



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Ken Schneier, Mayor; Mike Haycock, Vice Mayor;

Gary Coffin, District 1; Penny Gold, District 2;

Debra Williams, District 4; Sarah Karon, District 5,

B.J. Bishop, At-Large

AGENDA REGULAR MEETING February 5, 2024 - 1:00 PM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Reports

A. Committee Reports

B. Presentation by Florida Association of City Clerks Southwest District Director Scotty Lynn Kelly to Deputy Town Clerk Savannah Cobb and Administrative Assistant/Records Specialist Stephanie Janney

C. Presentation – Proclamation for Florida Severe Weather Awareness Week – February 5-9, 2024.

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on agenda items that are routine in nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

Minutes of the January 8, 2024, Regular Meeting; January 19, 2024, Convocation of Governments; January 22, 2024, Special Meeting; and January 22, 2024, Regular Workshop.

Recommended Action: Approve Minutes.

B. Resolution 2024-03, Unified Communication Plan (PPI) Adoption (CRS related)
Adoption of the 2023 Multi-Jurisdictional Unified Program for Public Information Plan (PPI) Annual Evaluation Report. The Unified PPI allows for a comprehensive outreach approach to provide communities and property owners with clear, coordinated messages delivered in a cost-effective and consistent manner. Participating in a PPI and conducting annual PPI evaluations enables the Town to achieve and maintain additional CRS activity points.

Recommended Action: Pass Resolution 2024-03.

C. Tolling Agreement Extension with Long Bar Pointe LLC

The Town's wastewater pipeline has an easement running through the Long Bar Pointe, LLC, real property on the Manatee County side of Sarasota Bay. Long Bar Pointe has alleged unspecified damages to its property interests arising out of the Town's June 2020 wastewater pipeline leak and emergency repair work. The Town's legal counsel and staff have been working with Long Bar Pointe representatives on numerous matters, and have been requested by the property owner to enter into an extension of the Tolling Agreement to avoid litigation and continue the cooperative relationship. A Tolling Agreement extends the applicable statute of limitations period for Long Bar Pointe to bring its alleged damage claim against the Town.

Recommended Action: Approve and authorize the Town Manager to execute the extension of the Tolling Agreement with Long Bar Pointe, LLC.

D. Town Attorney

Request for consent for the designation of Attorney Daniel P. Lewis of Persson, Cohen, Mooney, Fernandez, and Jackson, P.A., as Assistant Town Attorney for the Town of Longboat Key.

Recommended Action: Approve request.

6. New Business

A. Preview of SC Library Workshop Process

Town Manager and Staff will present an overview of the Sarasota County Library Public Outreach/Workshop Process.

Recommended Action: None, informational only.

B. Accela Permitting System Update

Town Manager and Staff will present an update on the status of the Accela Permitting System.

Recommended Action: None, informational only.

7. Town Commission Comments

8. Town Attorney Comments

9. Town Manager Comments

10. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.