

## M E M O R A N D U M

**TO:** Tom Harmer, Town Manager  
**FROM:** Isaac Brownman, Public Works Director  
**REPORT DATE:** December 17, 2019  
**MEETING DATE:** January 6, 2020  
**SUBJECT:** Public Forum Permit Application Fee Waiver Requests

### **Recommended Action**

Approve the requests to waive the \$100 Public Forum Permit Application Fee for Public Forum Permit (PFP) Applications PFP2019040, PFP2019041, PFP2019042, and PFP2019043.

### **Background**

The Town Commission adopted Ordinance 2017-01 amending Chapter 92 that, among other changes, institutes a \$100 application fee for special event public forum permits. Additionally, these amendments include a provision that the Commission may waive all or part of this fee and all or part of the expenses for departmental assistance for communitywide events.

- **Public Forum Permit Applications PFP2019040 PFP2019041, PFP2019042, and PFP2019043:** The Longboat Key Chamber of Commerce requests a waiver of the \$100 application fee for the upcoming Savor the Sounds events on January 25, February 29, March 28, and April 25 at 555 Bay Isles Parkway from 2pm-9pm where the actual events are from 5:30pm-7pm, gates opening at 4:30pm.

It is of interest to note that The Savor the Sounds concert series is a Longboat Key Chamber of Commerce community event previously held in Durante Park and Bayfront Park but was discontinued a number of years ago. These particular events are being coordinated with the Chamber of Commerce to facilitate activity on the newly available Town Center property for the 2020 Season.

Staff places these requests on a Consent Agenda as a routine matter. Removal of the item from the Consent Agenda provides for Commission discussion if desired.

### **Staff Recommendation**

Approve the requests to waive the \$100 Public Forum Permit Application Fee for Public Forum Permit (PFP) Applications PFP2019040, PFP2019041, PFP2019042, and PFP2019043.

**End of Agenda Item**