

**MINUTES
LONGBOAT KEY TOWN COMMISSION
SPECIAL WORKSHOP
STRATEGIC PLANNING
APRIL 26, 2019 - 10:00 AM**

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Town Clerk Trish Shinkle

Call to Order/Pledge of Allegiance

Mayor Spoll called the April 26, 2019, Strategic Planning Special Workshop to order at 10:00 a.m., at the Windward Bay Condominiums Clubhouse, 4888 Gulf of Mexico Drive, Longboat Key, Florida, and led the Pledge of Allegiance.

Public to be Heard

1. Opportunity for Public to Address Town Commission

A. Town Commission

Mr. Dan Rescito, Windward Bay, thanked the Commission for their efforts, commented on parking in the Village, and welcomed the Commission to Windward Bay.

Discussion Items

2. Strategic Planning

A. Town Manager's Introduction

Town Manager Tom Harmer reviewed the process for the meeting and the issues to be discussed.

Public to be Heard - Continued

1. Opportunity for Public to Address Town Commission - Continued

B. Public Works

Mr. David Brenner, Gulf of Mexico Drive, commented on the development of the Town Center and suggested that a full public survey be completed to determine the public interest and commented on the undergrounding project relating to the cell service component.

Discussion Items - Continued

2. Strategic Planning - Continued

A. Town Manager's Introduction - Continued

Town Manager Harmer commented on the events of the past year, past and current workload and the impact to Staff, economic conditions, and leadership principles, and reviewed the relationship between the Commission and Staff.

Upon inquiry, discussions were held with Town Manager Harmer and Town Attorney Maggie Mooney on the following topics/issues:

2. Strategic Planning - Continued

A. Town Manager's Introduction - Continued

- relationship between the Commission and Staff
- the expectations of the Commissioners relating to Staff presentations
- communication efforts
- opportunities for improvement: electronic versus paper copies; providing a time frame for Commission consideration and formal action; selection and training of individuals appointed to advisory boards/committees; emergency response plan; improvement to process for appointments of applicants to boards/committees; option to restructure the application form.

RECESS: 11:27 a.m. - 11:45 a.m.

B. Mission/Vision/Goals

Town Manager Harmer continued the presentation with discussion held on the following topics/issues:

- proposed Annual Strategic Planning Calendar
- options to perform a citizen survey
- 2011 Mission and Vision Statement
- seasonal residency concerns
- previous discussions on the placement of a retirement home
- existing Core Values and Goals.

C. FY20 Budget Schedule and Parameters

Town Manager Harmer commented on the budget schedule and Fiscal Year (FY) 20 budget approach. Discussions were held on unfunded and mandated State legislation.

D. Town Initiatives

Town Manager Harmer commented on the Goals and Objectives input from the April 15, 2019, Special Workshop. Discussions were held on the following topics/issues:

- beautification of Gulf of Mexico Drive
- Comprehensive Beach Management Plan
- canal dredging funding issues
- Manatee County funding support to the Town
- participation of North end residents to put pressure on County Commissioners
- new medical facility planned
- Manatee versus Sarasota transit services provided
- BITS (Barrier Island Transportation Study)
- relationships with other governmental entities
- federal grant application by the City of Sarasota regarding Fruitville Road
- Bayfront Park building
- height and types of poles for Undergrounding Project

2. Strategic Planning - Continued

D. Town Initiatives

- funding options on sea level rise
- redevelopment relating to daylight plane and consideration of the character of the neighborhood
- options to create an overlay district for the Buttonwood neighborhood
- workshop discussion on daylight plane
- PACE (Property Assessed Clean Energy) Program
- fencing at Bayfront Park
- library services relating to the Longboat Key Library and partnership options with Sarasota and Manatee County Library Services.

RECESS: 2:37 p.m. - 2:50 p.m.

E. Commission Priorities

Town Manager Harmer noted the boards with the projects listed and requested that the Commissioners identify ten project priorities. Town Manager Harmer commented on the meeting facility and plans for future items.

Mayor Spoll noted the consensus was indicated on the project boards and Town Manager Harmer advised he would provide a final list to the Commission. Individual comments followed regarding the format and setting of the meeting.

3. Other Business

A. Arts, Culture, and Education (ACE) Center

Mayor Spoll noted that Mr. Tom Freiwald has prepared a timeline on the consideration of the ACE Center, advised that Mr. Freiwald would be sending the information to the Commission, and noted that he had provided a copy of a Town Center developed in the Adirondack area. Individual comments followed.

Adjournment

Mayor Spoll adjourned the April 26, 2019, Special Workshop at 3:25 p.m.

Minutes Approved: 06/30/2019