



**Town of Longboat Key
Planning, Zoning and Building Department**

501 Bay Isles Road
Longboat Key, Florida 34228
941-316-1966
941-316-1970 FAX

**BUILDING PERMIT REVIEW CHECKLIST
FOR ELECTRICAL RESIDENTIAL**

Any application for Residential Electrical Permit approval shall be signed and submitted by the Applicant on a form provided by the Town, and in addition shall include at least the following information, unless the Town determines that one or more of the following elements do not apply to the particular application.

This checklist outlines requirements for: Electrical Residential or Commercial, Service Change, T-Pole, Service Upgrade, Alteration, Addition, or Low-Voltage.

Application for Electrical Permit Approval for Electrical Residential-Commercial must include submission of the following:

- A completed Electrical Permit Application **Attached** _____ **N/A** _____
- The cover sheet of your submitted plans are required to include the following items:
 - The Florida Building Code (FBC) 2023 Design Criteria
 - Wind Load 150 MPH Risk Factor II
 - Exposure Category D
 - Contractor's Name (Qualifier), including: Contractor's License Number; Company Name (dba); Contractor's Address; Contractor's Phone Number; Contractor's Email; the Owner's Name; and, the Job Site Address
- Provide a detailed project description for the Scope of Work **Attached** _____ **N/A** _____
- Provide an electrical layout and/or schematic drawing **Attached** _____ **N/A** _____
- If providing new electric to a boat lift or dock, provide a site plan showing the panel where the power will be run from, the proposed circuit size, length of run from the panel to the new GFCI protected outlet, and the wire size proposed. If it is for a boat lift, include the wiring specifications from the manufacturer of the new lift **Attached** _____ **N/A** _____