



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;

Gary Coffin, District 1; Penny Gold, District 2;

Debra Williams, District 4; Debbie Murphy, District 5;

and B.J. Bishop, At-Large

AGENDA REGULAR MEETING September 11, 2023 - 1:00 PM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

Committee Reports

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

June 20, 2023, Special Meeting, and June 30, 2023, Regular Meeting.

Recommended Action: Approve Minutes.

B. Resolution 2023-03, Joint Meeting with Sarasota County Commission

Resolution 2023-03 provides compliance with Florida Statutes, Section 166.0213, and authorizes participation in a Special Joint Workshop Meeting between the Town Commission and the Sarasota Board of County Commission on October 11, 2023.

Recommended Action: Pass Resolution 2023-03.

C. Resolution 2023-10, Joint Meeting with City of Sarasota Commission

Resolution 2023-10 provides compliance with Florida Statutes, Section 166.0213, and authorizes participation in a Special Joint Workshop Meeting between the Town Commission and the Sarasota City Commission on October 9, 2023.

Recommended Action: Pass Resolution 2023-10.

D. Resolution 2023-26, Joint Meeting with Manatee County Commission

Resolution 2023-26 provides compliance with Florida Statutes, Section 166.0213, and authorizes participation in a Special Joint Workshop Meeting between the Town Commission and the Manatee County Commission on October 31, 2023.

Recommended Action: Pass Resolution 2023-26.

E. Resolution 2023-27, Providing for Reimbursement for Expenditures

Resolution 2023-27 provides for reimbursement for professional services rendered in the completion and filing of the Florida Commission on Ethics statutory filing of Form 6, Full Financial Disclosure.

Recommended Action: Pass Resolution 2023-27.

F. Requests for Waiver of Public Forum Permit (PFP) Fees

Requests were received from the following entities for a waiver of the PFP fees for their upcoming events on Longboat Key: The Paradise Center - Making Strides Breast Cancer Walk, October 21, 2023; All Angels by the Sea Episcopal Church - Blessing of the Pets, October 22, 2023; and St. Mary Star of the Sea - Annual Rummage Sale, March 8-9, 2024.

Recommended Action: Approve the waiver requests.

G. Ratification and Approval of Filing of Forfeiture Litigation

On July 15, 2023, the Longboat Key Police Department made a traffic related stop that led to an arrest and discovery of prohibited contraband (cash and drugs) within the vehicle. The value of the contraband was \$7,859.62 in U.S. currency. Because forfeiture actions are statutorily driven and have strict filing deadlines and processes, it was necessary to file a forfeiture Complaint before the Town Commission returned from their summer recess or the Town would lose its ability to pursue a forfeiture claim. Accordingly, in consultation with the Town Manager and Police Chief, our collective recommendation was that the Town file the forfeiture action and request ratification of the suit by the Town Commission at the September Regular Meeting.

Recommended Action: Ratify and approve the Town Attorney office's filing of the forfeiture complaint in the lawsuit captioned, *In Re: Forfeiture of \$7,859.62, Case No. 2023 CA 6287 NC (pending the Twelfth Judicial Circuit Court)* and authorize the Town Attorney's office to continue to pursue the litigation on the Town's behalf.

6. Resolutions and Ordinances

A. Resolution 2023-14, Certification of the Annual Assessment Roll for the Gulf of Mexico Drive (GMD) Utility Undergrounding Project

Public hearing to consider Resolution 2023-14, certifying the annual assessment roll for compliance with administrative provisions for the GMD Utility Undergrounding Project assessment roll. Resolution 2023-14 must be passed prior to September 15, 2023.

Recommended Action: Following public hearing, pass Resolution 2023-14.

B. Resolution 2023-15, Certification of the Annual Assessment Roll for the Neighborhood Utility Undergrounding Project

Public hearing to consider Resolution 2023-15, certifying the annual assessment roll for compliance with administrative provisions for the Neighborhood Utility Undergrounding project assessment roll. Resolution 2023-15 must be passed prior to September 15, 2023.

Recommended Action: Following public hearing, pass Resolution 2023-15.

C. Resolution 2023-24, Fiscal Year 2022-2023 (FY23) Budget Amendment

Public hearing to consider Resolution 2023-24 to amend the Sarasota County Infrastructure Surtax (IST) Fund (Phase III) for the FY10-24 Budget. The seventh amendment to the IST 2010-2024 budget is being proposed to reallocate and amend revenues of \$1,077,917 and to reallocate a balance of \$171,159 remaining in the Public Facilities to Public Safety in the amount of \$858,695 and Parks and Recreation Improvements of \$390,381 in order to fund the requested projects contained in the Capital Improvement Plan (CIP).

Recommended Action: Following public hearing, pass Resolution 2023-24.

D. Resolution 2023-25, Amending the Ambulance Fee Schedule

Public hearing to consider Resolution 2023-25, to amend the Ambulance Fee Schedule for ambulance transport service to align the Town's fees with prevailing rates in the area.

Recommended Action: Following public hearing, pass Resolution 2023-25.

E. Ordinance 2023-01, to Amend Town Code Chapter 160, Comprehensive Plan, Conservation and Coastal Management and Recreation and Open Space Elements

Second reading and public hearing to consider Ordinance 2023-01, incorporating the fifth batch of Comprehensive Plan amendments identified in the Evaluation and Appraisal Report. These changes are to update the Conservation and Coastal Management and Recreation and Open Space Elements. Following first reading and public hearing on June 5, 2023, Ordinance 2023-01 was transmitted to the Florida Department of Commerce for review and comment and the Town received a response noting no objections or comments to the amendments.

Recommended Action: Adopt Ordinance 2023-01 following second reading and public hearing.

F. Ordinance 2023-11, to Amend Town Code Chapter 34, Employment

First reading to consider Ordinance 2023-11 to amend Section 34.101, relating to the appointment process and term expiration dates for the Consolidated Retirement System Board of Trustees and the election procedures for employee Trustees.

Recommended Action: Pass Ordinance 2023-11 on first reading and forward to the October 2, 2023, Regular Meeting for second reading and public hearing.

7. NEW BUSINESS

2024 Town Commission Meeting Schedule

Each year the Town Commission adopts its annual meeting calendar for the upcoming year which includes all customary meetings and required meetings that can be reasonably anticipated at this time. The schedule accommodates Town-observed holidays, religious observances, Florida Statutes advertising requirements for Budget adoption, and incorporated Commission-stated preference regarding holidays and other conflicts.

Recommended Action: Adopt 2024 Town Commission Meeting Schedule.

8. Town Commission Comments

9. Town Attorney Comments

10. Town Manager Comments

11. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.