

**MINUTES
LONGBOAT KEY TOWN COMMISSION
REGULAR WORKSHOP
APRIL 15, 2019 - 1:00 PM**

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Town Clerk Trish Shinkle

Call to Order/Pledge of Allegiance

Mayor Spoll called the April 15, 2019, Regular Workshop to order at 1:00 p.m., in the Town Commission Chamber, Town Hall, 501 Bay Isles Road, Longboat Key, Florida. Commr. Pastor led the Pledge of Allegiance.

Public to be Heard

1. Opportunity for Public to Address Town Commission - No items were presented.

Committee Reports

2. Manatee County Special Liaison Report

A. Organizations

Vice Mayor Zunz noted he and Town Manager Tom Harmer attended the Barrier Island Elected Officials meeting and reviewed the issues discussed.

3. Sarasota County Special Liaison Report - No items were presented.

4. Other Reports - No items were presented.

Discussion Items

5. Discussion Regarding Building Permit and Fire Fee Study

Town Staff and Consultants, BerryDunn have conducted a Building Permit and Fire Fee Study and will present their findings and recommendations to the Town Commission. Resolution 2019-03 provides for and establishes a fee structure. Recommended Action: Forward Resolution 2019-03 to the May 6, 2019, Regular Meeting for formal action.

Mayor Spoll noted the consultants were unable to attend due to flight cancellations and advised that the consideration of the item had been deferred to a future date.

6. Discussion Regarding Parking Options in Longbeach Village

Residents of Longbeach Village have expressed concerns with increased traffic and on-street parking along Broadway and side streets with adjacency to the two restaurants. Town staff has reached out to residents and restaurants to attempt to identify solutions to address parking issues. Recommended Action: Prepare an Ordinance, amending Chapter 74, Parking Schedules, to restrict parking on the north side of Russell Street.

Following comments by Town Manager Tom Harmer, Planning, Zoning, and Building Department Director Allen Parsons gave a PowerPoint presentation regarding the parking options in Longbeach Village. Discussions were held with Mr. Parsons and Fire Chief Paul Dezzi, on the following topics/issues:

- option to include Poinsettia for one-sided parking
- parking at Mar Vista
- ability for fire trucks to maneuver through streets

6. Discussion Regarding Parking Options in Longbeach Village - Continued

- enforcement of set-backs from intersections along Broadway
- option to prohibit valet parking on public streets/right-of-way and/or at restaurant sites
- rights conferred to property owners
- consideration to require all employees to park off-site for the Shore and Mar Vista restaurants
- resident parking only
- requiring a reservation system.

The following individuals commented on parking in the Village. Discussions were held throughout speaker presentations.

- Mr. Henry Smith, Linley Street
- Mr. Pete Rowan, Broadway

Police Chief Pete Cumming commented on removal of vehicles parked for extended periods and individuals living on boats outside of mooring locations.

The following individuals commented on parking in the Village. Discussions were held throughout speaker presentations.

- Ms. Cindy Fischer, Linley Street
- Ms. Carla Rowan, Broadway
- Ms. Lynne Hayden, Russell Street
- Mr. Michael Drake, Longboat Drive South
- Ms. JoAnn Schwencke, Fox Street

Discussion ensued on the restricted parking on the public roadway in the Longbeach Condominium area.

Mr. Jim Brown, Harbourside Drive, commented on the parking issues in the Village and the required off-island parking for Jewfish Key residents.

There was consensus to draft an Ordinance establishing one-sided parking areas on Russell Street and Poinsettia Avenue, south of Broadway.

Discussion ensued on the following topics/issues:

- prohibiting valet parking on public right-of-way
- prohibit overnight parking
- reduce the speed limit on Broadway to 20 miles per hour
- increase the set-backs from the intersections to provide for safe ingress and egress from side streets.

Subsequent to comments on providing resident only parking, Town Attorney Maggie Mooney noted she would review the legality of limiting, prohibiting, or requiring valet parking on private property.

There was consensus to prohibit valet parking on public right-of-way.

Discussion ensued on the following topics/issues:

- existing entitlements held by both restaurants in the Village
- review by the Town Attorney of the existing entitlements

6. Discussion Regarding Parking Options in Longbeach Village - Continued

- consideration of requiring a reservation system for restaurants
- option to establish town-wide limit on parking periods (no more than three days)
- restrict parking after 10 p.m. on all Village streets.

Town Manager Harmer noted the Shore Restaurant would use a reservation system but have indicated that they will continue to seat those without a reservation when seating is available.

Mr. Parsons noted the following items that Staff will be incorporating into Chapter 74 of the Town Code based on Commission discussion:

- one-sided parking on Russell and Poinsettia Avenue
- prohibit use of private valet parking on public streets town-wide
- prohibit a vehicle from remaining more than three days on public streets town-wide
- restrict parking after 11:00 p.m. town-wide
- reducing the speed limit to 20 miles per hour on Broadway
- increase set-backs at intersections in the Village.

RECESS: 2:30 p.m. - 2:42 p.m.

Following comments, there was not consensus to provide for resident-only parking in the Village at the current time.

7. Utilities Undergrounding Project Update

At each Regular Workshop Meeting the Town Manager and staff will provide an update on various components of the Utility Undergrounding Project. Recommended Action: None, informational only.

Following comments by Town Manager Tom Harmer, Public Works Director Isaac Brownman gave a PowerPoint presentation on the Utilities Undergrounding project. Discussions were held on the following topics/issues:

- FCC (Federal Communications Commission) regulations relating to small cell facilities and the ability to regulate aesthetics
- State versus Federal regulations
- existing standards in the Town Code
- ensuring height of poles will provide coverage
- investment of private partners.

Public Works Project Manager James Linkogle continued the PowerPoint presentation outlining existing regulations in the Town Code. Discussions were held on the type of equipment to be used. Mr. Mark Porter, CDM Smith, provided an overview of the project budgets. Discussions were held with Mr. Porter and Mr. Linkogle on the following topics/issues:

- lighting locations
- pole options
- estimated budget/cost of poles
- use of excess funds in accordance with the ballot question
- neighborhood project budget

7. Utilities Undergrounding Project Update - Continued

- pole specifications/estimated costs/types and size of poles
- locations of various types of poles for Commissioners to view.

Mr. Steve Reid, Longboat Key News, commented on the undergrounding project.

8. Longboat Key Arts, Culture & Education Center Project – Pre-Construction Agreement Between the Town of Longboat Key and Ringling College of Art & Design

An initial Pre-Construction Agreement between the Town of Longboat Key (Town) and Ringling College of Art & Design (Ringling) was executed on February 21, 2017, with an amendment to the initial Pre-Construction Agreement on March 5, 2018. At their March 4, 2019, Regular Meeting the Town and Ringling agreed to modify program elements to reduce the estimated cost of the project to help meet fundraising expectations. At their April 1, 2019, Regular Meeting and April 8, 2019, Special Meeting, the Commission asked staff to further clarify terms of the Pre-Construction Agreement and identify key milestones going forward. Recommended Action: Approve the Pre-Construction Agreement between the Town and Ringling.

Town Manager Tom Harmer commented on the draft agreement advising that he has been in discussion with Ringling on the amended agreement and noted Ringling's response. Public Works Director Isaac Brownman provided an overview of the amendments to the original draft and exhibits, noting the changes as discussed by the Town Commission.

Discussion ensued with Town Attorney Maggie Mooney, Mr. Brownman, and Town Manager Harmer on the following topics/issues:

- expiration of the previous Memorandum of Understandings (MOU) and referencing the terms from the expired agreement in the new agreement
- ability to add to "Whereas" clause identifying that previous agreements had been terminated
- previous consideration of the draft MOU
- previous consideration of the Pre-Construction Agreement
- option to postpone action and have joint meeting with Ringling representatives
- Ringling's management of Longboat Key Arts Center
- consideration of current Education Center programs
- postponing versus proceeding with the agreement.

Ms. Joan Partridge, Gulf of Mexico Drive, commented on the management of the Longboat Key Art Center.

Mr. Jim Brown, Harbourside Drive, commented on the proposed MOU.

There was consensus to move forward on the Town Center Project and to continue to work with Ringling.

Mr. Jeff Mayer, Longboat Key Foundation, commented on the fund raising efforts and lack of decision on the proposed agreement.

There was majority consensus to move forward at the May Regular Meeting to consider and approve a Pre-Construction Agreement.

Town Attorney Mooney noted she will review the language relating to the previous agreements.

Town Commission Comments

A. Public Works

Commissioner Haycock urged the Commission to walk the Town Center property.

B. Public Works

Commissioner Daly requested an update on the status of pickleball at a future workshop.

Town Manager Tom Harmer noted Staff is awaiting the update from the engineer and the review of site options is on-going.

Town Manager Comments

A. Town Commission

Town Manager Tom Harmer noted that Mr. Mark Huey of the Sarasota County Economic Development Corporation (EDC) will make a presentation at the May 20, 2019, Regular Workshop, and advised of the event at the Selby Library on May 3, 2019.

Town Attorney Comments

A. Town Commission

Town Attorney Maggie Mooney commented on the scheduled Sarasota City Commission Meeting and inquired as to the interest to hold a Joint Meeting with the City of Sarasota Commission.

Following individual comments, there was consensus to invite the City of Sarasota Commission to participate in a Joint Meeting.

Adjournment

Mayor Spoll adjourned the April 15, 2019, Regular Workshop at 5:31 p.m.

Minutes Approved: 06-03-2019