



This meeting will be live-streamed via the Town's website.

## Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

[www.longboatkey.org](http://www.longboatkey.org)

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;

Gary Coffin, District 1; Penny Gold, District 2;

Debra Williams, District 4; Debbie Murphy, District 5;

B.J. Bishop, At-Large

### AGENDA REGULAR MEETING December 4, 2023 - 1:00 PM

#### 1. Call to Order and Pledge of Allegiance

#### 2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

#### 3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

#### 4. Reports

A. Committee Reports

B. International City/County Management Association (ICMA) Recognition Award - Presentation by Addie Javed, P.E., on behalf of the Florida City and County Management Association (FCCMA) and ICMA.

#### 5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

Minutes of the October 31, 2023, Joint Meeting with Manatee County, and November 6, 2023, Regular Meeting.

Recommended Action: Approve Minutes.

B. Request for Waiver of Public Forum Permit (PFP) Fee

A request was received for a waiver of the \$100 permit fee from the Longboat Island Chapel for their Christmas in the Garden event from November 27 through December 31, 2023.

Recommended Action: Waive the \$100 PFP application fee.

C. Amendment to Consolidated Retirement System Investment Policy

The Town's Financial Advisor, Graystone Consulting, recommended to the Consolidated Retirement System Board of Trustees a change to the Investment Policy Statement at their regular quarterly meeting held November 17, 2023. The Board of Trustees concurred with the change which requires Commission action to amend the Consolidated Retirement System Investment Policy.

Recommended Action: Approve Amendment to Consolidated Retirement System Investment Policy.

D. Interlocal Agreement with Manatee County for Greer Island Law Enforcement Services  
Since 2018, the Town and Manatee County have entered into an Interlocal Agreement to offset the cost of the Town providing public safety services to the Manatee County-owned Park, Greer Island, aka Beer Can Island. The Interlocal Agreement will provide funding in the amount of \$60,000 for public safety services for FY24.

Recommended Action: Authorize Town Manager to execute Interlocal Agreement with Manatee County for Greer Island Law Enforcement Services.

## 6. Ordinances and Resolutions

A. Resolution 2023-32, Amending the Fiscal Year (FY) 24 Budget

Public hearing to consider Resolution 2023-32 to amend the FY24 Budget to provide for purchase order carry-overs.

Recommended Action: Following public hearing, pass Resolution 2023-32.

B. Resolution 2023-33, Amending the Fiscal Year (FY) 23 Budget

Public hearing to consider Resolution 2023-33 to amend the FY23 General Fund adopted Budget for overages in the Fire Department Overtime account.

Recommended Action: Following public hearing, pass Resolution 2023-33.

C. Ordinance 2024-01, Flood Control Map Update

To consider Ordinance 2024-01, to amend Chapter 154 of the Town Code of Ordinances, Flood Control, as determined by the Federal Emergency Management Agency (FEMA), for participation in the National Flood Insurance Program (NFIP), identifying the effective date of the revised Flood Insurance Study and Flood Insurance Rate Maps.

Recommended Action: Pass Ordinance 2024-01 on first reading and forward to the January 8, 2024, Regular Meeting for second reading, public hearing, and adoption.

## 7. New Business

A. Appointment of Commissioner for Pending Vacancy in District 5 Seat

On November 20, 2023, District 5 Commissioner Deborah Murphy advised that, she would be resigning effective on or before December 31, 2023. The Town Charter provides for the Commission to appoint an individual to fill a vacancy within 30 days or to schedule a Special Election when a vacancy occurs. The Commission historically has opened the seat to registered voters living within the district boundaries to be considered for appointment within the 30-day timeframe, in lieu of holding a Special Election.

Recommended Action: Proceed with advertising the vacancy and schedule the appointment at the Regular Meeting to be held on January 8, 2024.

B. Request for Approval of the Metropolitan Planning Organization (MPO) Priorities

Each year the Town Commission establishes and approves the Town's priorities for the MPO. Town staff will present a list of recommendations for Commission consideration.

Recommended Action: Approve the MPO priorities.

### C. Termination of Bay Isles Association Traffic Control Agreement

In November 2022, the Town approved and executed a Traffic Control Jurisdiction Agreement with Bay Isles Association, Inc. (Association) for non-criminal traffic enforcement on their private roads. The Town is requesting to terminate the agreement with an effective date of February 28, 2024.

Recommended Action: Terminate the existing Bay Isles Association Traffic Control Jurisdiction Agreement by authorizing the issuance of a written 90 days' notice of termination to the HOA with an effective date of February 28, 2024, develop a separate Memorandum of Understanding (MOU) with the HOA for policing of Bay Isles Parkway (outside the gate), and direct staff to work with the HOA on evaluating a possible dedication of the portion of Bay Isles Parkway extending from the HOA's gate to Gulf of Mexico Drive (GMD).

### **8. Town Commission Comments**

### **9. Town Attorney Comments**

### **10. Town Manager Comments**

### **11. Adjournment**

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.