

M E M O R A N D U M

TO: Tom Harmer, Town Manager

FROM: Allen Parsons, AICP, Director, Planning, Zoning & Building Department

REPORT DATE: August 31, 2022

MEETING DATE: September 12, 2022

SUBJECT: Ordinance 2022-15, Amending the Capital Improvements Schedule of the Capital Improvements Element Concurrent with Adoption of the Fiscal Year 2022-2023 (FY23) Budget

Recommended Action

Forward Ordinance 2022-15 to the September 27, 2022 Special Meeting for second reading and public hearing.

Background

With the adoption of the 2011 Community Planning Act, the Florida Legislature revised the procedural requirements for updating the Five-Year Schedule of Capital Improvements. The Town still must review the Capital Improvement Element (CIE) on an annual basis, but any modifications to the Schedule or other data, such as deleting the past year and adding a new fifth year to the five-year plan, are no longer considered amendments to the Comprehensive Plan. The update of the CIE must be adopted by ordinance but is not transmitted to the State for review and comment. This change applies only to the five-year schedule of capital improvements, and not to text amendments, unless the text is restating the schedule or data.

Ordinance 2022-15 concurrently updates the five-year Capital Improvement Schedule with the adoption of the Town's FY23 Budget by the Town Commission. Approval of Ordinance 2022-15 provides for adoption of the Capital Improvements Element updates as part of the adoption of the FY23 Budget.

Staff Recommendation

Forward Ordinance 2022-15 to the September 27, 2022 Special Meeting for second reading and public hearing.

Attachments (Available in the Town Clerk's Office)

Ordinance 2022-15

End of Agenda Item