of National Prayer Day on May 5, 2022.

Recommended Action: Waive the \$100 PFP application fee.

**6. Ordinance – Second Reading & Public Hearing**

A. Ordinance 2022-01, Amending Chapter 96, Health and Sanitation, Gas Fire Pits Outside Structures

Over the past year, multiple developers have requested permits to install gas fire pits outside of structures (i.e. yards, patios, pool decks). Currently permitting for propane and natural gas pits (open fires) are not provided for in our Code. Ordinance 2022-01 would provide for a permitting, and inspection process for permanently installed fire pits consistent with language in the National Fire Code and Florida Statewide Building Code. This item was forwarded from the January 10, 2022 Regular Meeting following first reading.

Recommended Action: Adopt Ordinance 2022-01.

B. Ordinance 2022-02, Amending Chapter 158, Zoning Code, Final Approval Authority for Freestanding Personal Wireless Service Facilities

The Town Commission directed staff to bring forward Ordinance 2022-02 to establish the Commission as final approval authority for freestanding personal wireless facilities due to the Town-wide applicability, and high priority in the Commission's strategic planning. This item was forwarded from the January 24, 2022 Special Meeting following first reading and public hearing.

Recommended Action: Adopt Ordinance 2022-02.

**7. Resolution**

Resolution 2022-01, Supporting Sarasota County Infrastructure Surtax Phase IV, and Establishing Project List

Sarasota County has a referendum question on the upcoming ballot for continuation of a 1% discretionary sales tax (surtax) and is planning for implementation of Phase IV should the referendum be successful. The municipalities are asked to submit categories and planned projects for this 15-year projected revenue stream. Resolution 2022-01 is placed on the February 7, 2022 Regular Meeting for formal action to meet the County deadline for the Town's project list.

Recommended Action: Pass Resolution 2022-01.

## **8. Town Commission Comments**

## **9. Town Attorney Comments**

## **10. Town Manager Comments**

## **11. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.