



This meeting will be live-streamed via the Town's website.

## Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

[www.longboatkey.org](http://www.longboatkey.org)

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;

Sherry Dominick, District 1; Penny Gold, District 2;

Debra Williams, District 4; Maureen Merrigan, District 5;

and B.J. Bishop, At-Large

## AGENDA REGULAR MEETING March 7, 2022 – 1:00 PM

### 1. Call to Order and Pledge of Allegiance

### 2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

### 3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

### 4. Reports

A. Committee Reports

B. COVID-19 Update

The Town Manager will brief Commissioners on the Town's response to the COVID-19 pandemic.

Recommended Action: None, informational only.

C. Proclamation – Flood Awareness Week March 7-13, 2022

### 5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

February 7, 2022 Regular Meeting Minutes.

Recommended Action: Approve Minutes.

B. Resolution 2022-05, Providing for Joint Meeting with Sarasota County Commission

Each year the Town Commission meets jointly with the Sarasota County Commission. This year the meeting is scheduled for April 27, 2022 at 1:00 PM at the Sarasota County Administration Building, 1660 Ringling Boulevard, 3<sup>rd</sup> Floor Think Tank, Sarasota FL. Resolution 2022-05, provides authority for this meeting to be held.

Recommended Action: Pass Resolution 2022-05.

## 6. Ordinance – First Reading & Public Hearing

A. Ordinance 2021-11, Amending Chapter 158.103, Single-Family Residential Structure Buffering/Screening Requirements

At their September 14, 2020 Regular Meeting the Town Commission requested the Planning & Zoning (P&Z) Board to review and make recommendations regarding buffering and screening requirements for newly constructed homes that are built elevated to FEMA flood clearance requirements. The concerns were of impacts to adjacent older homes that were constructed prior to these elevation requirements and built at-grade. The P&Z Board forwarded Ordinance 2021-11 from their January 18, 2022 Regular Meeting for Commission consideration.

Recommended Action: Forward Ordinance 2022-11 to the April 4, 2022 Regular Meeting for second reading and public hearing.

B. Ordinance 2022-03, Amending the Town's Comprehensive Plan - Phase 1 Amendments

Ordinance 2022-03 incorporates the first batch of Comprehensive Plan amendments identified in the Evaluation and Appraisal Report. These first-batch changes are to bring our Plan into compliance with Florida Statutes, and non-substantive series of changes for consistency of terminology, scrivener's, errors, and added or revised language for clarity. The P&Z Board forwarded Ordinance 2022-03 from their January 18, 2022 Regular Meeting for Commission consideration.

Recommended Action: Transmit Ordinance 2022-03 to the Department of Economic Opportunity (DEO) for review and comment. Schedule second reading and public hearing following DEO review.

C. Ordinance 2022-06, Repealing Ordinance 2014-15 Establishing Fees for Lien Research

Ordinance 2022-06 would repeal Ordinance 2014-15 which set fees for lien searches to date. The Town's current practice for setting fees, is by passing a Resolution which is not codified and can be updated with one public hearing. Following adoption of Ordinance 2022-06 at the April 4, 2022 Regular Meeting (repealing Ordinance 2014-15) Resolution 2022-04, will be presented to establish updated fees for lien searches.

Recommended Action: Forward Ordinance 2022-06 to the April 4, 2022 Regular Meeting for second reading and public hearing.

## **7. Resolution and Public Hearing**

Resolution 2022-03, Amending the Fiscal Year 2022 (FY22) Adopted Budget, Transferring Funds from Revenues, Other Financing Sources or Unappropriated Fund Balance to Cover Expenditures; Amending the General Fund, the Water and Wastewater Capital Fund, the American Rescue Plan Act Fund, the Fire Stations Capital Fund, and the Tree Replacement Fund

Resolution 2022-03 provides for budget transfers for funding Subaqueous Wastewater Rehabilitation (from ARPA funds); close-out of the North and South Fire Stations projects; and for tree replacements at the Town Center property.

Recommended Action: Pass Resolution 2022-03.

## **8. Quasi-Judicial & Public Hearing**

Extension of Special Exception and Site Development Plan Order 2022-06: Grant's Gardens, 624 Gulf Bay Road

Grant's Gardens Special Exception Order 2020-01, and Site Development Plan Order 2020-02 were approved by the Planning & Zoning Board on May 26, 2020 and expire on May 26, 2022. A request has been received to extend these for an additional 6 months. Extensions may be granted by the Commission pursuant to Section 158.029.

Recommended Action: Approve Extension of Special Exception Order and Site Development Plan Order 2202-06.

## **9. New Business**

Approval of January 24, 2022 Regular Workshop Meeting Minutes

At the February 7, 2022 Regular Meeting, the January 24, 2022 Meeting Minutes were removed from Consent Agenda for discussion. Staff was directed to review the meeting discussion regarding the Town Center Project Update and place those minutes on the February 7, 2022 Regular Meeting for review and approval.

Recommended Action: Approve Minutes.

## **10. Town Commission Comments**

## **11. Town Attorney Comments**

## **12. Town Manager Comments**

## **13. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.