

## **M E M O R A N D U M**

**TO:** Howard Tipton, Town Manager  
**THROUGH:** Trish Shinkle, Town Clerk  
**FROM:** Stephanie Janney, Administrative Assistant/Records Specialist  
**REPORT DATE:** March 22, 2024  
**MEETING DATE:** April 1, 2024  
**SUBJECT:** Town's Annual Goals and Objectives

### **Recommended Action**

None, informational only.

### **Background**

On January 18, February 14, February 28, and March 13, the Town notified and reminded community organizations of the Town's Annual Goals and Objectives Workshop, and provided the opportunity for organizations to submit feedback on the Town's goals for the upcoming fiscal year to the Town Commission. Organizations were requested to submit a copy of their written input by Wednesday, March 20, 2024, which was then extended to Friday, March 22, 2024.

Eight responses to the Town's request have been received. The responses have been organized into the following three categories:

1. Organizations that have submitted written comments and will be presenting at the workshop (6)
2. Organizations that have submitted written comments but will not be presenting at the workshop (1)
3. Organizations that have not submitted written comments but will be in attendance at the workshop (1).

After the Goals and Objectives Workshop, the written and presented feedback will be summarized for Commission consideration during the Annual Strategic Planning Retreat on April 15, 2024, and the upcoming fiscal year 2024-2025 budget process.

### **Staff Recommendation**

None, informational only.

### **Attachments (Available in the Town Clerk's Office)**

Written Comments submitted by organizations.

**End of Agenda Item**