



**Town of Longboat Key  
Planning, Zoning and Building Department**

501 Bay Isles Road  
Longboat Key, Florida 34228  
941-316-1966  
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**BUILDING PERMIT REVIEW CHECKLIST  
FOR BOAT DOCK-LIFT-PILING-SEAWALL**

Any application for Building Permit approval shall be signed and submitted by the Applicant on a form provided by the Town, and in addition shall include at least the following information, unless the Town determines that one or more of the following elements do not apply to the particular application.

**This checklist outlines requirements for: Boat Docks, Boat Lifts, Pilings, and Seawalls.**

Application for Building Permit Approval for a Boat Dock, Boat Lift, Piling or Seawall must include submission of the following:

- A completed Building Permit Application including the total square footage of the boat dock, boat lift, piling or seawall **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_
- The cover sheet of your submitted plans are required to include the following items:
  - The Florida Building Code (FBC) 2023 Design Criteria
  - Wind Load 150 MPH Risk Factor II
  - Exposure Category D
  - Contractor's Name (Qualifier), including: Contractor's License Number; Company Name (dba); Contractor's Address; Contractor's Phone Number; Contractor's Email; the Owner's Name; and, the Job Site Address
- Manufacturer's installation specifications for boat lifts or hoists **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_
- Manufacturer's installation specifications for wiring of boat lifts or hoists **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_
- Provide the typical engineered dock section details for new or replacement docks **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_
- A copy of a Land Survey or Site Plan is required to be submitted showing:
  - the location of all existing improvements on the site, including distance from power source, wire-sizing chart, and amperage of circuit to be used **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_
  - Return lengths, tie-back lengths and spacing **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_
- Provided engineered seawall section details for new or replacement seawalls **Attached** \_\_\_\_\_ **N/A** \_\_\_\_\_