

## M E M O R A N D U M

**To:** Town Commission  
**From:** Tom Harmer, Town Manager  
**Report date:** August 25, 2022  
**Meeting date:** September 12, 2022  
**Subject:** Interlocal Agreement with Manatee County for Broadway Street and Gulf of Mexico Drive Roundabout Design

### **Recommended Action**

Authorize the Town Manager to execute the Interlocal Agreement with Manatee County.

### **Background**

On January 11, 2022 the Manatee County Board of County Commissioners approved transfers from reserves in the Transportation Trust Fund to the Highway Capital Projects Fund for the SR789 at Broadway Roundabout project to fund design and permitting costs, and amended their FY22-FY26 Capital Improvement Plan. The Interlocal Agreement with Manatee County states they shall fund and reimburse the Town of Longboat Key, 50% of the design costs or \$150,000 whichever is less. Manatee County has prepared the Interlocal Agreement which is placed on this agenda for your approval.

The Interlocal Agreement as prepared by Manatee County, requires the Town to complete the project through its own forces or through contracted service providers. The Town shall submit written requests and invoices for payments made on a monthly basis along with other backup documentation to the Manatee County Financial Management Department. The Interlocal Agreement shall take effect upon execution by both parties and may terminate upon 180 days written notice without cause or penalty by either party.

The Broadway Street at Gulf of Mexico Drive (“GMD”) Roundabout project is being designed and permitted by the Town of Longboat Key with our consultant Kimley-Horn and Associates, Inc. The project began in October 2021, and design is approximately 65% complete. The design, permitting, and construction documents are expected to be complete in November 2022. Funding sources and timeline for the construction of the improvements are to be determined and would be coordinated with the FDOT as this is a State Road. Once constructed, the Broadway Street Roundabout will constitute a major implementation project of the Town’s GMD Complete Streets Corridor Plan.

Attached for your review is the Interlocal Agreement.

### **Staff Recommendation**

Authorize the Town Manager to execute the Interlocal Agreement with Manatee County.

**Attachments**

- A. Interlocal Agreement with Manatee County (Available in Town Clerk's Office)
- B. Exhibit A – Scope (Available in Town Clerk's Office).

**End of Agenda Item**