



**Town of Longboat Key  
Planning, Zoning and Building Department**

501 Bay Isles Road  
Longboat Key, Florida 34228  
941-316-1966  
941-316-1970 FAX

**BUILDING PERMIT REVIEW CHECKLIST  
FOR FENCE-WALL-POOL SAFETY BARRIER**

Any application for Building Permit approval shall be signed and submitted by the Applicant on a form provided by the Town, and in addition shall include at least the following information, unless the Town determines that one or more of the following elements do not apply to the particular application.

**This checklist outlines requirements for: Concrete Fence, Wall and Pool Safety Barrier.**

Application for Building Permit Approval for a Concrete Fence, Wall and Pool Safety Barrier must include submission of the following:

- A completed Building Permit Application including the total linear fee of fence to be installed  
**Attached** \_\_\_ **N/A** \_\_\_
- The cover sheet of your submitted plans are required to include the following items:
  - The Florida Building Code (FBC) 2023 Design Criteria
  - Wind Load 150 MPH Risk Factor II
  - Exposure Category D
  - Contractor's Name (Qualifier), including: Contractor's License Number; Company Name (dba); Contractor's Address; Contractor's Phone Number; Contractor's Email; the Owner's Name; and, the Job Site Address
- A copy of the site plan showing the location of the Concrete Fence or Pool Safety Barrier  
**Attached** \_\_\_ **N/A** \_\_\_
- Provide the specific height, material type and typical section detail of the fence to demonstrate compliance with the Florida Pool Safety Act **Attached** \_\_\_ **N/A** \_\_\_
- Provide a completed Town of Longboat Key Pool Safety Form showing the methods by which you will be in compliance with the state law and Florida Building Code **Attached** \_\_\_ **N/A** \_\_\_
- Provide the section detail that shows the footing and height **Attached** \_\_\_ **N/A** \_\_\_