

M E M O R A N D U M

To: Tom Harmer, Town Manager
From: Isaac Brownman, Director Public Works
Report date: May 26, 2022
Meeting date: June 6, 2022
Subject: Public Forum Permit (PFP) Application Request for Waiver of Permit Fees

Recommended Action

Waive the \$100 PFP application fee.

Background

The Town Commission adopted Ordinance 2017-01 amending Chapter 92 that, among other changes, institutes a \$100 application fee for special event Public Forum Permits. Additionally, these amendments include a provision that the Commission may waive all or part of this fee and all or part of the expenses for departmental assistance for community-wide events.

The Longboat Key Chamber of Commerce requests a waiver of the \$100 permit fee for the community-wide annual Freedom Festival scheduled for July 4, 2022 from 9:00am – 11:00am on Bay Isles Road. The Commission has previously approved the waiver for this event. As in past year's there will be a temporary closure of Bay Isles Road for this event. Town staff will work with the Chamber to finalize support for the event.

Staff places these requests on a Consent Agenda as a routine matter. Removal of the item from the Consent Agenda provides for Commission discussion if desired.

Staff Recommendation

Waive the \$100 PFP application fee.

End of Agenda Item