

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR MEETING
JANUARY 6, 2020**

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney,
Town Clerk Trish Shinkle

Call to Order/Pledge of Allegiance

Mayor Spoll called the January 6, 2020, Regular Meeting to order at 1:00 p.m. in the Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida. Commissioner Schneier led the Pledge of Allegiance.

Mayor Spoll noted the Town's Civility Policy and read the Pledge of Public Conduct.

Public to be Heard

1. Opportunity for Public to Address Town Commission

A. Organizations

Ms. Suzy Brenner, Gulf of Mexico Drive, provided an update on the Paradise Center, 540 Bay Isles Road, noted an open house on January 16, 2020, from 4 p.m. to 6 p.m., and provided information on the tenants to be included at the Paradise Center.

B. Public Works

Mr. Maureen Merrigan, co-Chair of the North End Coalition of Property Owners, commented on canal maintenance and requested Commission action to undertake the project.

Town Manager Tom Harmer noted a canal project update had been provided by Staff and advised that an additional update is scheduled for the January 21, 2020, Regular Workshop.

Approval of Minutes

2. November 20, 2019, Special Meeting; November 20, 2019, Special Meeting (PBA Impasse); and December 2, 2019, Regular Meeting Minutes

There was consensus to approve the Minutes, as amended.

Committee Reports

3. Manatee County Special Liaison Report

No items were presented.

4. Sarasota County Special Liaison Report

No items were presented.

5. Other Reports

A. Town Manager

Town Manager Tom Harmer noted the Citizen's Academy will begin Wednesday, January 8, 2020, and advised that there were available seats remaining.

B. Planning, Zoning, and Building/Police Department

Town Manager Tom Harmer commented on safety conditions on Gulf of Mexico Drive, noted enforcement efforts and right-of-way permitting by the State of Florida, and advised that a safety review by the State was being requested.

5. Other Reports - Continued

B. Planning, Zoning, and Building/Police Department - Continued

Upon inquiry, Town Manager Harmer noted that Staff was following up on restrictions that the Town could place relating to right-of-way parking and reporting incidents through Sarasota County dispatch. Individual comments followed.

C. Planning, Zoning, and Building

Mayor Spoll commented on the condition of the commercial property north of Harry's Quick Mart (St. Judes and Gulf of Mexico Drive) and inquired as to a process to require maintenance of properties. Following comments on property maintenance requirements, Town Attorney Maggie Mooney noted the Property Maintenance Code and advised the Code Enforcement Officer may investigate the issue and follow-up.

Subsequent to individual comments, Town Manager Tom Harmer noted the Property Maintenance Code will be reviewed for additional standards that could be enacted.

Consent Agenda

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

6. Public Forum Permits (PFP) Fee Waiver Requests

The Town Commission adopted Ordinance 2017-01 amending Chapter 92 that, among other changes, institutes a \$100 application fee for special event public forum permits, and includes a provision that the Commission may waive all or part of this fee and all or part of the expenses for departmental assistance for communitywide events. These requests are placed on the Consent Agenda as a routine matter that can be discussed if desired. (PFP fee waiver requests from the Longboat Key Chamber of Commerce for the upcoming Savor the Sounds events.) Recommended Action: Waive \$100 PFP Fees for noted events.

Commissioner Schneier moved to approve Consent Agenda Item 6 in accordance with Staff's report and recommendation. The motion, seconded by Commissioner Pastor, carried by a 7-0 roll call vote, as follows: Schneier, aye; Pastor, aye; Clair, aye; Zunz, aye; Haycock, aye; Spoll, aye; Daly, aye.

Ordinances – Second Reading and Public Hearing

7. Ordinance 2019-16, Amending Chapter 158, Zoning Code

On April 1, 2019, the Town Commission adopted an updated Zoning Code and identified a number of substantive issues to be addressed as separate Zoning Code amendments. Ordinance 2019-16 provides for the addition of Pickleball and Racquet Sports to the Accessory use Standards for Tennis; and for additional provisions to address Docks/Structures over Water. These issues were discussed, with consensus reached, at the October 15, 2019, Regular Workshop Meeting. First reading and public hearing was held at the December 2, 2019, Regular Meeting and then forwarded to the January 6, 2020, Regular Meeting for second reading and public hearing. Recommended Action: Adopt Ordinance 2019-16.

7. Ordinance 2019-16, Amending Chapter 158, Zoning Code - Continued

Town Clerk Trish Shinkle place Ordinance 2019-16 on record for second reading and public hearing by title only.

Commissioner Haycock moved to adopt Ordinance 2019-16. The motion was seconded by Commissioner Pastor.

Mayor Spoll opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons provided a PowerPoint presentation on Ordinance 2019-16 and reviewed alternate language relating to the placement of docks. Discussions were held on the following topics/issues:

- proposed language relating to placement of new docks
- statutory rights
- restrictions relating to ingress/egress to waterfront property/riparian rights.

As no one wished to speak, Mayor Spoll closed the public hearing.

Commissioner Haycock moved to amend Ordinance 2019-16, deleting the phrase “To the extent possible,” in Section 158.099(A)(4)(a). The amendment was accepted by Commissioner Pastor.

The motion to adopt Ordinance 2019-16, as amended, carried by a 7-0 roll call vote, as follows: Haycock, aye; Pastor, aye; Daly, aye; Spoll, aye; Schneier, aye; Zunz, aye; Clair, aye.

8. Ordinance 2020-01, Amending Chapter 74, Parking Schedules

On June 3, 2019, the Town Commission adopted Ordinance 2019-03, amending the Town’s traffic rules and parking schedules to address Longbeach residents’ concerns related to parking and traffic within the Longbeach Village neighborhood. Staff has continued working with residents and local businesses to discuss enforcement of the newly adopted regulations. In addition, staff identified a conflict with existing no parking signage and the Code on certain streets in the Village. In coordination with the Police Department, staff identified a need to clarify the Code regarding parking adjacent to driveways on Broadway to assist with enforcement. Ordinance 2020-01 incorporates these changes. First reading was held at the December 2, 2019, Regular Meeting and then forwarded to the January 6, 2020, Regular Meeting for second reading and public hearing. Recommended Action: Adopt Ordinance 2020-01.

Town Clerk Trish Shinkle place Ordinance 2020-01 on record for second reading and public hearing by title only.

Commissioner Pastor moved to adopt Ordinance 2020-01. The motion was seconded by Commissioner Daly.

Mayor Spoll opened the public hearing.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons provided a PowerPoint presentation on Ordinance 2020-01. Discussions were held on the following topics/issues:

- impact of new restaurant opening

8. Ordinance 2020-01, Amending Chapter 74, Parking Schedules - Continued

- off-site parking
- speed limit change on Broadway.

Mr. Michael Drake, Longboat Drive South, requested consideration to remove triangular markings near parking spaces on Broadway and inquired as to inclusion of additional streets requiring setbacks from driveways.

Upon inquiry, Mr. Parsons advised that he had not been made aware of a setback problem near driveways on other streets. Discussions were held on the following topics/issues:

- average speed on Broadway/impact of reducing speed limit
- traffic control options/lowering speed limit
- calculation of spaces lost/gained.

Ms. Maureen Merrigan, North Shore Road, noted an upcoming meeting with the restaurant owners to address parking concerns and options for off-site parking for employees of the facilities.

Mr. Parsons noted efforts of the restaurants relating to off-site parking.

As no others wished to be heard, Mayor Spoll closed the public hearing.

The motion carried by a 7-0 roll call vote, as follows: Pastor, aye; Daly, aye; Haycock, aye; Schneier, aye; Clair, aye; Zunz, aye; Spoll, aye.

New Business

9. 2020 Citizen Satisfaction Survey Update

During the Town Commission's 2019 Strategic Planning Workshop, there was consensus to initiate an annual Citizen Satisfaction Survey during FY20. Staff has worked with the John Scott Dailey Florida Institute of Government (FIOG) at the University of South Florida to develop a proposed plan, scope of work, timeline, and reporting mechanism for the FY20 Citizen Survey. This item was previously discussed at the October 15, 2019, Regular Workshop Meeting. Staff will update the Commission on the plan and timeline associated with the release of the annual survey. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Support Services Director Carolyn Brown provided a PowerPoint presentation on the upcoming Citizens Satisfaction Survey. Discussions were held on the following topics/issues:

- inclusion of data for future planning
- lack of inclusion on elected officials performance
- option to add a question on overall elected officials' performance.

There was consensus to add a question to the survey relating to elected officials' performance.

Following comments relating to the using the name "Cultural Center," there was consensus to use terminology as previously described for the property as the Arts, Cultural, and Education (ACE) Center.

Discussion ensued on the following topics/issues:

- inclusion of a question relating to a one-county option

9. 2020 Citizen Satisfaction Survey Update- Continued

- current political climate in Tallahassee/timing of non-binding straw ballot
- option to add space for comments to expand on the reason if a low rating is received
- option to add canal dredging, street flooding, Broadway traffic and parking as items in question 15
- option to change question 16 to reflect three in lieu of one most important item
- intent/inclusion of questions 20 and 22, relating to the Arts, Cultural, and Education Center.

Following individual comments, Ms. B.J. Bishop, Buttonwood Drive, commented on controls necessary for compiling survey data.

Town Manager Harmer commented on the methodology and controls utilized by the University of South Florida Institute of Governments.

There was consensus to move forward on the distribution of the survey.

Following clarification, there was consensus to provide for written input, to change question 16 to reflect three most important issues, and to add canal dredging, street flooding, and Broadway traffic and parking, in addition to the previously agreed upon amendments.

Town Commission Comments

A. Public Works

Commissioner Haycock commented on traffic congestion and options to track data as done by the Florida Department of Transportation (FDOT) for the Barrier Island Traffic Study (BITS). Discussion ensued.

B. Federal Agencies

Upon inquiry, Town Manager Tom Harmer commented on the FEMA (Federal Emergency Management Agency) maps received and noted staff is reviewing for any amendments made.

C. Planning, Zoning, and Building

Commissioner Daly noted the homes constructed on Buttonwood Drive and requested review or options to protect the character of established neighborhoods from the building of “mega” houses. Discussion ensued

Ms. B.J. Bishop, Buttonwood, commented on opportunities to protect existing neighborhoods.

Town Attorney Comments

A. Legislation

Town Attorney Maggie Mooney commented on Senate Bill (SB) 1128 relating to the pre-emption of restrictions on short term rentals, noted the hearing schedule before the legislative committee, and requested consideration to authorize Staff to draft correspondence in opposition to the legislation for the Mayor’s signature.

There was consensus to authorize Staff to draft correspondence in opposition to the legislation for the Mayor’s signature.

Town Manager Comments

A. Resolutions

Town Manager Tom Harmer noted distribution of a sample resolution urging support for Florida's ratification of the Equal Rights Amendment.

Following comments, there was consensus to draft a resolution for Commission consideration.

B. Town Commission

Town Manager Tom Harmer noted the following:

- Convocation of Governments meeting on January 17, 2020
- Installation of the library kiosk and the Town's Information Station kiosk
- 2019 Annual Report (distributed).

Adjournment

Mayor Spoll adjourned the January 6, 2020, Regular Meeting at 3:18 p.m.

Trish Shinkle, Town Clerk

George L. Spoll, Mayor

Minutes Approved: _____

Note: Minutes in draft form and not official until approved by the Commission.

MINUTES
LONGBOAT KEY TOWN COMMISSION
CONVOCAATION OF GOVERNMENTS JOINT MEETING
JANUARY 17, 2020
SUNCOAST TECHNICAL COLLEGE CONFERENCE CENTER
4748 BENEVA ROAD, SARASOTA, FLORIDA

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Ken Schneier

Also Present: Town Manager Tom Harmer, Deputy Town Clerk Savannah Schield

Not present: Commissioner Irwin Pastor

Note: The Town Commission participated in the Sarasota County School Board Convocation of Governments meeting with members of the following governmental entities: Sarasota County School Board, Sarasota County Commission, Cities of North Port, Sarasota, and Venice.

Welcome/Introductions

Sarasota County School Board Chair Caroline Zucker called the Joint Meeting to order at 9:02 a.m. and introductions of representative entities followed.

Convocation Goals and Agenda

Sarasota County School Board Chair Caroline Zucker provided opening remarks and an overview of the meeting schedule.

Open to the Public

No items were presented.

Update on Sarasota County School Board Enrollment and Planning for the Future

Sarasota County School Board Planning Department members Ms. Micki Ryan and Ms. Diane Cominotti, gave a PowerPoint presentation on the enrollment and planning for the future.

School Security/Police Update

Department Chief Tim Enos, Sarasota County School Board Police, discussed the following topics/issues:

- safety measures at schools
- school safety compliance issues
- Lifesaving Award
- active shooter drills
- charter schools
- pedestrian crossing safety
- school guardians
- Sarasota High School fencing issue
- homeless issues in school districts.

Town of Longboat Key

Town of Longboat Key Town Manager Tom Harmer discussed the following topics/issues:

- new Commissioner-elects
- being in two counties

Town of Longboat Key - Continued

- students on Longboat Key
- land development update
- new emergency process agreement
- undergrounding project
- fire stations projects
- seasonal traffic issues.

City of North Port

City of North Port City Manager Peter Lear commented on the number of vacant lots in North Port.

City of Sarasota

City of Sarasota Deputy City Manager Marlon Brown discussed the following topics/issues:

- trees planted at Booker High School
- classroom facilities for industrial schools
- affordable housing
- upcoming census
- recycling in schools.

Sarasota County School Board Career, Technical, and Adult Education Executive Director Ron Dipillo, commented on trade programs available at Suncoast Technical College and opportunities of growth for trade programs.

Sarasota County Government

Sarasota County Administrator Jonathon Lewis discussed the following topics/issues:

- timing of referendum on surtax
- school athletic facilities update
- mental health care special district.

City of Venice

City of Venice City Manager Ed Lavalley discussed the following topics/issues:

- new elected Mayor
- tennis and pickleball courts
- Christmas card competition for residents
- engaging students with city government
- an exposure program for students to explore a career in the Utilities Department
- involvement with Venice High School Aviator Club
- public safety response and communication.

Other Business

North Port

North Port Vice Mayor Jill Luke commented on Veteran's Day school programs and a collaboration with the City of North Port and Sarasota County School Board regarding water sports.

Adjournment

Sarasota County School Board Chair Caroline Zucker adjourned the January 17, 2020, Convocation Meeting at 10:47 a.m.

Savannah Schield, Deputy Town Clerk

George L. Spoll, Mayor

Minutes Approved: _____

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End of Agenda Item