



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;
Gary Coffin, District 1; Penny Gold, District 2;
Debra Williams, District 4; Debbie Murphy, District 5;
and B.J. Bishop, At-Large

AGENDA REGULAR MEETING May 1, 2023 - 1:00 PM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

A. Committee Reports

B. Proclamations

1. National Public Works Week – May 21-27, 2023
2. Jewish American Heritage Month - May 2023

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

April 3, 2023, Special Workshop (G&O); April 3, 2023, Special Workshop (Meet and Greet); April 3, 2023, Regular Meeting; and April 17, 2023, Special Workshop (Commission Retreat).

Recommended Action: Approve Minutes.

B. Cancellation of the July Workshop and August Meetings

Pursuant to Article II, Section 13, of the Town Charter, the Commission has the authority to cancel the July and August Regular Workshop Meetings and the August Regular Meeting.

Recommended Action: Approve the cancelation of the July 2023 Workshop and August 2023 Regular and Workshop Meetings.

C. Resolution 2023-09, Participation in a Special Joint Workshop Meeting

Resolution 2023-09 provides compliance with Florida Statutes, Section 166.0213, for the Town Commission and authorizes participation in a Special Joint Workshop Meeting with the Manatee Board of County Commissioners on May 25, 2023.

Recommended Action: Pass Resolution 2023-09.

D. Resolution 2023-11, Citizens Tax Oversight Committee

Resolution 2023-11 provides for continuation of the Citizens Tax Oversight Committee in accordance with Sarasota County Ordinance 2022-001.

Recommended Action: Pass Resolution 2023-11.

E. TECO/People's Gas Easement Request

The Town has received a request from TECO/People's Gas for approval of an Easement Agreement to facilitate the replacement of the existing four-inch crossing of New Pass with a new six-inch main.

Recommended Action: Approve the Easement Agreement and authorize execution by the Town Manager.

F. Florida Power and Light Company Easement Request

The Town has received a request from Florida Power and Light (FPL) Company for approval of an Easement Agreement to place equipment at 4052 Gulf of Mexico Drive (Bayfront Park Recreation Center) to facilitate the undergrounding project.

Recommended Action: Approve the Easement Agreement and authorize execution by the Town Manager.

6. Ordinances First Reading and Public Hearing

Ordinance 2023-08, Town Code Chapter 111, Business Tax Receipts

Public hearing to consider Ordinance 2023-08 to amend the fee schedule in Chapter 111, Business Tax Receipts, increasing fees by five percent as provided for in F.S. Section 205.0535.

Recommended Action: Pass Ordinance 2023-08 on first reading and public hearing and forward to the June 5, 2023, Regular Meeting for second reading and public hearing.

7. Ordinances First Reading

Ordinance 2023-05, Town Code Chapter 38, Procurement Code Amendments

Proposed revisions to Chapter 38 include raising purchasing authority and the threshold for the procurement of supplies, services, or construction items from \$3,000 to \$5,000 in Sections 38.15 and 38.18 of the Code.

Recommended Action: Pass Ordinance 2023-05 on first reading and forward to the June 5, 2023, Regular Meeting for second reading and public hearing.

8. New Business

A. Appointments to the Town's Advisory Boards/Committees

Due to term expirations and vacancies on the Citizens Tax Oversight Committee, Consolidated Retirement System Board of Trustees, Planning and Zoning Board, and the Zoning Board of Adjustment, Commission appointments are required to fill open/term expiration seats.

Recommended Action: Appoint members to Town Boards and Committees.

B. Fiscal Year (FY) 2023 Mid-Year Update

As of March 31, 2023, Staff has completed review of the first six months of FY23 and will provide an update on year to date accomplishments and a financial overview of the FY22 Budget.

Recommended Action: None, informational only.

C. Request from Florida Department of Transportation (FDOT) for a Subordination Agreement

The Town currently has an interest in certain lands for utility facilities that have been determined necessary for highway purposes and require a Subordination of Town Utilities Interest Agreement for use of the lands for highway purposes. FDOT has requested the Town's authorization and will pay to have utility facilities relocated if necessary to prevent conflict with the facilities.

Recommended Action: Approve the Subordination Agreement and authorize execution by the Town Manager.

D. Appointment of Commissioners to serve as Liaisons to Sarasota and Manatee Counties

The Town Commission requested consideration for appointment of Commission members to serve as liaisons to Sarasota County and Manatee County.

Recommended Action: Appoint one Commissioner to serve as a liaison for each County.

E. Consideration of Additional Pickleball Courts at Bayfront Park Recreational Center

At the April 17, 2023, Town Commission Retreat, it was determined that additional discussion of options for pickleball play at Bayfront Park was required.

Recommended Action: Provide direction to Town Manager.

9. Town Commission Comments

10. Town Attorney Comments

11. Town Manager Comments

12. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.