



This meeting will be live-streamed via the Town's website.

## Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

[www.longboatkey.org](http://www.longboatkey.org)

Ken Schneier, Mayor; Maureen Merrigan, Vice Mayor;

Sherry Dominick, District 1; Penny Gold, District 2;

Debra Williams, District 4; Mike Haycock, At-Large;

and B.J. Bishop, At-Large

## AGENDA REGULAR MEETING December 5, 2022 - 1:00 PM

### 1. Call to Order and Pledge of Allegiance

### 2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

### 3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

### 4. Reports

Committee Reports

### 5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

#### A. Approval of Minutes

November 7, 2022 Special Workshop (Meet and Greet); November 7, 2022 Regular Meeting; and November 14, 2022 Regular Workshop Meeting Minutes.

Recommended Action: Approve Minutes.

#### B. Bay Isles Association Agreement for Traffic Control Jurisdiction

Bay Isles is the largest private community on Longboat Key and has proposed this Agreement in order for the Town to provide traffic control enforcement on the private roadways within the neighborhoods behind the gates (i.e. police to address speeding, towing, pedestrian safety). This Agreement provides for traffic enforcement for Bay Isles Association and has an initial 5-year term with automatic renewals.

Recommended Action: Authorize Manager to execute the Traffic Control Agreement with the Bay Isles Association for Traffic Enforcement.

#### C. Appointment to the Citizens' Oversight Committee for Public School Facility Planning

Sarasota County Citizens' Oversight Committee for Public School Facility Planning is comprised of a citizen member appointed by the Sarasota County School Board, Sarasota County, and each of the municipalities. The Town seat is currently vacant and one citizen has requested appointment.

Recommended Action: Appoint Dr. Warren G. Simonds to the Citizens' Oversight Committee for Public School Facility Planning.

### **6. Ordinance – Quasi-judicial – First Reading and Public Hearing**

#### A. Ordinance 2022-17, Amending the Comprehensive Plan's Future Land Use Map for Porto Longboat Key Residences, 5630 Gulf of Mexico Drive

Ordinance 2022-17 is an amendment to the Comprehensive Plan's Future Land Use Map from CL (Limited Commercial) and RM-4 (Medium Density Single-Family Mixed Residential 4 units/acre) designations to the RM-4 designation. This item was forwarded from the Planning & Zoning Board's October 18, 2022 Regular Meeting for Commission consideration following a 7-0 vote for approval.

Recommended Action: Forward Ordinance 2022-17 to the January 9, 2023 Regular Meeting for second reading and public hearing.

#### B. Ordinance 2022-18, Zoning Map Amendment (Rezoning) Application for Porto Longboat Key Residences, 5630 Gulf of Mexico Drive

Ordinance 2022-18 is a request for rezoning the property from the C-1 (limited Commercial) and R-4SF (Single-Family Medium-Density Residential District 4 units/acre) Zoning Districts to the R-4MX (Medium Density Mixed Residential 4 units/acre) Zoning District. This item was forwarded from the Planning & Zoning Board's October 18, 2022 Regular Meeting for Commission consideration following a 7-0 vote for approval.

Recommended Action: Forward Ordinance 2022-18 to the January 9, 2023 Regular Meeting for second reading and public hearing.

#### C. Ordinance 2022-10, Outline Development Plan, Harbourside Tennis Club, 3000 Harbourside Drive

Ordinance 2022-10 proposes an amendment to a previously approved Planned Unit Development/Outline Development Plan (PUD/ODP) for the addition of four pickleball courts and additional parking at the Harbourside Tennis Club. This item was forwarded from the Planning & Zoning Board's November 15, 2022 Regular Meeting for Commission consideration following a 7-0 vote for approval.

Recommended Action: Forward Ordinance 2022-10 to the January 9, 2023 Regular Meeting for second reading and public hearing.

## **7. Site Development Order**

Site Development Plan Order 2022-02, Harbourside Tennis Club Pickleball Courts, 3000 Harbourside Drive

Site Development Plan Order 2022-02 provides for the development of four pickleball courts and additional parking at the Harbourside Tennis Club. This item was forwarded from the Planning & Zoning Board's November 15, 2022 Regular Meeting for Commission consideration following a 7-0 vote for approval.

Recommended Action: Forward Site Development Plan Order to the January 9, 2023 Regular Meeting for second reading and public hearing.

## **8. Ordinance – Second Reading and Public Hearing**

- A. Ordinance 2022-26, Providing for Referendum Language for Charter Amendment, Scheduling of July Regular Meeting

At their October 17, 2022 Regular Meeting the Commission directed the Town Attorney and Manager to develop referendum language for a Charter Amendment related to changing the July Regular Meeting date when it falls adjacent to the July 4 holiday. Ordinance 2022-26 provides language to amend the Charter with an option for cancelling the July Regular Meeting.

Recommended Action: Consider Ordinance 2022-26.

- B. Ordinance 2022-25, Establishing the 2023 Election Dates

The Town Commission will consider Ordinance 2022-25 which provides for March 14, 2023 for the General Municipal Election. A preliminary election date is not required as there are no contested seats. It also provides for early voting in accordance with State law, for ballot presentation, and advertising. If Ordinance 2022-26 is not adopted there will be no Town items on the March ballot and this Ordinance will not be necessary.

Recommended Action: Consider Ordinance 2022-25.

## **9. Resolutions and Public Hearing**

Resolution 2022-25, Amending the FY23 General Fund, and Water and Wastewater Fund Adopted Budgets to Carryover Open Purchase Orders from FY22

As part of the Town's annual year-end close of the fiscal year Budget, all accounts must transfer unspent or unencumbered balances. Resolution 2022-25 provides for carryovers of Open Purchase Orders in the General Fund, and Water and Wastewater Fund from FY22 to FY23.

Recommended Action: Pass Resolution 2022-25.

## **10. New Business**

Request for Approval of the Metropolitan Planning Organization (MPO) Priorities

Each year the Town Commission establishes and approves the Town's priorities for the MPO. Town staff will present a list of recommendations for Commission consideration.

Recommended Action: Approve the MPO priorities.

**11. Town Commission Comments**

**12. Town Attorney Comments**

**13. Town Manager Comments**

**14. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.