



This meeting will be live-streamed via the Town's website.

## Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

[www.longboatkey.org](http://www.longboatkey.org)

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;

Gary Coffin, District 1; Penny Gold, District 2;

Debra Williams, District 4; Debbie Murphy, District 5;

B.J. Bishop, At-Large

### AGENDA REGULAR MEETING November 6, 2023 - 1:00 PM

#### 1. Call to Order and Pledge of Allegiance

#### 2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

#### 3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

#### 4. Reports

Committee Reports

#### 5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

##### A. Approval of Minutes

September 11, 2023, Regular Meeting; September 11, 2023, Special Meeting (Budget); September 18, 2023, Special Meeting (St. Regis Development); September 26, 2023, Regular Workshop; September 26, 2023, Special Meeting (Budget); October 2, 2023, Regular Meeting; October 9, 2023, Joint Meeting-City of Sarasota; October 11, 2023, Joint Meeting-Sarasota County.

Recommended Action: Approve Minutes.

B. Request for Waiver of Public Forum Permit (PFP) Fee

A request was received for a waiver of the \$100 permit fee from the Longboat Key Chamber of Commerce for their 5<sup>th</sup> annual Holiday Tree Lighting event at the Town Center Green, November 25, 2023, from 3:30 to 7:30 PM.

Recommended Action: Waive the \$100 PFP application fee.

C. Settlement Agreement and Waiver with Tamara Cadet

To approve and authorize execution of a Settlement Agreement and Waiver relating to the forfeiture complaint filed *In Re: Forfeiture* of \$7,859.62. *Case No.2023 CA 006287 NC, Town of Longboat Key vs. Tamara Cadet.*

Recommended Action: Authorize the Town Manager and Police Chief to enter into a Settlement Agreement and Waiver on the Town's behalf as approved by the Town Attorney's office in the lawsuit captioned, *In Re: Forfeiture* of \$7,859.62, Case No. 2023 CA 6287 NC (pending the Twelfth Judicial Circuit Court).

D. Resolution 2023-31 and Statewide Mutual Aid Agreement

The Florida Division of Emergency Management has issued a 2023 Statewide Mutual Aid Agreement, in accordance with Chapter 252, Florida Statutes, which supersedes previously executed agreements. In order to participate, the Commission must adopt a Resolution approving and authorizing execution of the Agreement by the Town Manager. Resolution 2023-31 provides this authority following formal action by the Commission.

Recommended Action: Pass Resolution 2023-31 and authorize execution of the 2023 Statewide Mutual Aid Agreement by the Town Manager.

## 6. NEW BUSINESS

A. Annual Beach Update

Annual beach update from Town Staff and the Town's Beach Consultant, Olsen Associates.

Recommended Action: None, informational only.

B. Navigation Maintenance Program

At the March 20, 2023, Regular Workshop Meeting, Taylor Engineering and its subcontractor, Government Services Group, briefed a path forward to establish funding for a Navigation Maintenance Program. The Consultants will present the results of the Phase II efforts, including developing cost estimates, grouping of canals, determining revenue requirements, and development of a schedule of rates.

Recommended Action: Approve the funding methodology and proceed to community workshops.

C. 2024 Annual Citizen Satisfaction Survey

Town staff will provide an update on the plans for the 2024 Annual Citizen Satisfaction Survey and seek consensus on the policy level questions to be included in the 2024 survey.

Recommended Action: Approve the updated policy level questions for the Citizen Satisfaction Survey.

## 7. Ordinances and Resolutions

A. Ordinance 2023-12, Establishing the 2023 Election Dates

To consider Ordinance 2023-12 which provides for the dates of January 30, 2024, for a Preliminary Election (if required), and March 19, 2024, for the General Municipal Election. It also provides for early voting, in accordance with State law, ballot presentation, and advertising.

Recommended Action: Forward Ordinance 2023-12 to the December 4, 2023, Regular Meeting for second reading and public hearing.

B. Resolution 2023-30, Amending the FY23 Budget

Public hearing to consider Resolution 2023-30 to amend the Fiscal Year 2022-2023 Budget to provide for year-end transfers.

Recommended Action: Following public hearing, pass Resolution 2023-30.

**8. Town Commission Comments**

**9. Town Attorney Comments**

**10. Town Manager Comments**

**11. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.