

M E M O R A N D U M

TO: Howard Tipton, Town Manager

FROM: Allen Parsons, AICP, Director, Planning, Zoning and Building Department

REPORT DATE: September 19, 2023

MEETING DATE: September 26, 2023

SUBJECT: Ordinance 2023-09, Amending the Capital Improvements Schedule of the Capital Improvements Element Concurrent with Adoption of the Fiscal Year 2023-2024 (FY24) Budget

Recommended Action

Adopt Ordinance 2023-09 upon second reading and public hearing.

Background

With the adoption of the 2011 Community Planning Act, the Florida Legislature revised the procedural requirements for updating the Five-Year Schedule of Capital Improvements. The Town still must review the Capital Improvement Element (CIE) on an annual basis, but any modifications to the Schedule or other data, such as deleting the past year and adding a new fifth year to the five-year plan, are no longer considered amendments to the Comprehensive Plan. The update of the CIE must be adopted by ordinance but is not transmitted to the State for review and comment. This change applies only to the five-year schedule of capital improvements, and not to text amendments, unless the text is restating the schedule or data.

Ordinance 2023-09 concurrently updates the five-year capital improvement schedule with the adoption of the Town's FY24 Budget by the Town Commission. Approval of Ordinance 2023-09 provides for adoption of the Capital Improvements Element updates as part of the adoption of the FY24 Budget.

Staff Recommendation

Adopt Ordinance 2023-09 upon second reading and public hearing.

Attachments (Available in the Town Clerk's office)

Ordinance 2023-09

End of Agenda Item