



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Maureen Merrigan, Vice Mayor;

Sherry Dominick, District 1; Penny Gold, District 2;

Debra Williams, District 4; Mike Haycock, At-Large;

and B.J. Bishop, At-Large

AGENDA REGULAR MEETING July 1, 2022 - 9:00 AM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

Committee Reports

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

June 6, 2022, Regular Meeting; June 20, 2022, Special Workshop Meeting (Budget); June 20, 2022, Regular Workshop Meeting; and June 20, 2022, Special Meeting Minutes.

Recommended Action: Approve Minutes.

- #### B. Drainage and Utility Easement Associated with the Development at 597 Buttonwood Drive, 3120 and 3150 Gulf of Mexico Drive

A drainage and utility easement is presented for Commission approval to allow treated stormwater to be conveyed to Crane's Bayou from two recently approved projects within an unused and undeveloped portion of the Town-owned right-of-way on Monroe Street. Commission approval is required for this easement to be granted.

Recommended Action: Approve Monroe Street Drainage and Utility Easement

6. Ordinance – First Reading & Public Hearing

Ordinance 2022-14 - Amending the Town's Comprehensive Plan (Batch 2), Future Land Use Element

Ordinance 2022-14 incorporates the second batch of Comprehensive Plan amendments identified in the Evaluation and Appraisal Report. These changes are to update the Future Land Use Element. Following first reading, Ordinance 2022-14 will be transmitted to the Florida Department of Economic Opportunity for review and comment, prior to scheduling second reading and public hearing.

Recommended Action: Pass Ordinance 2022-14 on first reading and public hearing and authorize transmittal to the Florida Department of Economic Opportunity for review and comment.

7. Resolutions and Public Hearing

A. Resolution 2022-10 - Solid Waste Franchise Agreement, Annual Service Rate Adjustment

Pursuant to the Solid Waste Franchise Agreement with Waste Management, an annual adjustment can be requested effective July 1 of each year. The solid waste disposal components of the service rates and yard trash processing shall be adjusted if and when tipping fees charged at the designated facility for the Town's solid waste changes. In addition, increased costs for labor, material, fuel, and supply chain challenges drive this rate adjustment total of 10.01% for CPI/Fuel increase. This reflects a 4% increase under the current contract terms and an additional 6.01% under a proposed 1-year term.

Recommended Action: Pass Resolution 2022-10.

B. Resolution 2022-18 - Amending the FY22-FY26 Five Year Capital Plan; Amending the Manatee County Infrastructure Surtax (IST) Fund for Police Vehicles

Significant maintenance issues with four of the Town's Police Department Tahoe vehicles have been experienced over the past 2 months. The vehicles extended warranties have expired, and the extended warranty plans no longer cover repair costs. Following evaluation of the Five Year Capital Plan, it is recommended to accelerate replacement of these four vehicles through proceeds from the Manatee County Infrastructure Surtax Fund. Changes in the allocation of IST funds are required to be made by amending the approved IST list by Resolution.

Recommended Action: Pass Resolution 2022-18.

C. Resolution 2022-19 - Amending the FY22-FY26 Five Year Capital Plan Budget; Amending the Land Acquisition Fund and the Sarasota County Infrastructure Surtax (IST) Fund, to fund Town Center Improvements

The Town issued a sealed bid for the construction of the Phase 2 Site Improvements at the Town Center. At the conclusion of the bid period, the Town received two (2) bids, however, the

lowest responsive base bid was withdrawn by the bidder. At the June 20, 2022, Special Workshop Meeting, the Town Commission reached consensus to proceed with the Jon F. Swift bid for site work and seek donations by July 1st to proceed with the entire project. The Finance Department has evaluated the Five-Year Capital Plan, the existing funding sources in the Land Acquisition Fund, and related Sarasota County Infrastructure Surtax funding sources to ensure there is sufficient unappropriated fund balance to complete the site work portion of the bid.

Recommended Action: Pass Resolution 2022-19.

8. New Business

A. Setting of Maximum Millage Rate

In accordance with Florida Statutes, the Town must establish a proposed maximum millage rate by July so that it can be included in the Notice of Proposed Property Taxes mailed in August by each County. Although it can be reduced in later public hearings, these millage rates cannot be increased during future consideration of the budget.

Recommended Action: Set Maximum Millage Rates and forward required documents to adopt millage rates and Budget, based on these tentative rates to September 12, 2022, Special Meeting at 5:01 p.m., for first public hearing.

B. Town Manager Retirement

On July 17, 2017 the Town Commission approved a contract to appoint the current Manager as the Town's new Town Manager. The effective date of employment was December 11, 2017 and included an initial term of 5 years. The 5-year anniversary is December 10, 2022. The contract provides for an August 15, 2022 date for both parties to consider a 3-year extension. On June 24th, the Town Manager notified the Town Commission of his intent to retire at the end of the 5-year term. This item is placed on the agenda for the Commission to start to discuss the next steps recruitment process for the next Town Manager.

Recommended Action: Provide Direction to Manager.

9. Town Commission Comments

10. Town Attorney Comments

11. Town Manager Comments

12. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.