



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;
Gary Coffin, District 1; Penny Gold, District 2;
Debra Williams, District 4; Debbie Murphy, District 5;
and B.J. Bishop, At-Large

AGENDA REGULAR MEETING April 3, 2023 - 1:00 PM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

A. Committee Reports

B. Final Report of 2023 Annual Citizens' Survey by University of South Florida (USF) Florida Institute of Government

Dr. Stephen Neely of USF Florida Institute of Government, will present the Final Report of the 2023 Annual Citizens' Survey

Recommended Action: None, informational only.

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

February 21, 2023, Regular Workshop Meeting; February 21, 2023, Special Meeting; March 6, 2023, Regular Meeting; March 20, 2023, Statutory Meeting; and March 20, 2023, Regular Workshop Meeting Minutes.

Recommended Action: Approve Minutes.

B. Public Forum Permit (PFP) Application Requests for Waiver of Permit Fees

Christ Church of Longboat Key for May 4, 2023, National Day of Prayer; and Longboat Island Chapel for April 22, 2023, Nature Walks & Talks for Earth Day.

Recommended Action: Waive the \$100 PFP application fee.

C. Resolution 2023-06, Annual Beach Funding Resolution

The State of Florida Beach Management Funding Assistance Program is a recurring source of funding for the Town's beach nourishment projects. An annual beach funding resolution is required to accompany the Town's Local Government Funding Request application for State cost-sharing grants.

Recommended Action: Pass Resolution 2023-06

D. Resolution 2023-07, Authorization to Execute Florida Department of Transportation Agreement BEF17 for Gulf of Mexico Drive Mowing and Litter Collection

Gulf of Mexico Drive right-of-way enhanced maintenance, including mowing and litter removal, is funded in part through an agreement between the Town and FDOT. The current agreement BE922 expires April 14, 2023. Agreement BEF17 continues services and funding for a period of three years through April 2026. Resolution 2023-07 provides for Commission approval of the FDOT Maintenance Agreement, and authorization for the Town Manager to execute the agreement on behalf of the Town.

Recommended Action: Pass Resolution 2023-07.

E. Sea Level Rise & Resiliency Comprehensive Adaptation Plan

At the March 20, 2023, Regular Workshop Meeting there was consensus to forward the Sea Level Rise & Resiliency Comprehensive Adaptation Plan to the April 3, 2023, Regular Meeting in order for the Commission to formally accept this Plan. Next steps is to use the Plan to pursue grant funding opportunities, plan Capital Improvement Program projects with available project and matching grant funding, and adopt modification to the Town Code over time as needed.

Recommended Action: Accept the Comprehensive Adaptation Plan

6. Ordinances – Second Reading & Public Hearing

A. Ordinance 2022-19, Amending Comprehensive Plan, Infrastructure Element

Ordinance 2022-19 incorporates the third batch of Comprehensive Plan amendments identified in the Evaluation and Appraisal Report. These changes are to update the Infrastructure Element. Following first reading, Ordinance 2022-19 was transmitted to the Department of Economic Opportunity for review and comment prior to scheduling second reading and public hearing at the April 3, 2023, Regular Meeting.

Recommended Action: Adopt Ordinance 2022-19.

B. Ordinance 2022-22, Amending the Comprehensive Plan, Mobility Element

Ordinance 2022-22 incorporates the fourth batch of Comprehensive Plan amendments identified in the Evaluation and Appraisal Report. These changes are to update the Mobility Element. Following first reading, Ordinance 2022-22 was transmitted to the Department of Economic Opportunity for review and comment prior to scheduling second reading and public hearing at the April 3, 2023, Regular Meeting.

Recommended Action: Adopt Ordinance 2022-22.

7. Resolution & Public Hearing

- A. Resolution 2023-05, Amending the FY23 General Fund Adopted Budget, Using Unappropriated Fund Balance Emergency Reserves to Cover Hurricane Ian Expenditures

The Town incurred expenses of \$510,361 for Debris Removal and \$75,244 related to Emergency Protective Measures, supplies, repairs, and minor equipment. These expenses are eligible for FEMA (Federal Emergency Management Agency) reimbursement through the State of Florida Disaster Declaration. Resolution 2023-05 provides for a Budget Transfer of \$585,606 which will be transferred back into the General Fund when FEMA reimburses the Town.

Recommended Action: Pass Resolution 2023-05.

- B. Resolution 2023-08, Amending the FY23-FY27 Five Year Capital Plan; Amending the Beach Capital Project Fund for the Construction of the Greer Island Spit Management Project

In order to return the beach quality sand from the Greer Island Spit and Canal 1A to the newly established groin field in the vicinity of North Shore Road, adequate funds need to be available to contract for dredging services. The two emergency dredge efforts in Spring 2021 and Summer 2022 left \$197,477 available in Canal Dredging 1A Beneficial Use line item. Based on recent bids an additional \$1,002,523 is requested to fund this project.

Recommended Action: Pass Resolution 2023-08.

8. New Business

- A. Advisory Board Appointment to Planning & Zoning Board

An appointment for the open seat on the Planning & Zoning Board will be considered at the April 3, 2023, Regular Meeting. There is one vacancy on the P&Z Board and seven applications have been received.

Recommended Action: Appoint member to Planning & Zoning Board.

- B. Commission Appointments to Town Committees and Outside Agencies

Each year following the General Municipal Election and Statutory Meeting, the Town Commission makes appointments of its members to committees named in the Town Code or as required by outside agencies.

Recommended Action: Appoint Commissioners to Town committees and outside agencies.

- C. Recommendations on Part 1 of Batch 5 Comprehensive Plan Amendments – Conservation & Coastal Management Element and Recreation & Open Space Element

The Town Commission will consider Planning & Zoning (P&Z) Board recommended changes to the Conservation & Coastal Management Plan Element of the Comprehensive Plan. This is Batch 5 of a series of updates recommended as part of the Evaluation and Appraisal Report review that occurred in 2021.

Recommended Action: Accept P&Z Board Recommendations, and proceed with Ordinance to be considered by the P&Z Board prior to presenting for first reading by Town Commission.

9. Town Commission Comments

10. Town Attorney Comments

11. Town Manager Comments

12. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.