

## **M E M O R A N D U M**

To: Town Commission

From: Tom Harmer, Town Manager

Report Date: January 14, 2020

Meeting Date: January 21, 2020

Subject: Update on Town Commission Top Seven Priorities

### **Recommended Action**

None, informational only.

### **Background**

During the Town Commission's April 26, 2019, "Strategic Planning Retreat", the Town Manager discussed the development of a Strategic Planning Process to be used each year to review the Town's Vision, Mission, Goals, and Priorities. At the Retreat the Commission reaffirmed the existing Vision and Mission Statement and reviewed 38 of the Town's active initiatives. The Town Commission then reached consensus on their top 7 priorities of those 38 for the next fiscal year.

Town staff's intent is to update the Town Commission at least quarterly on the 7 top priorities. The last update occurred on November 12, 2019 and your next update will be given at your annual Commission Retreat on April 24, 2020. This item is placed on the Town Commission's November 12, 2019 Regular Workshop Meeting for an update on the strategic planning process as well as a status report on the top 7 priorities.

The current update to each of the priority initiatives has been provided by the project manager and is attached. Staff will be at the January 21, 2020 Regular Workshop Meeting to update and answer questions from the Commission on each of the following 7 priorities.

The Town Commission's established Top 7 Priorities are:

- Initiate and manage construction of Undergrounding Project
- Permit and construct initial Outdoor Venue- Town Center
- Advocate for BITS Implementation
- Update Beach Management Plan
- Permit and construction of groins project- North End
- Update Beaches Financial Model and develop funding strategies
- Sea Level Rise- fund and initiate Phase 2

### **Recommended Action**

None, informational only.

### **Attachments**

- A. November 2019 Top 7 Priorities Update (Available in Town Clerk's Office)
- B. PowerPoint Presentation (Available in Town Clerk's Office)

**End of Agenda Item**