



**Town of Longboat Key
Planning, Zoning and Building Department**

501 Bay Isles Road
Longboat Key, Florida 34228
941-316-1966
941-316-1970 FAX

**BUILDING PERMIT REVIEW CHECKLIST
FOR GARAGE DOOR**

Any application for Building Permit approval shall be signed and submitted by the Applicant on a form provided by the Town, and in addition shall include at least the following information, unless the Town determines that one or more of the following elements do not apply to the particular application.

Application for Building Permit Approval for a Garage Door must include submission of the following:

- A completed Building Permit Application **Attached** _____ **N/A** _____
- If the structure was built Pre-Firm (prior to July 30, 1971), you will be required to complete a **FEMA Improvement/Repair Application Packet Attached** _____ **N/A** _____
- The cover sheet of your submitted plans are required to include the following items:
 - The Florida Building Code (FBC) 2023 Design Criteria
 - Wind Load 150 MPH Risk Factor II
 - Exposure Category D
 - Contractor's Name (Qualifier), including: Contractor's License Number; Company Name (dba); Contractor's Address; Contractor's Phone Number; Contractor's Email; the Owner's Name; and, the Job Site Address
- A copy of the floor plan showing the location of the garage door **Attached** _____ **N/A** _____
- Provide the Design Pressure at the garage door opening **Attached** _____ **N/A** _____
- A complete copy of the Florida Product Approval or Miami-Dade Notice of Acceptance (NOAs) with manufacturer's installation specifications for review and inspections **Attached** _____ **N/A** _____