

## M E M O R A N D U M

**TO:** Town Commission  
**FROM:** Howard Tipton, Town Manager  
**REPORT DATE:** May 10, 2023  
**MEETING DATE:** June 5, 2023  
**SUBJECT:** Resolution 2023-13, Providing for Emergency Authorization for Town Manager

### **Recommended Action**

Pass Resolution 2023-13.

### **Background**

Historically, the Town Commission would consider a Resolution that establishes a hierarchy of decision-making processes immediately after a disaster event. The preferred option would be to have a meeting of the Commission with a quorum of Commissioners physically present to take action.

If physically obtaining a quorum is not possible then some or all of the Commissioners could also attend by telephone.

If neither of the previous two options are possible, then the Town Manager is authorized to waive the procedures and formalities otherwise required to:

1. Perform public work and take whatever action is necessary to ensure health, safety, and welfare of the community.
2. Enter into contracts.
3. Incur obligations.
4. Employ permanent and temporary workers.
5. Utilize volunteer workers.
6. Rent equipment as necessary.
7. Acquire and distribute, with or without compensation, supplies, materials, and facilities.
8. Appropriate and expend public funds.

If a major storm event were to occur, the Town needs to be able to react quickly. Resolution 2023-13 allows the Town Manager to take steps deemed necessary to initiate recovery activities if the Town Commission is not available to act.

### **Staff Recommendation**

Pass Resolution 2023-13

### **Attachment (Available at the Town Clerk's Office)**

Resolution 2023-13

**End of Agenda Item**