

M E M O R A N D U M

To: Howard Tipton, Town Manager
Through: Trish Shinkle, Town Clerk
From: Savannah Cobb, Deputy Town Clerk
Report date: October 2, 2023
Meeting date: November 6, 2023
Subject: Ordinance 2023-12, Establishing the 2024 Election Dates

Recommended Action

Forward Ordinance 2023-12 to the December 4, 2023, Regular Meeting for second reading and public hearing, if required.

Background

Article II, Section 4, of the Town's Charter sets the date for the Town's Preliminary Election as the last Tuesday in January when three or more individuals qualify to run for the same seat, and sets the General Election as the third Tuesday in March. The Charter provides an option to align the Town's elections with any other County administered election.

In conjunction with coordination of dates with both Manatee and Sarasota County Supervisor of Elections offices, Ordinance 2023-12 provides for the date of January 30, 2024, for a Preliminary Election (if required) and March 19, 2024, for the General Election in conjunction with the Presidential Preference Election.

Town Code Chapter 36, Elections, provides for establishing early voting in accordance with State law and established procedures. The dates for early voting will be coordinated with the schedules offered by the Supervisor of Elections offices. Ordinance 2023-12 also provides for ballot presentation, advertising, and seeks Commission consideration and confirmation of the Preliminary and General Municipal Election dates, providing for early voting, ballot presentation, and advertising.

Pursuant to Section 166.041, Florida Statutes, a Business Impact Estimate is available for review in the Office of the Town Clerk or on the Town's website at www.longboatkey.org.

Due to the timeframe for qualifying period and the required notice to the Supervisor of Elections offices, first reading of Ordinance 2023-12 is necessary prior to the end of the qualifying period on November 20, 2023. If there are not three or more individuals qualified to run for the same Town Commission seat, there will be no need to hold the Preliminary Election in January. After the qualifying period ends, the Ordinance will be updated as necessary based on the number of qualified candidates per seat, prior to second reading and public hearing at the December 4, 2023, Regular Meeting, if required.

Staff Recommendation

Forward Ordinance 2023-12 to the December 4, 2023, Regular Meeting for second reading and public hearing, if required.

Attachments

- A. Business Impact Estimate
- B. Ordinance 2023-12 (Available in the Town Clerk's Office)

MEMORANDUM

TO: Howard Tipton, Town Manager
THROUGH: Trish Shinkle, Town Clerk
FROM: Savannah Cobb, Deputy Town Clerk
REPORT DATE: October 6, 2023
MEETING DATE: November 6, 2023
SUBJECT: Business Impact Statement for Ordinance 2023-12, Setting 2024 Preliminary and General Election Dates

Background

Pursuant to F.S. Section 166.041(4)(a), effective October 1, 2023, the Town is required to prepare a business impact estimate prior to enacting an ordinance, subject to exemptions noted in the law. Ordinance 2023-12 is proposed to be adopted by the Town on December 4, 2023, and is subject to this new requirement.

Summary of Proposed Ordinance 2023-12

Article II, Section 4, of the Town's Charter sets the date for the Town's Preliminary Election as the last Tuesday in January when three or more individuals qualify to run for the same seat, and sets the General Election as the third Tuesday in March. The Charter provides an option to align the Town's elections with any other County administered election.

In conjunction with coordination of dates with both Manatee and Sarasota County Supervisor of Elections offices, Ordinance 2023-12 provides for the date of January 30, 2024, for a Preliminary Election (if required) and March 19, 2024, for the General Election in conjunction with the Presidential Preference Election.

Estimate of the direct economic impact of the proposed ordinance on private, for-profit business in the Town

A. Estimate of direct economic impact on private, for-profit business in the Town.

The Ordinance is intended to establish the election dates for the Town's Preliminary and General Elections. It is not intended to and should have no economic impact on businesses within the Town.

B. Identification of any new charge or fee on businesses subject to the proposed ordinance or for which business will be financially responsible.

None.

C. An estimate of the Town's regulatory costs, including an estimate of revenues from any new charges or fee that will be imposed on businesses to cover such costs.

None.

A good faith estimate of the number of businesses likely to be impacted by the ordinance

None.

Any additional information the board determines may be useful

Article II, Section 4, of the Town's Charter, and Chapter 36 of the Town's Code of Ordinances outlines the requirements for establishing the election and early voting dates.

End of Agenda Item