

**MINUTES
SPECIAL WORKSHOP
MAY 20, 2019**

Present: Mayor George Spoll, Vice Mayor Ed Zunz, Commissioners Randy Clair, Jack Daly, Mike Haycock, Irwin Pastor, Ken Schneier

Also Present: Town Manager Tom Harmer, Town Attorney Maggie Mooney, Town Clerk Trish Shinkle

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice Mayor Zunz called the Special Workshop to order at 9:02 a.m. in Town Hall, Commission Chamber, 501 Bay Isles Road, Longboat Key, Florida. Commissioner Daly led the Pledge of Allegiance.

PUBLIC TO BE HEARD

1. *Opportunity for Public to Address Town Commission*

No items were presented.

DISCUSSION ITEMS

2. *Discussion for FY 2019-2020 Budget and FY 2020-2024 Capital Improvement Plan (CIP)*

The Town Manager will provide an update on the current year Budget, preliminary look at the 2019-2020 Budget and FY 2020-2024 Five Year Capital improvement Plan currently under development. Recommended Action: provide direction to Manager.

Town Manager Tom Harmer noted the process for consideration, commented on the meeting schedule for May 20, 2019, noting the 1:00 p.m. Regular Workshop, wished Fire Chief Paul Dezzi a happy birthday, and gave a PowerPoint presentation on the Fiscal Year 2019-2020 (FY20) Proposed Budget. Discussions were held with Town Manager Harmer, Fire Chief Paul Dezzi, Finance Director Sue Smith, Public Works Director Isaac Brownman, Support Services Director Carolyn Brown, and Police Chief Pete Cumming on the following topics/issues:

- disposal process for existing fire trucks (trade-in or auction)
- year of existing fire truck (2002)
- use of Infrastructure Surtax funding
- value of new fire truck and ambulance
- transferring of equipment on the old vehicles to the new vehicles
- establishment of a "sinking fund" for future vehicle purchases
- FEMA (Federal Emergency Management Agency) lack of reimbursement after last year's hurricane to the Panhandle area
- option to increase reserve level to plan for a catastrophic event
- FEMA reimbursement for costs associated with funding if required
- FEMA determination relating to reimbursement for sand loss during Hurricane Irma
- FEMA policy change versus a change in engineering reports submitted
- Sea Level Rise funding/grant application to Florida Department of Environmental Protection (FDEP)
- estimated taxable value increase of 2.5%

2. *Discussion for FY 2019-2020 Budget and FY 2020-2024 CIP - Continued*

- growth rate/renovation rate
- history on the expenditures during economic crisis beginning in FY2009
- increased fund revenue/interest income
- use of Fund Balance/excess Fund Balance/strategy for use of Fund Balance
- fuel source for current generator/amount of fuel capacity
- purchasing process (competitive bid process)
- tennis court resurfacing
- Tennis Center operating expense
- Sarasota Infrastructure Surtax/determination of distribution of tax collected
- determination of population
- Inter-local agreement for collection and distribution of funding.

RECESS: 10:28 a.m. - 10:40 a.m.

Discussions continued on the following topics/issues:

- Forensic Cyanoacrylate Fuming chamber
- potential funding for canal dredging
- option to establish Canal Dredging Districts for on-going maintenance
- base for sea-grass survey
- option to establish sinking fund for canal dredging
- fencing on south side of Bayfront Park on Sarasota County portion
- impact of electric and alternative vehicles on gas tax revenue
- maintenance reimbursements in the Road and Bridge Fund
- request for State funding for improvements to Gulf of Mexico Drive
- required State studies for installation of roundabouts/cost of studies
- Town funding versus State funding
- anticipated costs for a roundabout/participation by property owner
- proportionate share from property owner for development if impact to traffic flow is identified
- process for State funding
- options for the Town to fund the roundabouts
- lack of Town ownership of right-of-way
- discussions with FDOT (Florida Department of Transportation) representatives relating to the Town's Street projects
- center turn lane for Country Club Shores
- Federal funding options/"shovel" ready projects
- consideration for a roundabout at Ken Thompson Parkway
- rain water infiltration in waste water collection system during substantial rain event
- public and main line focus for rehabilitation projects
- reimbursement from Comcast for water main damage
- preliminary work for a redundant waste water subaqueous line
- conservative approach to debt funding
- time frame for additional consideration/discussion of beach renourishment/funding

2. *Discussion for FY 2019-2020 Budget and FY 2020-2024 CIP - Continued*

- costs for sand search, design, consulting, and monitoring protected species
- beach renourishment costs/beach millage options
- sand reversal/quality and type of sand
- U.S. Army Corps of Engineers (USACE) reimbursement portion/participation
- action plan for consideration by the Commission
- establishing time line for reimbursement from USACE
- North-end groin project
- One County option/impact on funding.

Town Manager Harmer summarized the next steps in the budget process, distributed a document explaining revenue sources and calculation formulas, and reviewed issues to be addressed.

ADJOURNMENT

Mayor Spoll noted the Commission's Regular Workshop would begin at 1:00 p.m. this date and adjourned the May 20, 2019, Special Workshop at 12:10 p.m.

Minutes Approved: 07/01/2019